

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 06/13/2023



- 
- Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report            Old Business            Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State            Travel In State            Approvals  
                     Termination                       Legal Matters            Other:  
                    This action request pertains to  Elementary (only)     High School/District Wide

---

**Date:**        06/05/2023

**To:**            Corrina Guardipee-Hall  
                    Superintendent

**From:**        Rebecca Rappold  
**Title:**        Director of Curriculum/Instr/Assessment

**Subject:** **A.W.A.R.E, Inc. (Children Developmental Disabilities)**

**Description:** Consulting and classroom Behavior Management Strategies with consultant Charity Symonds. Her services have been valuable in helping us to improve services to sped students who have behavioral and communication needs utilizing the picture exchange communication system (PECS). She also completes functional behavior analysis (FBA's) and behavior intervention plans (BIP's) for sped students with severe behavior problems.

**Financial Impact:** \$ 36,250.80

**Funding Source (Budget/grant, etc.):** 115-76-456-2152-330-613

**Attachment(s):** Contract Service Agreement

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

---

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** June 5, 2023

**Board Approval:** 6/13/23

**Contractor:** A.W.A.R.E., Inc.

**Phone:** (406) 563-8117

**Address** 205 E. Park Avenue Anaconda MT 59711  
P.O. Box or Street Address City State Zip

**Type of Project/Service (be specific):** Consulting on classroom strategies with autism students, writing behavior intervention plans and functional behavioral assessments with Charity Symonds.

**Contracted Dates:** 09/01/23 to 05/30/2024

Rate per hour/per day: \$105.70 x 7 hrs. per day x 40 days = \$29,596.00

Per Diem/per day: \_\_\_\_\_ x 0 # of Days = \$ -0-

Mileage: Great Falls/Browning miles@ 254 miles x 0.655 x 40 visits = \$ 6,654.80

Other costs (explain): Not to exceed total \$ amount =

**Total Project Cost = \$36,250.80**

**Contract to be paid from:**  
115-76-456-2152-330-613

**Independent Contractor:**

Submit invoice on completion monthly

Other \_\_\_\_\_

**Employee:**

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

81-0360391  
**SSN/Federal ID Number/EIN**

Rebecca Rappold  
**Principal/Supervisor**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

**White – Contractor**

**Yellow – Business Office**