**POLICY TITLE: Assignment & Transfer** 

Minidoka County Joint School District # 331

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The Board of Trustees of Minidoka County Joint School District No. 331 acknowledges the need to assign and transfer personnel in order to accommodate specific needs within the school district

## **Provisions:**

The following provisions are applicable to this policy:

- 1. The transfer of personnel shall be the responsibility of the Superintendent.
- 2. The Superintendent may use building principals, supervisors, and other consultants as needed.
- 3. The District will follow the procedures of the MCEA Board Negotiated Agreement.
- 4. When the Board reassigns an administrative employee to a non-administrative position, the employee may request an informal review as described in Policy 502.00.
- 5. Reassignment of administrative staff is not subject to the Minidoka County Education Association (MCEA) Negotiated Agreement.

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**LEGAL REFERENCE:** 

**ADOPTED: Original Date Unknown** 

RATIFIED: June 19, 2006

AMENDED/REVISED: October 20, 2014

**SECTION 500: PERSONNEL**