

**MINUTES**  
**Pendleton School District 16R Board of Directors**  
**WORK SESSION**

October 7, 2025

8:00 am | District Office | 107 NE 10<sup>th</sup> Street, Pendleton, OR 97801

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**Present:** Beth Harrison, Board Chair  
Ryan Lehnert  
Jill Pace  
Ryan DeGrofft  
Mason Murphy (virtual)  
Anne Keeler  
Michelle Jones, Director of Business Services  
Matt Yoshioka, Director of Curriculum, Instruction, and Assessment  
Julie Smith, Director of Special Programs  
Ronda Thornburg, Executive Secretary  
Michelle Jensen, PhD, Superintendent  
Kevin Dinning, Director of Human Resources

**Absent:** Patrick Gregg (without notice)

The meeting was in person and offered virtually.

**1. Opening and Call to Order** *Board Chair*

Chair Harrison welcomed everyone and called the work session to order at 8:00 a.m.

**1.1. Pledge of Allegiance**

The group stood and recited the Pledge of Allegiance.

**1.2. Meeting Audio/Video Recorded**

Chair Harrison stated that this meeting is being audio and video recorded.

**2. Summer 2025 Programs Report** *Matt Yoshioka*

Mr. Yoshioka brought in a revised hard copy highlighting the programs the Pendleton School District provided during the summer of 2025. Information included the source of funding, total cost of the program, dates, times, locations, and student count for the Pre-K & Kindergarten Jumpstart Program, the PHS Summer Adventure Program, the PHS Summer Credit Retrieval Program, and the PHS Teacher Compacting Program. He shared some of the challenges and successes across the programs. Mr. Yoshioka was available for questions.

**3. Behavior and Discipline Update** *Michelle Jensen*

At the Board's request, Superintendent Jensen presented Student Behavior & Discipline – Policy, Law, and Practice. The presentation covered district policy overview, state law highlights, behavior/discipline matrix, data, special education protections, Behavior Intervention Plan (BIP) explained, historical steps, and next steps for the Pendleton School District. She explained why this matters, safety is of utmost importance, and the goal of positive learning environments for all students. Law drives policy, which drives practice. The Oregon Legal Framework for School Behavior & Discipline handout provided citations, topic/focus, and plain-language summary & implications for our district, with key takeaways for the Board. In conjunction with Superintendent Jensen, Julie Smith answered many questions. She provided details, contributing to the in-depth discussion, especially around Special Education protections, to help the Board better understand the law, policies, and practices which guides the district in responding to student behavior. ORS is the law, and the OAR defines the law more clearly.

#### 4. **Policy – First Read** *Michelle Jensen*

##### 4.1. DBEA – Budget Committee

Note: correction to the memo provided to the Board. It should be SB 732.

SB 732 requires school districts to create educational equity advisory committees. Districts are required to have one member of the advisory committee serve on the district's budget committee. This does not create a new position: rather, an advisory member will fill a vacancy on the budget committee when it becomes available.

#### 5. **Policy – First Read** *Julie Smith*

##### 5.1. JHCA – Immunizations, School Sports Participation, Concussion and Other Brain Injuries

- This is a change because of HB 3007 in the last legislative session
- Adds concussion and other brain injuries to the current policy
- Adds a required immediate temporary accommodation plan that must be communicated to all teaching staff for when a student has a concussion or other brain injury
- Provides a timeline from parent or physician notification to development and implementation of an immediate temporary accommodation plan
- Adds definitions related to concussion and brain injury requirements
- Removes JHCB cross-reference

##### 5.2. JOA – Directory Information

- This is a change because of changes regarding directory information and student permanent record rules OAR 581-021-0220
- Removes previously allowed directory information
- Changes wording on several directory information items
- Updates legal references

##### 5.3. JO/IGBAB-AR – Education Records/Records of Students with Disabilities Management

- This is a change because of changes regarding directory information and student permanent record rules OAR 581-021-0220
- Removes previously allowed directory information
- Changes wording on several directory information items
- Updates legal references

##### 5.4. IGBAB/JO-AR – Education Records/Records of Students with Disabilities Management

- This is a change because of changes regarding directory information and student permanent record rules OAR 581-021-0220
- Removes previously allowed directory information
- Changes wording on several directory information items
- Updates legal references

The first reading of all policies is for review and discussion before the second reading and adoption at the regular board meeting.

#### 6. **Review Agenda – October 13, 2025 Regular Board Meeting** *Board Chair*

No corrections or additions.

#### 7. **Public Comment** *Board Chair*

No comments.

#### 8. **Information**

Chair Harrison learned great information at the October 6, 2025, OSBA Roadshow held at Wildhorse.

9. **School Visit Reports**

Adopt-A-School Assignments:

PELC – Ryan Lehnert

McKay – Patrick Gregg

Sherwood – Ryan DeGrofft

Washington – Mason Murphy

SMS – Jill Pace

PHS/HHS – Anne Keeler

All Schools – Beth Harrison

No reports were shared.

10. **Adjournment** *Board Chair*

With no further business brought forward for the good of the order, the meeting adjourned at 9:24 a.m.

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Beth Harrison, Board Chair

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Michelle Jensen, PhD, Superintendent

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Ronda Thornburg, Executive Secretary

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Date