

TO: The Oak Park District 97 Board
FROM: Superintendent Dr. Carol Kelley, SAY Steering Committee Member
DATE: November 10, 2016
RE: Oak Park D97 and Success of All Youth (SAY) Data Sharing Agreement

Purpose

We recognize that individual programs, organizations and initiatives work to solve overlapping local social problems and challenges. Mostly working in silos with some limited collaboration, these efforts have traditionally vied for the same pot of resources and attention. While there have been individual improvements, long-term, systemic change has been elusive.

The communities of Oak Park and River Forest have formed a collective impact initiative to engage youth, families, and community partners to coordinate and align priorities, efforts, and resources to empower every child/youth to reach her/his full potential. An important component of this work is to utilize relevant measures that allow us to create a baseline, create goals for our collective work, make evidence-based decisions, and monitor our impact as we implement improvements and solutions.

Community leaders have determined three (3) priority areas and twelve (12) indicators of child/youth well-being to measure and improve as a community. Appropriate measurement tools have been selected to help inform us moving forward (see Attachment). The purpose of this document is to solidify each partner's participation and to outline the parameters and process.

Whereas data are discrete facts that have no meaning or purpose in and of themselves; it is only when they are put into context that relationships and patterns emerge.

Whereas finding meaning in those patterns allows data to reveal information, which through careful selection, filtering, and interpretation, then becomes useful knowledge.

Whereas knowledge combined with experience, forms the basis of good, evidence-based decisions.

Whereas the sharing of knowledge regarding child/youth outcomes and community program and initiative efforts across and among partners is essential to understanding what problems and challenges exist and to making evidence-based decisions toward the creation of solutions.

Therefore be it resolved that the partners of Success of All Youth are committed to provide the relevant data needed to develop the knowledge to move us forward in continuously improving outcomes for children/youth ages 0 to 22.

Success of ALL Youth is part of the Oak Park-River Forest Community Foundation family.



Data Sharing Agreement

This Data Sharing Agreement (“Agreement”) is entered into between the Oak Park-River Forest Community Foundation (“Foundation”) as the backbone organization of the Success of All Youth (“SAY”) collective and Board of Education of Oak Park Elementary School District No. 97 (“Partner”) (collectively the “Parties”).

1. Purpose

The primary purpose of this Agreement is to permit the sharing of youth and youth program related data at an overall and subpopulation level for use in community improvement efforts and in tracking of progress toward impact goals in the outcome areas of social and emotional development, health and safety, and cognitive/academics. It is also intended to outline a set of agreed upon parameters.

Although child/youth–related data may be collected by a particular partner, it often has content and implications reflective of broader community issues or efforts. Creating a practice and process for sharing knowledge across community sectors will allow us to make more informed decisions regarding potential solutions and improvement efforts and allow us to track progress for more timely and effective adjustments. This effort will allow us to put the child/youth at the center of our efforts rather than the place or organization serving her/him at any given time.

Increasingly, funders, whether taxpayers or grantors, are requiring proof of greater collaboration and effective use of resources for their continued support. SAY’s data collection and monitoring process will establish a high-quality feedback loop whose purpose is to focus our efforts on serving children well, by supporting partner efforts, generating useful data and setting ambitious and realistic targets.

2. Scope

The work is limited in scope to children/youth between the ages of 0 and 22 who live in Oak Park or River Forest, Illinois. Data associated with chosen outcomes and indicators as selected by the Success of All Youth (“SAY”) Data Team and approved by the SAY Steering Committee will be collected at an overall level and will not include data at an individual child/youth level or data that will allow for the identification of individual children.

3. Period of Agreement

This Agreement will be in effect upon the signing of the document by both Parties and will remain in effect unless terminated in writing by either Party. Evidence-based decision making and continuous improvement are anticipated to become the ways through which our *Success of ALL Youth is part of the Oak Park-River Forest Community Foundation family.*



communities operate. Continued data collection and analysis are critical components for progress.

4. Data to Be Disclosed

For the initial baseline, the Partner will share all publicly available data that is collected and analyzed as part of the Partner's 2016-2018 Vision Action & Alignment Metrics. This includes:

- Percent of students with greater than 95% attendance.
- Percent of students placed into Plane Geometry, Advanced Algebra, or Geometry in 9th grade.
- Using School-Wide PBIS Tiered Fidelity Inventory, percent of possible points for access to behavioral supports and practices.
- Using PARCC scores, percent of students meeting or exceeding expectations.
- Percent of students identified for tiered academic support who move up or out of tiered academic support.
- Using NWEA MAP scores, percent of students meeting or exceeding individual growth targets in reading and/or math.
- Using Education for the Future surveys, percent of favorable responses by students.

Where possible, the demographic data will be disaggregated by gender, race/ethnicity, income level, and IEP/504 status. Data sets that include populations of less than 10 students or that can be reduced to less than 10 students shall not be disclosed.

The Data Team will review the list of requested data each year to determine if any changes are needed. No additional data will be shared except by mutual written agreement by the Parties, pursuant to Section 9 below.

5. Data Management and Security

Data reports will be sent to a specified SAY email account associated with the Oak Park-River Forest Community Foundation. The Data Manager will determine the length that reports will be held based on industry best practices, but no data reports will be maintained for longer than [X] years. Upon termination of the Agreement by either Party, all data disclosed by the Partner to the Foundation that is in the Foundation's possession at the time of termination will be destroyed within 30 days following termination of the Agreement.

6. Constraints on Use

Data reports will be used solely for SAY and community partner reporting, continuous improvement efforts, and relevant data formatting for community reporting, as determined by the Parties.

7. Personnel

The Parties will limit access to data reports to only those individuals whose access is necessary to carry out the terms of this Agreement.

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8. Points of Contact and Data Custodians

The Parties designate the following individuals as their respective contact persons and primary data custodians responsible for implementing the provisions of this Agreement:

Foundation

Partner

9. Compliance with Applicable Laws and Regulations

In carrying out their respective duties under this Agreement, the Parties shall comply with all applicable federal and State laws and regulations pertaining to the confidentiality of information, including but not limited to, the *Family Educational Rights and Privacy Act* ("FERPA"), the *Illinois School Student Records Act* ("ISSRA"), and the *Mental Health and Developmental Disabilities Confidentiality Act*.

10. Amendments and Alterations

At any time, the Parties may amend this Agreement by mutual written consent.

11. Miscellaneous

this Agreement are authorized to commit their respective Party to the terms of this Agreement.

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.

This Agreement constitutes the entire agreement between the Parties concerning the subject matter hereof, and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding on either party except to the extent incorporated in this Agreement.

Should any clause or paragraph of this Agreement be held to be illegal, void or unenforceable, it is the intent of the Parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.

Signatures

By the signatures of their duly authorized representatives below, the parties intending to be legally bound agree to all of the provisions of this Agreement.

Date: _____

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Success of ALL Youth

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By: _____

Title: _____

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Success of All Youth
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Date: _____

By: _____

Title: _____

Telephone: _____

Email: _____

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