



EDEN PRAIRIE SCHOOLS
Inspiring each student every day™

EDEN PRAIRIE HIGH SCHOOL HANDBOOK



2022-2023

EDEN PRAIRIE SCHOOLS, ISD #272
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EDEN PRAIRIE, MN 55344

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Quotes another person's actual words, or replicates all or part of another's product. ● Cutting and pasting another person's actual words.

- Uses another person's ideas, opinions, work, data, or theories, even if they are completely paraphrased in one's own words.
- Borrows facts, statistics, or other illustrative materials - unless the information is common knowledge.

Incomplete Policy

If students are missing Essential Learning items at the end of a term, the student grade may be reported as an incomplete until the student completes those items. When a student earns a grade of (I) Incomplete, it will be reflected in the computation of his/her new GPA as a zero. This zero stays until the grade is changed. In order to resolve an Incomplete, the student must make arrangements with the teacher to complete the missing work. If an Incomplete is not completed by these arrangements the student may enroll in an in-school or summer credit recovery class. If a student does not meet proficiency in a course by August 31, the incomplete will be transition to an F on the student's transcript.

1. **Contract with their teacher to finish it:** If a student contracts with a teacher, the teacher stipulates what must be done and a deadline (at least 3 weeks after the end of the term) for completion of work. If a student contracts with a teacher, and does not complete by the contracted deadline, the "I" turns into an "F".
2. **Enroll in an in-school credit recovery class:** If a student enrolls in the in-school credit recovery class, they must finish the incomplete by the end of the term of enrollment. If they do not, the "I" turns into an "F". This option is only available if the original class is able to provide materials to allow credit recovery. If the teacher can provide rubrics to correct the assessments associated with the incomplete, then the credit recovery teacher can do this. If not, then the original teacher will evaluate the work.
3. **Enroll in a summer school class:** If a student enrolls in the summer school credit recovery class, s/he needs to complete credit in summer school. If the course is not completed, the original grade of "I" will convert to an "F." This option is only available if the original class is able to provide materials to allow credit recovery. If the teacher can provide rubrics to correct the assessments associated with the incomplete, then the credit recovery teacher can do this. If not, then the original teacher must evaluate the work.

Recognition

Academic Recognition Cords

- Gold Cords will be awarded to students with a 3.9-4.0 GPA and 54 credits at the end of Term 3
- Silver Cords will be awarded to students with a 3.75-3.89 GPA and 54 credits at the end of Term 3
- Red cords will be awarded to the class of 2023 students if they have completed 6 or more courses credits with a GPA average of 3.5 or above in the following course domains:
 - CIS
 - AP
 - PSEO
 - Dual Enrollment college courses