

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Regular Session and Budget Hearing from June 25, 2025
Date:	July 16, 2025
Division/Department:	President’s Office
<b>RECOMMENDATION:</b>	Approval of the Minutes for June 25, 2025



**BOARD OF EDUCATION MEETING  
MINUTES  
June 25, 2025**

**Clackamas Community College  
Roger Rook Hall – room RR 111 A & B  
19600 Molalla Ave,  
Oregon City, OR 97045**

**REGULAR SESSION**

**I. CALL TO ORDER**

*Chair Jane Reid called the regular meeting of the Clackamas Community College Board of Education to order at 6:03 p.m. on June 25, 2025.*

**II. ROLL CALL**

**PRESENT:** 6 – Board Members Jane Reid, Josephine “Jo” Crenshaw, Kathy Hyzy (via Zoom left the meeting at 7:44 p.m.), Ryan Ingersoll, Irene Konev, and Rob Wheeler

**ABSENT:** 1 – Board Member Wade Hathhorn

**COLLEGE**

**REPRESENTATIVES:** 6 – Acting President/Vice President David Plotkin, Vice President Jeff Shaffer, Full-time Faculty President Charlie Lettenmaier, Associated Student Government Incoming President Breanna Davis, Executive Assistant Jessi Alley-Snell, Recorder Kattie Riggs, and other CCC staff

**III. OATH OF OFFICE**

1. Oath of Office for Newly Appointed Board Director for Zone 5  
*Kattie Riggs, Board Recorder, administered the oath of office to the newly appointed Board Director, Ryan Ingersoll.*

#### **IV. LABOR AND LAND ACKNOWLEDGMENTS**

*Chair Reid asked Casey Layton, CCC's Chief Culture and Impact Officer, to present the college's new labor acknowledgment and to proceed by reading both the land and labor acknowledgments.*

#### **V. PUBLIC HEARING**

##### **1. 2025 – 2026 Budget Hearing**

*Chair Reid stated the hearing rules and opened the public hearing for comments on the 2025 – 2026 Budget.*

*There were written comments attached to the agenda packet that were acknowledged as being received for the record.*

*Mark Farlee, Oregon City Resident, shared comments about the budget and the elimination of the auto body courses as a part of the budget reduction.*

*Tom Bartholomew, Canby Resident, shared comments about the budget and the elimination of the auto body courses as a part of the budget reduction.*

*Dave Seeley, Oregon City Resident, shared comments about the budget and the elimination of the auto body courses as a part of the budget reduction.*

*Patrick Nesbitt, Molalla Resident, as one of the faculty who has taught the eliminated auto body courses for many years at CCC, he was very disappointed in the process and decision to eliminate the courses.*

*Trent Luther, Oregon City Resident, shared comments about the budget and the elimination of the auto body courses as a part of the budget reduction.*

*John Clemson, Oregon City Resident, shared comments about the budget and the elimination of the auto body courses as a part of the budget reduction.*

*Melinda Wilde, West Linn Resident, shared comments about the budget and the elimination of the auto body courses as a part of the budget reduction.*

*Terry McCarthy, Oregon City Resident, shared comments about the budget and the elimination of the auto body courses as a part of the budget reduction.*

*Jenny Ferguson, Oregon City Resident, shared comments about the budget and the elimination of the auto body courses as a part of the budget reduction.*

*Chair Reid closed the public hearing and called a 10-minute recess at 6:37 p.m.*

*Chair Reid convened the meeting at 6:48 p.m.*

#### **VI. PUBLIC COMMENTS**

*Chair Reid called upon those wishing to speak before the Board.*

*Kathryn Long, Clackamas Resident and Full-Time Faculty, shared comments about upcoming bond projects and the thought of including more accessibility projects to help the campuses become more accessible to all.*

## **VII. CONSENT AGENDA**

1. The Board considered the approval of the following:
  - a. Minutes (Regular Session) 05.21.2025
  - b. Minutes (Special Session) 05.27.2025
  - c. Program Suspension: Retail Management Statewide Certificate of Completion
  - d. Program Suspension: First-Line Supervisor Fundamentals Statewide Certificate of Completion
  - e. New Program: Emergency Management Professional Related Certificate of Completion
2. The Board acknowledged the acceptance of the following:
  - a. Monthly Financial Reports
  - b. Bond Update

**R24/25-30 Motion made by Irene Konev, seconded by Jo Crenshaw, to approve and accept Consent Agenda items 1a through 2b. The motion carried by the following vote:**

**Aye: 6 – Board Members Jane Reid, Jo Crenshaw, Kathy Hyzy, Ryan Ingersoll, Irene Konev, and Rob Wheeler**

## **VIII. NEW BUSINESS – FIRST READ**

1. Resolution No. R25/26-03, Adoption of Findings and Authorization for the use of Construction Manager/General Contractor (CM/GC) Approach for the Natural Resources Center of Excellence

*Ron Prince, Dean of College Services, and Dale Kuykendall, Owner's Rep for the college from Wenaha Group, provided the background information on the request for the Board to hold a public hearing and adopt findings for the use of alternative contracting approach construction manager/general contractor (CM/GC) for the construction of the new Natural Resources Center of Excellence bond project.*

## **IX. NEW BUSINESS – ACTION**

1. 2024 – 25 Budget Amendment – Appropriation Transfer

*Christy Owen, Dean of Business Services, provided the reason for the budget amendments. This is to transfer funds to the Environmental Learning Center (ELC) to be ready for any expenses that were to come in at the end of the year to wrap-up the fiscal year.*

**R24/25-31 Motion made by Ryan Ingersoll, seconded by Jo Crenshaw, to adopt the 2024 – 25 budget amendments and appropriation transfers as presented in the agenda packet. The motion carried by the following vote:**

**Aye: 6 – Board Members Jane Reid, Jo Crenshaw, Kathy Hyzy, Ryan Ingersoll, Irene Konev, and Rob Wheeler**

2. Resolution No. R24/25-32, Adopting the 2025 – 2026 Budget, Making Appropriations, and Levying Taxes

*David Plotkin, Acting President and Vice President of Instruction and Student Services, provided a brief refresher presentation regarding the budget core supports of the college related to the college's mission.*

*Jeff Shaffer, Vice President of Finance and Operations, provided an overview of the stakeholders that were involved in the proposed budget process. He shared that there were 20 members of staff, faculty, and administrators made up the Budget Advisory Subgroup.*

*Jeff provided a timeline on the glide path for summer 2025 – spring 2026.*

*There was a question if there were any automotive staff involved in the budget advisory subgroup. There was a request to explain the process for eliminating courses or classes, not entire programs, certificates, or degrees.*

**R24/25-32 Motion made by Jo Crenshaw, seconded by Irene Konev, to approve Resolution No. R24/25-32, adopting the 2025 – 2026 budget in the aggregate amount of \$284,812,184; approving the taxes provided for in the approved budget at the rate of \$0.5582 per \$1,000 of assessed value of general operations and in the amount of \$11,729,927 for payment of bonded debt. The permanent tax rate of \$0.5582 per \$1,000 upon the assessed value of all taxable property within the district is categorized as Education subject to the limit. The General Obligation bond amount of \$11,729,927 categorized as Excluded from Limitation. Approving the 2025/26 budget appropriations as presented in the agenda packet. The motion carried by the following vote:**

**Aye: 6 – Board Members Jane Reid, Jo Crenshaw, Kathy Hyzy, Ryan Ingersoll, Irene Konev, and Rob Wheeler**

3. Resolution No. R24/25-33, Acceptance of the May 20, 2025 Special District Election Canvass from Clackamas County Elections Office

**R24/25-33 Motion made by Ryan Ingersoll, seconded by Rob Wheeler, to approve Resolution No. R24/25-33, acceptance of the May 20, 2025 Special District Election Canvass from Clackamas County Elections Office as presented in the agenda packet. The motion carried by the following vote:**

**Aye: 6 – Board Members Jane Reid, Jo Crenshaw, Kathy Hyzy, Ryan Ingersoll, Irene Konev, and Rob Wheeler**

## **VIII. STUDENT/FACULTY PRESENTATIONS**

1. 2025 Oregon Collegiate Newspaper Awards Presentation by Students

*Ashley Sears, Interim Dean of Institutional Effectiveness and Planning, introduced two students from The Clackamas Print (CCC's student-ran newspaper/publication), Evan Tichenor and Quinton Prudhomme.*

*Evan and Quinton shared information regarding the 2025 National Collegiate Newspaper Awards. They shared photos, stories, and various winners of awards CCC won at the awards ceremony.*

## 2. Wellness Month Presentation by Associated Student Government (ASG)

*Associated Student Government (ASG) Breanna Davis provided a presentation slide and shared a few of the events that ASG hosted during May for Wellness Month, one main highlight was the puppy therapy.*

## IX. ASSOCIATION REPRESENTATIVE REPORTS AND COMMENTS

1. Associated Student Government (ASG)  
*Breanna Davis, ASG Incoming President, shared the construction of their office area is underway.*
2. Associate Faculty (Previously Part-Time Faculty) Association (CCCAFA)
3. Classified Association (ACE)
4. Full-Time Faculty Association (FTF)

## X. COLLEGE REPORTS

1. President's Report  
*David Plotkin, Acting President and Vice President of Instruction and Student Services, provided an update on President Tim Cook's run, the art show that is open on campus, and the summer schedule with the holiday closure coming up.*

## XI. BOARD OPERATIONS

1. Board Chair Business Report
2. Oregon Community College Association (OCCA) Report  
*Chair Reid shared information regarding the upcoming OCCA lunch and learn and the wrap-up of the legislative session.*
3. CCC Education Foundation Report  
*Jo shared the Foundation report.*
4. Board of Education Community Reports  
*Each Board member provided updates about things they had participated in over the last month or two.*

## XII. ADJOURNMENT

*Chair Reid adjourned the meeting at 7:56 p.m.*

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**Date**

**Kattie Riggs, Recorder**

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**Jane Reid, Board Chair**

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**David Plotkin, Acting College President/Vice President  
of Instruction and Student Services**

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