

## **BP 4135/4235/4335 – ALL PERSONNEL - SOLICITING AND SELLING**

Note: The following optional policy may be revised or deleted.

Employees shall not solicit district students or their families with the intent to sell general merchandise, books, equipment or services. Any classroom activity requiring students to bring money to school for any purpose must have the principal's approval.

*(cf. 1321 - Solicitation of Funds from and by Students)*

Staff shall not distribute promotional, political, controversial or other noninstructional materials unless approved by the Superintendent or designee.

*(cf. 1325 - Advertising and Promotion)*

Staff members shall not use their status as district employees to secure information such as names, addresses and telephone numbers for use in profit-making ventures.

Educational tours may be promoted on school premises only if they are sponsored by the district.

Employees engaged in planning, organizing or leading tours as a private business shall make it clear that they do not represent the school or district. All activities related to such tours must be carried on outside of school hours and off school premises.

*Revised 12/2025*

**9/92**