

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8/8/2023



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 8/2/2023

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Hiring Assistant Soccer Coach-BHS 2023-2024

Description: Tony Wagner recommends the following hire for the 2023-2024 sports season:

✚ Courtney Saucedo, Assistant Volley Ball Coach-BHS, Exp 0
Pending Successful Background Check

Financial Impact: \$2,064.00

Funding Source (Budget/Grant, etc): 226 60 720 3595 150

Attachment(s): Hiring Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)_____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:_____



Browning Public Schools Hiring Selection Report

Position Assistant Volley Ball Coach		Applicant Recommended Courtney Saucedo	
Department/Location BHS		Supervisor Tony Wagner	
Type of Position Assistant Coach	Starting Date 8/10/23	Term Season	

Recruiting Date Posted: 3/1/23 Updated: 6/21/23. Closing Date: Open Until Filled

Comments: Per BPS Policy #5120, the complete process may be unnecessary in the following circumstance:
 B. only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. There are only two candidate who have applied for multiple positions

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Courtney Saucedo	8/1/23	Yes	N/A

Interview Committee	Title	Name	Title
N/A			

Recommendation: Courtney has coaching experience from another school district. She recently moved to our area and has applied for one of the volleyball assistant coaching positions. Her experience is coaching cheerleading, at this time we do not have a cheerleading position available and would like to recommend Courtney for the Volleyball Assistant Coach position. She is very positive and has expressed an interest in getting involved in our athletic program. She has great communication skills and energy. She is looking at extending her coaching experience.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/2/23	Yes	OK
State & Federal Criminal background check	8/2/23	pending	
Tribal Background check	8/2/23	pending	

Salary: \$2,064.00 **Placement:** Exp. 0 **Contract Days:** season

Prepared by: John E Salois Date 8/2/23 Approved by: _____ Date: _____