

# Nicole L. Hunter

OBJECTIVE: To apply my interpersonal skills, superior organization skills, and expertise in the field of education to a secondary assistant principal position.

## EDUCATION

### **Masters of Arts in Educational Leadership**

Marygrove College, Detroit, Michigan  
GPA: 4.0

May 2010-Aug. 2011

### **Teacher Certification in Secondary Education**

Saginaw Valley State University, Macomb Campus, Michigan  
Major: **Social Studies (RX)** Minors: **History (CC), Political Science (CD)**  
GPA: 4.0

July 2005-July 2006

### **Juris Doctor**

Wayne State University Law School, Detroit, Michigan  
GPA: 3.0

Aug. 2001-May 2004

### **Bachelor of Arts**

Albion College, Albion, Michigan  
Majors: History, Political Science  
GPA: 3.5

Aug. 1997-May 2001

## TEACHING EXPERIENCE

### **Teacher**

World History B, AP U.S. Government, American Government, Economics, Livonia Stevenson High School  
-Created and implemented lessons that incorporated real-world experiences  
-Developed lesson plans giving students hands on, diverse learning experiences

Aug. 2007-Present

### **Teacher**

9<sup>th</sup> Grade World Studies, Lake Orion High School, Lake Orion, Michigan  
-Created and implemented in-depth lesson plans about a variety of regions of the world  
-Developed lesson plans concerning current problems and promoting cultural awareness

Aug. 2006-June 2007

### **Long-Term Guest Teacher**

9<sup>th</sup> Grade Global Issues, Malow Junior High School, Utica, Michigan  
-Created and implemented lesson plans covering current topics and concepts  
-Developed lesson plans including diverse cultures to increase awareness and understanding

Jan. 2006-June 2006

### **Student Teacher**

9<sup>th</sup> Grade Global Issues/U.S. History, Malow Junior High School, Utica, Michigan  
-Created and implemented innovative lesson plans using a variety of educational methods

Sept. 2005-April 2006

### **Guest Teacher**

Holly Public School District, Holly, Michigan  
-Consistently practiced effective classroom management  
-Facilitated established lesson plans and implemented activities based on those plans

Sept. 2004-May 2005

### **Student Teacher**

Pershing High School, Detroit Public Schools, Detroit, Michigan  
-Developed creative lesson plans for a diverse classroom  
-Implemented a variety of hands-on activities for the classroom

Jan. 2003-May 2003

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## INTERNSHIP EXPERIENCE

Internship with Scheduling Office Assistant Principal Mrs. Ani Akaraz Jan. 2011-May 2011  
-Assisted in creating the building master schedule  
-Assisted in a variety of student discipline matters

## WORK EXPERIENCE

**Event Planner** May 1999-Apr. 2004  
The Free Network, Troy, Michigan

**Intern** Jan. 2003-May 2003  
Oakland County Circuit Court, Judge Edward Sosnick, Pontiac, Michigan

**Research Assistant** Sept. 2002-May 2003  
Wayne State University, Professor Slovenko

## PROFESSIONAL DEVELOPMENT

Classroom Management Seminar Nov. 2005  
Blackboard Training Seminar Jan. 2006  
CPR, AED, and EpiPen Training Jan. 2006  
First Aid Certification, Adult/Child CPR June 2006  
Motivating Unmotivated Students Seminar Jan. 2007  
Textbook Selection Criteria Training Feb. 2008  
TCI Textbook Implementation Conference July 2008  
AP U.S. Government Conference Nov. 2011/Nov. 2013  
Reading Apprenticeship Training Nov. 2011/Feb. 2012  
ACT/PLAN/EXPLORE Data Analysis Training Oct. 2013  
Michigan Data Portal Training Jan. 2014

## COMPUTER SKILLS

Microsoft Office, Appleworks, SASI, Centerpoint, Pearson Benchmark, Powerschool, Moodle, Pinnacle, Blackboard, CLASS A, Zangle, MiStar, Illuminate DNA

## ACTIVITIES/HONORS/AWARDS

**Chair**, AdvancED School Improvement Chair, Livonia Stevenson High School  
**Interim Department Chair**, Social Studies Department, Livonia Stevenson High School  
**Representative**, Crisis Team, Livonia Stevenson High School  
**Representative**, District Student Data Evaluation Development, Livonia Public Schools  
**Chaperone**, 8<sup>th</sup> grade Washington D.C. Trip, Holmes Middle Schools, Livonia, MI  
**Trainer**, CLASS A and Illuminate DNA Building Trainer, Livonia Stevenson High School, Livonia, MI  
**Chair**, NCA Standard Committee, Livonia Stevenson High School, Livonia, MI  
**Representative**, AP U.S. Government and Government Book Selection Committees, Livonia Public Schools  
**Advisor**, Spirit Club, Livonia Stevenson High School, Livonia, MI  
**Representative**, District Formative Assessment Committee, Livonia Public Schools  
**Representative**, District Government and Economics Common Assessment Committee, Livonia Public Schools  
**Representative**, District Government Curriculum Committee, Livonia Public Schools  
**Representative**, Scheduling Research Committee, Lake Orion High School  
**Social Studies Representative**, Curriculum Renewal Team, Lake Orion High School  
**Member**, NCA Writing Committee, Lake Orion High School  
**Member**, Phi Alpha Theta, History Honor Society  
**Recipient**, Board of Governors Scholarship, Wayne State University  
**Recipient**, Webster's Merit Scholarship, Albion College  
**Volunteer**, American Red Cross, Cardiac Kids, City Service Day, Sun Games, Make a Difference Day, Michigan Animal Rescue League, 3/330<sup>th</sup> U.S. Army Family Support, March of Dimes WalkAmerica