

Crosby-Ironton I.S.D. #182  
 Regular Board Meeting  
 June 27, 2022  
 6:00 PM  
 Crosby-Ironton High School  
 711 Poplar Street  
 Crosby, MN 56441

A Regular Board Meeting of the Board of Education of Crosby-Ironton ISD #182 was held Monday, June 27, 2022 beginning at 6:00 pm.

Members: Mike Domin, Kim Coughlin, Mary Kuhlmann, Barb Neprud, Tom Nixon, Tommy Sablan and Superintendent Jamie Skjeveland were present.

Welcome to Visitors—Chair, Mike Domin called the meeting to order at 6:00 p.m. with a pledge to the flag, welcomed those who were present at the meeting

**Approve Agenda**-Motion by Sablan, second by Coughlin to approve the agenda as presented. All voting aye, and the motion carried.

**Board Discussion/Comments on the Following Items:**

- Recognition
- Policy Review Process
  - Policy 413 - Harassment and Violence - First Reading of Revision
  - Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse - First Reading of Revision

**Approve Minutes – May 23, 2022 Regular and June 13, 2022 Special Board Meetings**- Motion by Neprud, second by Nixon to approve the minutes of the May 23, 2022 Regular and the June 13, 2022 Special Board Meetings. All voting aye, and the motion carried.

**Consent Calendar**- Motion by Nixon, second by Coughlin to approve the consent calendar which consists of the following items:

- Approve Bills Presented in the amount of \$2,043,690.19 (checks #51982-52352)
- Accept Filing of Financial Reports
- Accept Monetary Awards and Donations

All voting aye, and the motion carried.

**Personnel Consent Items:** Motion by Nixon, second by Coughlin to approve the following personnel consent calendar. All voting aye, except Neprud and Sablan, who voted no, and the motion carried.

Set Substitute and Other Employees Wage Rates For 2022-2023 School Year

|                                 | <u>2022-2023 Rate</u>            |
|---------------------------------|----------------------------------|
| Substitute Teacher              | \$135.00 per day                 |
| Substitute Paras & Food Service | \$13.50 per hour                 |
| Substitute Custodial            | \$14.50 per hour                 |
| Substitute Clerical             | \$14.50 per hour                 |
| School Nurse substitute LPN     | \$18.50 per hour                 |
| School Nurse substitute RN      | \$27.50 per hour                 |
| Student Worker                  | \$11.50 per hour                 |
| Playground/Bldg Monitors        | \$13.50 per hour                 |
| Cooks Helpers                   | \$13.50 per hour                 |
| Rates for activities workers    |                                  |
| ticket sellers                  | \$30 per home event              |
| piano accompanist               | \$130 per event                  |
| games announcer                 | \$30 per home event              |
| line judges/spotter             | \$20 per game *                  |
| chaperones                      | \$45 per trip plus admission fee |
| supervisors                     | \$45 per home event              |
| game book recorder              | \$30 per home event              |
| scoreboard                      | \$30 per home event              |
| event manager***                | \$25 per hour                    |

|                          |                |
|--------------------------|----------------|
| track clerk              | \$80 per meet  |
| track starter            | \$155 per meet |
| high tech meet manager** | \$45 per meet  |
| camera operator**        | \$45 per meet  |
| LL official              | \$35 per game  |
| LL umpire                | \$60 per game  |
| LL clock/scoreboard      | \$20 per game  |
| LL book                  | \$20 per game  |

\*does not include tournament games

\*\*High Tech meet manager and camera operator refer to the finish line camera and software operation and apply to track meets only. The camera operator is the person running the finish line computer in the press box.

\*\*\*event manager is a person or person(s) trained by the Activities Director who is available to oversee events, including pre-event set-up, during event coordination and post-event take down in the absence of the Activities Director, to include: setting up the clock, sound system, scoreboards, concession, locker rooms, etc. who is available to set-up and coordinate events in the absence of the Activities Director. The event manager shall not be paid supervisor pay in addition to the event manager pay. Qualifying absences shall be pre-approved by the District office.

LL=Lower Level—Jr. High and “C” Squad events

Rates do not apply to MSHSL sponsored region or section games where event is run under the direction of the MSHSL region secretary. The region secretary sets those rates and the School District is reimbursed by the MSHSL

Adopt Resolution Non-Renewing the Coaching Contracts of Brad Hollenhorst

Approve Reversal of Modified Contract with Lynk Downing, From Activities Director/Dean of Students/Community Education Coordinator Back to Activities Director/Dean of Students Effective July 1, 2022 Under the Original Contract Terms

Employ Abby Geotz, Community Education Coordinator, Effective July 1, 2022

Accept Resignation of Dan Corey, Maintenance Worker, Effective at the End of the Day on June 17, 2022 with Thanks and Appreciation for Years of Service to the School District, and Authorize Filling the Position

Terminate Elissa Winn, 7 Hour per Student Contact Day Paraprofessional, Effective June 2, 2022, and Authorize Filling the Position

Employ Kirsten Harris, Secondary English Teacher, Effective with the Start of the 2022-2023 School Year

Employ Rebecca Pecha, Long-Term Substitute Social Studies Teacher, Effective with the Start of the 2022-2023 School Year

**Action Items:**

Authorize Bidding for Milk, Bread and Trash Collection-Motion by Nixon, second by Kuhlmann to authorize bidding for Milk, Bread and Trash Collection. All voting aye, and the motion carried.

Adopt the 2022-2023 Preliminary Budget-Motion by Neprud, second by Nixon to adopt the 2022-2023 Preliminary Budget.

| <u>Fund</u>        | <u>Revenue</u> | <u>Expenditures</u> |
|--------------------|----------------|---------------------|
| General            | \$14,131,556   | \$14,690,745        |
| Operating Capital  | 836,055        | 1,118,004           |
| Grants             | 102,865        | 102,865             |
| Student Activities | 107,861        | 83,540              |

|                        |                     |                     |
|------------------------|---------------------|---------------------|
| Scholarships           | 85,670              | 84,300              |
| Food Service           | 618,544             | 721,885             |
| Community Service      | 452,224             | 459,510             |
| Building Construction  | 300,000             | 5,945,000           |
| Debt Redemption        | 2,229,322           | 2,199,000           |
| OPEB Irrevocable Trust | 0                   | 129,702             |
|                        | <u>\$18,864,097</u> | <u>\$25,534,551</u> |

All voting aye, and the motion carried.

Authorize the Superintendent to Sign the Following Annual Agreements: Motion by Nixon, second by Coughlin to authorize the Superintendent to sign the following Annual Agreements. All voting aye, and the motion carried.

- Agreement for Ice Time with the Hallett Community Center
- Agreement for Athletic Trainer Services with the Cuyuna Range Medical Center
- Post-Secondary Enrollment Option Agreement with Post-Secondary Institution(s)
- Concurrent Enrollment Agreement with Post-Secondary Institution(s)
- Contract with SourceWell for Family Services Collaborative Worker(s)
- Contract with Lepmiz Speech Clinician Services
- Contract(s) for Hearing Interpreter Professional Services
- Contract(s) for Braille Professional Services
- Student Teacher Agreement(s)
- Contract with Northern Pines for the Day Treatment Program
- Consortium Agreement with Brainerd Adult Basic Education

Set Meal Prices for 2022-2023- Motion by Neprud, second by Kuhlmann to set meal prices for 2022-2023.

|                          | <u>2022-2023 Rate</u> |
|--------------------------|-----------------------|
| Breakfast Elem/Secondary | \$1.80                |
| Breakfast Adult          | \$3.00                |
| Lunch Elementary         | \$2.75                |
| Lunch Secondary          | \$3.00                |
| Lunch Adult              | \$4.25                |

All voting aye, and the motion carried.

Set Activity Fees and Gate Fees for 2022-2023- Motion by Coughlin, second by Nixon to set Activity Fees and Gate Fees for 2022-2023.

|   |          |                                |
|---|----------|--------------------------------|
| 7-8 grade student                                 | \$50.00  | (annual cap per student \$100) |
| 9- 12 <sup>th</sup> grade student                 | \$150.00 |                                |
| 9- 12 <sup>th</sup> student/2 <sup>nd</sup> Sport | \$150.00 | (annual cap per student \$300) |
| Annual family cap                                 | \$600.00 | per school year                |
| Free/Reduced rate adjust                          | 50%      | of regular fee                 |

Refund Policy:

- *Refunds for a student deciding to terminate their participation in a sport or activity, will only be issued prior to the first competition.*
- *During the season, if a student has a season-ending injury or illness, a refund will be prorated based on the portion of the season completed up to that point. Refunds will not be issued if the season is more than 50% complete.*

|                              |                                    |
|------------------------------|------------------------------------|
| adult admission fee          | \$6.00                             |
| senior citizen admission fee | \$4.00 (includes 65 years & older) |
| student admission fee        | \$4.00                             |
| senior citizens annual pass  | \$50.00 (65 years & older)         |
| individual annual pass       | \$90.00                            |
| family annual pass           | \$175.00                           |
| student annual pass          | \$20.00                            |

- *students 7-12 with a Crosby-Ironton High School student ID card no charge for gate*
- *students K-6 attending with at least one parent/guardian no charge for gate*
- *school staff visibly wearing their school employee ID badge throughout event no charge for gate*
- *no charge for admission to music concerts*

All voting aye, and the motion carried.

Set Facility Use/Rental Fees for 2022-2023- Motion by Neprud, second by Coughlin to set Facility Use/Rental Fees for 2022-2023. All voting aye, and the motion carried. *Copy of the fee schedule in legal minute book.*

Authorize Employment of Barb Neprud for 2022-2023 Supplemental Extra Curricular- Motion by Nixon, second by Coughlin to authorize employment of Barb Neprud for 2022-2023 Supplemental Extra Curricular. All voting aye, except Neprud abstained, and the motion carried.

Authorize Employment of Mary Kuhlmann for 2022-2023 Supplemental Extra Curricular- Motion by Neprud, second by Nixon to authorize employment of Mary Kuhlmann for 2022-2023 Supplemental Extra Curricular. All voting aye, except Kuhlmann abstained, and the motion carried.

Approve Jamie Skjeveland as LEA for Title I Programs for 2022-2023- Motion by Coughlin, second by Nixon to approve Jamie Skjeveland as LEA for Title I Programs for 2022-2023. All voting aye, and the motion carried.

Adopt Resolution Establishing Combined Polling Places for Multiple Precincts for School District Elections Not Held on the Date of a Statewide Election for Calendar 2023- Motion by Sablan, second by Coughlin to adopt the Resolution Establishing Combined Polling Places for Multiple Precincts for School District Elections Not Held on the Date of a Statewide Election for Calendar 2023. All voting aye, and the motion carried. *Copy of the Resolution in legal minute book.*

Authorize William Tollefson to Act on Behalf of the School Board Clerk to Carry Out 2022 Election Duties for the General School Election- Motion by Neprud, second by Nixon to authorize William Tollefson to act on behalf of the School Board Clerk to carry out 2022 election duties for the General School Election. All voting aye, and the motion carried.

Adopt Resolution Calling School Board Member Election on November 8, 2022- Motion by Coughlin, second by Nixon to adopt the Resolution Calling School Board Member Election on November 8, 2022. All voting aye, and the motion carried. *Copy of the Resolution in legal minute book.*

Adopt Resolution Establishing Dates for Filing Affidavits of Candidacy for November 8, 2022 Election- Motion by Nixon, second by Kuhlmann to adopt the Resolution Establishing Dates for Filing Affidavits of Candidacy for November 8, 2022 Election. All voting aye, and the motion carried. *Copy of the Resolution in legal minute book*

Adopt Resolution Withdrawing from the Lakes Area Family Services Collaborative Effective December 31, 2022- Motion by Nixon, second by Neprud to adopt a Resolution Withdrawing from the Lakes Area Family Services Collaborative Effective December 31, 2022. All voting aye, and the motion carried.

### **Regular Board Meeting – July 25, 2022 -- Forum Room-Secondary Building**

**Adjourn-**Motion by Nixon, second by Kuhlmann to adjourn at 7:00 p.m. All voting aye, and the motion carried.

Recorded by Wm Tollefson

Mary Kuhlmann, Clerk