



**Board Meeting: January 21, 2025**

2024-2025 FOIA Report

BOE Mtg Date	Receive Date	Response Date	<p style="text-align: center;"><b>FOIA REQUEST</b></p> <p>Please Note: The request language below is exactly as it appears on the original document. Therefore, typographical, spelling, grammar, and punctuation errors will appear, if contained in the original request document.</p>	FOIA Officer
1-21-2025	1-15-2025	1-15-2025	<p>Illinois Retired Teachers Association is requesting contact information of certified staff who are planning to retire on 2025. By gathering this information, we hope to extend an invitation for retiring educators to join our association, providing them with valuable benefits such as legislative advocacy, social events, educational resources, and more.</p>	Annetta Spychalski
1-21-2025	1-08-2025	1-15-2025	<p>Peter Medlin from WNIJ Public Radio made the following request: Under the Freedom of Information Act, I'm requesting digital copies of Illinois certificate of religious exemption to required immunizations and/or examinations forms submitted to D45 for the 2023-24 school year. I'm not requesting any identifying student and/or family information, only statements detailing the religious beliefs that prevent the child from receiving the required vaccination/examination being requested. This request is being used for non-profit journalism, not for commercial purposes. I'm asking for any fees to be waived.</p>	Annetta Spychalski
1-21-2025	1-13-2025	1-14-2025	<p>Owen Wang from DuPage Policy Journal requested the following:</p> <p>I am a news reporter from DuPage Policy Journal, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. I am requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:</p> <p>How many "migrants" (e.g. illegal aliens/non-U.S. citizens) are enrolled in your school district, currently?</p> <p>As a member of the media, I am involved in gathering and reporting news to the public. Access to public records is essential for me to fulfill my professional responsibilities, which include holding public institutions accountable and providing transparency to the public. Given my role in disseminating information, I believe I am eligible for a fee waiver as a media professional.</p>	Annetta Spychalski

1-21-2025	12-26-2024	Pending	<p>Karen Garcia from SmartProcure requested the following: SmartProcure is submitting a commercial FOIA request to the DuPage County School District No. 45 for all current employee/staff contact information. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> <li>1. First Name</li> <li>2. Last Name</li> <li>3. Position Title</li> <li>4. Department</li> <li>5. Direct Phone Number (if does not exist, list main phone number with extension)</li> <li>6. Business Cell Phone (if provided by DuPage County School District No. 45)</li> <li>7. Email Address</li> <li>8. Office Address (Address, City, State, Zip)</li> </ol>	Annetta Spychalski
12/17/2024	12/02/2024	12/04/2024	<p>Sheri Reid from SmartProcure requested any and all purchasing records from 9/9/2024 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> <li>1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number</li> <li>2. Purchase date</li> <li>3. Line item details (Detailed description of the purchase)</li> <li>4. Line item quantity</li> <li>5. Line item price</li> <li>6. Vendor ID number, name, address, contact person and their email address</li> </ol>	Annetta Spychalski
12/17/2024	11/11/2024	11/25/2024	<p>Kimiah Amidi from The Data Branch made the following request: I am interested in submitting a Public records request.</p> <p>I seek a spreadsheet containing all purchase orders from January 1, 2020, to the present day. If available, please provide the following information for each purchase order:</p> <ul style="list-style-type: none"> <li>• Purchase order number or equivalent</li> <li>• Purchase date</li> <li>• Vendor ID or equivalent</li> <li>• Vendor name</li> <li>• Line item details</li> <li>• Line item quantity</li> <li>• Line item unit price</li> <li>• Line item total price</li> </ul>	Annetta Spychalski

10/15/2024	10/2/2024	10/3/2024	<p>Bill Foulk from Quadient made the following request: I am writing to make a public records request.</p> <p>Specifically, I am requesting a copy of the postage equipment lease for the mailing equipment used at your facility listed below:</p> <p>District 45 Board of Education All locations with a postage meter</p> <p>I believe it may be Pitney Bowes equipment. If so, the lease agreement would be with Pitney Bowes Global Financial.</p> <p>If your equipment was purchased, please send a copy of the purchase agreement for the owned equipment.</p>	Annetta Spychalski
10/15/2024	9/18/2024	9/20/2024	<p>Kathryn Clot made the following request:</p> <p>Excluding the Frida grant, can you please send me a list of the stipended positions available at each of the schools in D45?</p>	Annetta Spychalski
10/15/2024	9/19/2024	9/24/2024	<p>Owen Wang, a reporter from Lake County Gazette, is requesting the following records:</p> <p>A PDF copy of student evacuation plan in the case of active shooting.</p>	Annetta Spychalski
9/17/2024	9/2/2024	9/10/2024	<p>Sheri Reid (SmartProcure) made the following request:</p> <p>SmartProcure is submitting a commercial FOIA request to the DuPage County School District No. 45 for any and all purchasing records from 5/28/2024 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> <li>1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number</li> <li>2. Purchase date</li> <li>3. Line item details (Detailed description of the purchase)</li> <li>4. Line item quantity</li> <li>5. Line item price</li> <li>6. Vendor ID number, name, address, contact person and their email address</li> </ol>	Annetta Spychalski
9/17/2024	8/29/2024	9/3/2024	<p>Owen Wang, a reporter from Lake County Gazette, is requesting the following records:</p> <p>School Enrollment</p>	Annetta Spychalski

9/17/2024	8/29/2024	9/3/2024	Owen Wang, a reporter from Lake County Gazette, is requesting the following records: Copy of each schools calendar for the upcoming school year	Annetta Spychalski
09-03-2024	08-27-2024	8-28-2024	Owen Wang, a reporter from Lake County Gazette, is requesting the following records: A list of all new teachers and staff with the following data points for the upcoming school year in your school district. Name School Name Title Bio Photo A list of all leaving or retiring teachers and staff with the following data points for the upcoming school year in your school district. Name School Name Title Years of Service	Annetta Spychalski
9-03-2024	08-27-2024	8-28-2024	Owen Wang, Lake County Gazette made the following requests as a news reporter from Lake County Gazette, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. I am requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:  A List of all available school student activies and clubs for the new school year, as well as their faculty sponsor name.	Annetta Spychalski
9/03/2024	8/19/2024	8/22/2024	Owen Wang, Lake County Gazette made the following requests: Lake County Gazette, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. I am requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format: List of all teachers and staff, including the following data points, for all schools in your district for the upcoming school year 1. Staff/Teacher Name 2. School Name 3. Title 4. Salary	Annetta Spychalski

8/20/2024	8/12/24	8/14/2024	<p>Daniel Williams made the following request:.</p> <p>Could you please send me a record of: All of your transportation contracts with any vendors that provide student transportation services? Ex. Bus Companies, Alternative Transportation, and Van Services. The timeline would be in the last year.</p>	Annetta Spychalski
7/15/24	6/26/24	7/3/24	<p>Vance V. (creativeenergy.co) made the following request: Pursuant to the Illinois Open Records Act, I am writing to request access to and a copy of specific records from School District 45 Dupage County.</p> <p>I am seeking the following information: Email addresses for school board members/trustees within the school district. Email addresses and job titles of all current teachers within the school district. Email addresses and job titles of all current principals within the school district. Email address and job title of the current superintendent. Email addresses and job titles of all current administrative staff within the school district.</p>	Brian Graber
7/15/24	6/3/24	6/25/24	<p>Sheri Reid (SmartProcure) made the following request: SmartProcure is submitting a commercial FOIA request to the DuPage County School District No. 45 for any and all purchasing records from 3/22/2024 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> <li>1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number</li> <li>2. Purchase date</li> <li>3. Line item details (Detailed description of the purchase)</li> <li>4. Line item quantity</li> <li>5. Line item price</li> <li>6. Vendor ID number, name, address, contact person and their email address</li> </ol>	Brian Graber