

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 12/14/2021



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 12/01/2021

To: Corrina Guardipee-Hall
 Superintendent

From: William Huebsch
 Title: BMS Principal

Subject: **In-State Travel: Montana Principals Conference 2021-2022**

Description: Request travel to attend the Montana Principals Conference, a three-day training in Bozeman, Montana, January 23-25, 2022.

Financial Impact: **\$1,086.88**

Funding Source (Budget/grant, etc.): 126.50.130.2410.582

Attachment(s): Travel Request/Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

 	<h2>Montana Principals Conference 2022</h2>
Sunday, January 23	<h1 style="color: yellow;">Don't Stop Believin'</h1>
<p>Joe Sanfelippo Coach Vigen, MSU Breakout Sessions</p>	   <p>Joe Sanfelippo Climate & Culture</p> <p>Ruby Payne Emotional Resiliency</p> <p>Rick Wormeli Assessment</p>
<p>Trivia Live Music</p>	<p>LIVE MUSIC, SOCIAL EVENTS, AWARDS BANQUET</p>
Monday, January 24	<h2 style="color: yellow;">Click HERE to Register!</h2> <p>January 23 - 25, 2022 Bozeman - GranTree Inn or Virtually</p>
<p>Ruby Payne Coach Hauck, UM Breakout Sessions Affiliate Business Mtgs Boom Discussions</p>	
<p>Banquet and Awards 80s Theme Cornhole Tournament Live Music</p>	
Tuesday, January 25	
<p>Rick Wormeli Roundtable Discussions</p>	

Tue Nov 30, 2021
[MASSP Board Leadership Web Meeting](#)
 Category: MASSP

Tue Nov 30, 2021
[MAEMSP Board Leadership Web Meeting](#)
 Category: MAEMSP

Wed Dec 1, 2021
[North West MASS Meeting](#)
 Category: MASS

Wed Dec 1, 2021
[Western MASS Meeting](#)
 Category: MASS

Wed Dec 1, 2021
[North East MASS Meeting](#)
 Category: MASS

[View Full Calendar](#)

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Be sure to register to attend the Montana Principals Conference 2022!
 The conference is scheduled for January 23-25 in Bozeman at the Best Western GranTree Inn. A virtual option will also be available. Call (406) 587-5261 for reservations at the GranTree and request a room in the Montana Principals Conference room block before Dec. 31st.

You will not want to miss the line-up of national speakers who will all be presenting in-person:

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name: William Huebsch
Building: BMS

Employee #: 13840
Substitute Name: N/A

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>01/24/22 - 01/25/22</u>	<u>16</u>	<u>SR</u>

Employee Signature _____ Date 12-01-2021

Approved; Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SLSick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SRExtra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop: Montana Principals Conference (Attach Brochure/Agenda)

Location: Bozeman, MT

Departure Date: 01/22/22

Return Date: 01/25/22

Departure Time: 12:00 pm

Return Time: 6:00 pm

Transportation: Personal Vehicle

Mileage: 535 x .56 = \$299.60

District Vehicle **Per Diem:** \$36 x 3 days + \$15 Dinner = \$123.00

Professional Development

Registration PO# _____ = \$350.00

Hotel PO# _____ = \$314.28

Other PO# _____ = _____

Other PO# _____ = _____

Subtotal = \$1,086.88

Budget 126.50.130.2410.582 (100%) \$422.60

Check Total **\$422.60**

Employee Signature _____

Date 12-01-2021

Principal/Supervisor _____

Date _____

Superintendent Signature _____

Date _____