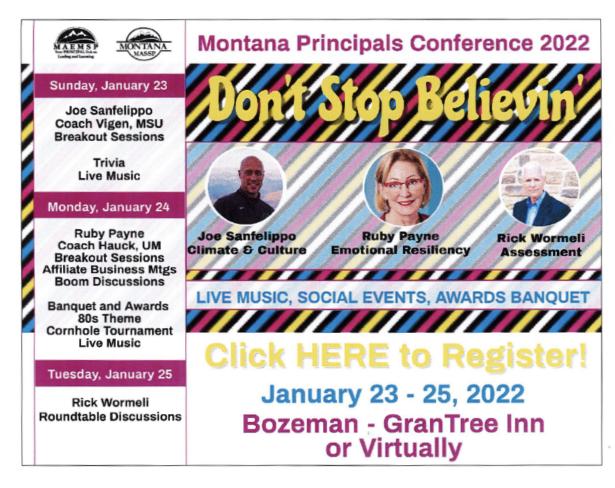
Browning Public Schools **Board Agenda Request**Meeting to Be Held: 12/14/2021



Recogni	tion: Students	Staff	Parents						
Information: Building Report		Old Business	Superintendent's Report						
Action:	Resignation	Hiring	Contract Service Agreements						
	Travel Out-of-State		Approvals						
	Termination	Legal Matters	☐ Other:☐ High School/District Wide						
	This action request pertains t	o Elementary (only)							
Date:	12/01/2021								
To:	Corrina Guardipee-Hall From: William Huebsch								
	Superintendent	Title:	BMS Principal						
Subject: In-State Travel: Montana Principals Conference 2021-2022									
_	tion: Request travel to attend to, Montana, January 23-25, 20	-	nference, a three-day training in						
Financia	al Impact: \$1,086.88								
Funding	Source (Budget/grant, etc.):	126.50.130.2410.582							
Attachm	nent(s): Travel Request/Agen	ıda							
Approva	al: Superintendent's Office/Fi	nance/Personnel as applic	able (Initial)						
Comme	nts:								



Tue Nov 30, 2021 MASSP Board Leadership Web Category: MASSP Tue Nov 30, 2021 MAEMSP Board Leadership Web Meeting Category: MAEMSP Wed Dec 1, 2021 North West MASS Meeting Category: MASS Wed Dec 1, 2021 Western MASS Meeting Category: MASS Wed Dec 1, 2021 North East MASS Meeting Category: MASS

Our Sponsors



Be sure to register to attend the Montana Principals Conference 2022!

The conference is scheduled for January 23-25 in Bozeman at the Best Western GranTree Inn. A virtual option will also be available. Call (406) 587-5261 for reservations at the GranTree and request a room in the Montana Principals Conference room block before Dec.

31st.

You will not want to miss the line-up of national speakers who will all be presenting in-person:

BROWNING PUBLIC SCHOOLS Leave Report/Travel Request

Employee Name: William Huebsch				Employee #: <u>13840</u>				
Building: BMS		Substitute Name: <u>N/A</u>						
LEAVE REPORT								
Date of Leave		Hours	Type of Leave					
01/24/22 - 01/25/22		16	SR					
					_			
Employee Signature			Date <u>12-0</u>	1-2021				
☐ Approved; Condition	upon the specific lea	ve being available for the specific	c employee	□ Not	Approve	ed		
Principal/Supervisor				Oate				
TYPE OF LEAVE								
		DI Degraval Lagra	A T 337	O A	I W//	O D		
AN Annual SLSick Leave		PL Personal LeaveJD Jury Duty (attach verification)	ALWO Approved Leave W/O Pay ULWO Unapproved Leave w/o Pay					
*EX/SRExtra-Curricular/School Related		NG National Guard	SWP	Suspended	w/Pay	.,		
		FN Funeral (Master Contract Relationship)		OP Suspended	w/o Pay			
*If talving Cabaal Dalated	/Entre Currienles Les	•		efononos Nome	o/I postion	_		
		ive only, <u>In</u> or <u>Out</u> of District, you ment for EX/SR leave please						
Conference/Worksho	p: Montana Princ	cipals Conference (Attach Bro	chure/Agenda))				
Location: Bozeman, 1								
Departure Date: <u>01/22/22</u>		Return Date: <u>01/25/22</u>						
Departure Time: 12:00 pm		Return Time: 6:	<u>00 pm</u>					
Transportation: ☐ Personal Vel		cle	Mileage:	535 x .56	= \$	299.60		
☐ District Vehicle	Per Diem: \$3	6 x 3 days + \$15 Dinner			= \$1	123.00		
	☐ Professional I	•						
		•	Registration	ı PO#	= \$3	50.00		
			Hotel PO#		= \$3	314.28		
			Other PO#		=			
			Other PO#		=			
				Subto	otal = \$1	,086.88		
Budget 126.50.130.2410.582 (100%) \$422.60			(Check T	otal	\$422.60		
Employee Signature				Date <u>12-01-2021</u>				
Principal/Supervisor				Date				
Superintendent Signature			D	ate				