



Wharton County Junior College

PAID PROFESSIONAL ASSIGNMENT (PPA) REQUEST FORM

TO: Vice President of Instruction

DATE: 08/01/17

FROM: David Kucera, Division Chair and Barbara Lynn, Grant PI

DIV or UNIT: Business/Technology Division and teachHouston Grant

SUBJ: PPA request for: Obiageli Nwosu

Title of PPA activity: teachHouston Grant – STEM Content Student Advisor #3

Dates (or semesters) of activity: Fall 2017 & Spring 2018

A. Activity and Expected Outcomes.

Serve as a STEM Content Student Advisor for the WCJC portion of National Science Foundation teachHouston grant through University of Houston; expected activities and outcomes include:

- Proactively advise WCJC STEM major students of teachHouston career pathway opportunities
- Document four planned activities per semester (eight total for 2017-2018) to proactively advise students of the teachHouston program at WCJC and UH
 - Planned activities include speaking to a class other than your own, speaking to a student group/club outside of the teachHouston Student Club, working at a table promoting teachHouston on campus, etc.
 - Documentation includes date and time of activity, content of activity, number of students reached, and contact information of interested prospective students
- Lead one STEM centered service, education, or enrichment activity per semester for the teachHouston Student Club (two total for 2017-2018)
- Provide 6-8 hours each semester (12-16 total hours for 2017-2018) of STEM content advising for CUIN 1102 course/students (taught by an education faculty member) to support STEM specific teaching experiences and activities for students
- Submit monthly documentation to the PI and Student Cohort Advisor of outreach activities
- Participate in one team planning meeting at the beginning of each semester to coordinate duties within the grant team

B. Cost \$2,500 (grant funded)

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)	Fall: 30 hours Spring 30 hours	Fall 17 \$1,250 Spring 18 \$1,250	\$2,500
TOTAL		\$2,500	\$2,500

BUDGET NUMBER: 2195.6062.6175.100 (grant funds)

C. Approvals

Supervisor: _____

Barbara S. Lynn
08-01-17

UNC 8/2/17

Date: _____

08/01/2017

VPI: _____

Date: _____

8-2-17

President: _____

Betty A. McInnis

Date: _____

8-3-17

RECEIVED

Vice President of Instruction
08/02/17