

**A.D. Hay Elementary \* Fremont Elementary \* Union Elementary**

**500 South I Street**

**Lakeview, Oregon 97630**

**(541) 947 – 2136      Fax (541) 947 - 3535**

**MEMORANDUM**

To: Will Cahill, Superintendent

From: Susan Warner, Principal

Date: May 5, 2020

Re: Makenna Kelley

*Approved  
5/5/20*

Please accept my request and recommendation to hire Makenna Kelley for the position of kindergarten teacher at Fremont Elementary School for the 2020 – 2021 school years. Ms. Kelley has recently completed her teacher education program in Wyoming.