INDIVIDUALIZED LEARNING CORRESPONDENCE COURSES

PROPOSED REVISIONS

| PRIOR APPROVAL | The Superintendent or designee shall establish and publish guide- lines in the student handbook governing the use of correspon- dence courses and online courses as a means of earning gradua- tion credit. Prior to enrollment in correspondence courses or online <u>courses</u> , a student shall make a written request to the principal or designee for approval to enroll in the course. If approval is not granted prior to enrollment, the student shall not be awarded credit toward graduation. |
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| ELIGIBILITY | All <u>secondary high school</u> students shall be eligible to take correspondence courses or online courses and earn credit toward graduation. |
| LIMITATIONS | A student may earn a maximum of two state-required credits through correspondence courses. |
| | The Superintendent or designee may waive limitations on an indi- vidual basis for extenuating circumstances. |

DATE ISSUED: