

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
February 17, 2015
12:00 p.m.**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in Open Session at noon on Tuesday, February 17, 2015, at the Hancock Leadership Center, 1920 Briar Ridge Road, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Rob Hudson who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Rob Hudson, Mr. Eddie Prather and Mr. Kenneth Wheeler. Mr. Rob Hudson announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

On a motion by Mr. Prather, seconded by Mrs. Davis, the Board voted unanimously to approve the agenda for the regular February 17, 2015, Board meeting as presented.

REVIEW OF THE MINUTES

The minutes from the following meeting were presented with a correction under item IX Unfinished Business, for consideration for approval:

January 20, 2015 Regular Meeting, Noon, Hancock Leadership Center

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

RECOGNITIONS

Mr. Jason Harris and Dr. Kristy Luse recognized the Board of Trustees for Board Appreciation Week.

Mrs. Kimberly Britton recognized her secretary, Ginger Towery for her dedication and contribution to the district.

Mr. Andy Cantrell recognized his assistant, Jessica Graves for her hard work in the facilities department.

COMMUNICATION TO THE BOARD

The following informational reports were presented to the Board of Trustees:

- A. Mr. Andy Cantrell, along with Mr. Charles Laney of JBHM, as well as Mrs. Kimberly Britton, and Dr. Diana Ezell gave an update on Long Range Planning.
- B. Mrs. Kimberly Britton gave a report on Curriculum Instructional Shift.
- C. Mrs. Rachel Murphree gave an update on Ad Valorem Collections for amounts received in January 2015. (TPSD Goal #4)

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

The following Consent Agenda items were presented for consideration for approval.

A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)

- 1. Contractual Agreements
 - Acknowledge and Award Contracts #CO1542 through #CO1543 bus contracts BC#2014-2015-004 through BC#2014-2015-007, and contracts SFR1517 through SFR1520
 - Ratification of Contract SFR1504
- 2. Accepted Donations #2014-2015-023 through #2014-2015-031
- 3. Permission to Submit TPSD Grant #1506 and #1507
 - START Fund for Teachers Lawhon/Joyner \$10,000.00
 - GEAR UP Mississippi Extension THS \$9,950
- 4. Permission to Accept TPSD Grant
 - GEAR UP Mississippi Extension THS \$9,950
- 5. Permission to Award
 - RFP 1502 for E-Rate Items & Equipment
- 6. Deletion of Items from TPSD Asset Listing
 - Deletion of 36 Assets
- 7. Designation "Application Agent" for FEMA and MEMA

B. Office of Assistant Superintendent Dr. Eddie Peasant

1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
2. Overnight Field Trip Requests
 - THS DECA to Jackson, MS
 - THS TCTC Vex Robotics to Raymond, MS
 - THS Boys Golf to Covington, LA
 - THS FCCLA to Jackson, MS
 - TMS History Club to Hattiesburg, MS

No Board Member requested the removal of any item from the Consent Agenda.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #4)

1. Docket of Claims

Mr. Kenneth Wheeler reviewed the Docket of Claims prior to the meeting and advised that at the 5:00 p.m. meeting of the Board he will recommend approval of the following:

- Docket of Claims for the period January 10, 2015 through February 6, 2015, Docket of Claims #25192 through #25854, Accounts Payable Checks #15744 through #15195 in the amount of \$1,125,108.23
- The Tupelo High School Activity Check Register for the period January 2015, Checks #1614 through #1626 in the amount of \$3,592.07
- Athletic Activity check Register for the period January 2015, Checks #2268 through #2322 in the amount of \$5,851.50

The grand total for all funds is \$1,134,551.80.

2. Required Monthly Financial Reports – Month Ending December 31, 2014

In accordance with MS Code 37-9-18 the following Financial Reports for the month ending December 31, 2014, were reviewed:

- Bank Reconciliation Report
- Revenue and Expenditure Report with Budget Status
- TPSD Cash Flow Statement
- Combined Balance Sheet
- December 31, 2014 Financial Statements

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)

Licensed Personnel Recommendations

Mr. Jim Turner presented the Licensed Personnel Recommendations for consideration for approval.

C. Office of Assistant Superintendent Dr. Diana Ezell (TPSD Policy E)

1. First Reading of New TPSD Policies

Dr. Ezell presented the following new policy for a first reading:

:

DJEJA Bill Payment Authorization

2. Required Revisions to TPSD Policies BBH, BC, and CEB

Dr. Ezell presented the following policies for revisions:

BBH	Awards, Recognitions, Certificates
BC	Board Meetings
CEB	Duties of Superintendent

3. Revisions of TPSD Policies DCE, GBRD, and GCRG

Dr. Ezell presented the following policies for revisions:

DCE	Annual Operating Budget Final Adoption Procedures
GBRD	Parent Conferences, Staff Meetings, and School Meetings
GCRG	Classified (Non-Certified) Personnel Leaves and Absences

D. Office of Superintendent Dr. Gearl Loden (TPSD Goals #3)

1. TPSD Job Fair

Mrs. Kimberly Britton shared information on an upcoming TPSD Job Fair.

2. Recommendation to Approve 2015-2016 TPSD Calendar

Dr. Loden and Dr. Ezell presented the proposed 2015-2016 TPSD School Calendar for consideration for approval

3. FY 2014 Audit Contract Extension

Mrs. Rachel Murphree presented a request to consider approval to amend the contract for professional services between TPSD and J.E. Vance & Company, P.A. to extend the December 15, 2014 deadline of providing a draft report to the Office of the State Auditor by seventy-four (74) days until February 27, 2015.

4. Information Items:

- **Legal Update—Dr. Eddie Moore**
- **Safety Audit—Mr. Andy Cantrell**
- **MSBA—February 23-25, 2015**
- **NSBA—March 21-23, 2015**

UNFINISHED BUSINESS

No Unfinished Business was discussed at this meeting.

NEW BUSINESS

A. Resolution of Intent

Finance Director Mrs. Rachel Murphree recommended for consideration for approval a Resolution of Intent for the issuance of notes for borrowing of money in the maximum principal amount of \$325,000.00.

B. Initial Resolution Authorizing Transfer of Funds

Mrs. Rachel Murphree recommended for consideration for approval a resolution directing the transfer of surplus funds remaining in the District's shortfall note debt service fund.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics – Superintendent Gearl Loden

Tentative Agenda for March 17, 2015 Regular Meeting

- **Board Organizational Meeting**
- **Safety Audit Update**
- **April 21, 2015 Board Meeting and Work Session**

B. Future Agenda Topics – Board Members

1. Discussion of Policy FB—Renaming of School Facility

C. Executive Session

Board President Rob Hudson suggested to the School Board a temporary Executive Session to determine the need for a permanent Executive Session for the purpose of discussing several matters.

On a motion by Mr. Babb, seconded by Mrs. Davis, the Board voted unanimously to enter temporary Executive Session for the purpose of determining a need for permanent Executive Session. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

The room was cleared and the temporary Executive Session was called to order by Mr. Hudson with the following people present: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Rob Hudson, Dr. Gearl Loden, Mr. Kenneth Wheeler, Mr. Otis Tims, and Mrs. Modesty Shumpert.

The Executive Session was called to order and the Board first considered the reason for entering Executive Session. Upon a motion by Mr. Babb, with a second by Mrs. Davis, the Board voted unanimously to remain in Executive Session for the purpose of discussing potential litigation, and a personnel matter. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed. Mr. Hudson left the room for a short break.

Mr. Hudson reentered the room, and reopened the meeting to tell all those in attendance the reason for going into Executive Session was potential litigation and a personnel matter.

First, Mr. Otis Tims opened the discussion of potential litigation.

Next, Mr. Otis Tims opened the discussion on the personnel matter.

No action was taken during Executive Session.

Mr. Babb moved to come out of Executive Session. Mrs. Davis seconded the motion, and upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed and the Board in Open Session.

Mr. Hudson reopened the meeting to tell all in attendance that the Board was back in Open Session. Everyone waiting re-entered the meeting, and Mr. Hudson stated that the Board was back in Open Session and no action was taken by the Board during Executive Session.

ADJOURNMENT

On a motion by Mr. Wheeler, seconded by Mrs. Davis, the Board voted unanimously by all members present to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:37 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Robert L. Hudson, II, President

Joseph Babb, Secretary