



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, December 7, 2015, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso.

Late: None. Absent: Finance Committee Chair Bill Wilson.

The President welcomed everyone, reminded them to please sign the attendance record, and lead the Pledge of Allegiance.

District staff present: Kristy Poteete-Kriegermeier, Communications Coordinator; Dr. Adam Law, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Mary Torrance, Kathy Spencer.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES (Bylaw 0168.1)

- 3.1 Regular Session, November 23, 2015
- 3.2 Executive Session, November 23, 2015

Motion by Juby, second by McCormick, to approve the above-listed minutes, items 3.1 - 3.2 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARING

4.1 Communications Survey: Responding to Community Input – Kristy Poteete-Kriegermeier
Kristy Poteete-Kriegermeier presented to the Board information on the recent communications survey that went out. Our community wants to be well informed, and relies heavily on digital channels to access information. The survey showed that email and the district website were the top two channels chosen by the community to receive information. The Tech Forum, On the Table, Online Backpack, Facebook and Twitter are some of the ways we currently communicate with the community. Ms. Kriegermeier shared that the District is looking to begin Phase I of a redesign to the website. The

survey was meaningful and gave the District a starting point to better communicate with the community.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent reported that PARCC scores were distributed last Friday, and that they would go public on December 11th. He thanked the Tech Committee and Tech Task Force for their work. The last day of school for students before the winter break begins is December 18th. Please be sure to attend some of the many events that are taking place in our schools this month.

Dr. Law reported information on the new sub placement system the district is looking at called AESOP. This program is both for the automated sub system and for data integration. We have been looking at this for some time now. This program is mobile friendly, subs can book early, and it integrates with the Skyward and Applitrack systems. Staff has had a chance to visit and ask questions of other districts currently using this program. It is not a stand-alone program, so it will still need some oversight. We are hoping that by moving to the AESOP system, that subs will find it easier to work for our district and get scheduled well in advance for jobs.

Board comments, concerns, questions: Does our current system employ someone to make sub calls? (Yes. Subs currently have to call in to give their availability, and then the sub caller calls them to fill positions as they become available. Our current sub caller has agreed to help us through this transition. Unfortunately, this position will not be conducive to her other job and so she will have to leave us.)

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Bus Bid

Donna Oberg reported that the District is in the second year of a 2-year bus buyback agreement, and buses will be returned at the end of this school year. In November, transportation went out to bid, and three vendors placed bids to supply buses. They were Midwest Transit Equipment, Midwest Bus Sales, and Central States Bus Sales. Midwest Transit, our current vendor, came in the lowest at \$82,100 per unit with an 86% buyback. This would give us a net 2-year cost of \$563,206. Ms. Oberg is recommending that this bid be approved by the Board.

Motion by Lamb, second by Nowak, to approve the above-listed item 6.1 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

6.2 Special Needs Transportation

Donna Oberg reported that the special education transportation was reported to the Board and Finance Committee last month, and now have come back before both with changes and answers to questions. The Director of Transportation has reworked the numbers, and the district will now be taking a total of 30 students back from outsourcing. Information has been provided for purchasing and leasing of these buses. If we were to purchase these buses there would be a cost savings of \$800,000 to \$900,000 over five years. Based on the savings, it's possible we could lower the levy. We have also talked with other districts about sharing transportation. Ms. Oberg is recommending approval at this time.

Board comments, concerns, questions: Purchasing of buses would be covered under our insurance. Would the new position be part-time? (Yes, and we could combine it with another part-time position.) Are you recommending we purchase or lease these buses? (Purchase, because of the cost savings.) Could the cost of leasing go up in future years? (Yes it could. If we were to keep the same buses it would likely go down some.) If we purchase are we locked in to a cost? (Yes.) We would also receive the buyback? (Yes, but with leasing we would not.) Is there an upfront buyback that we agreed to? (Yes, it was \$18,600.)

Motion by Stith, second by Nowak, to approve the above-listed item 6.2 as presented with specification for the additional part-time personnel and with consideration of the number of students to be serviced. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

None.

8. INFORMATION

8.1 Suspension Report (Policy 5610)

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Support Staff

Owen, Sheri, HES, Principal Administrative Assistant, 12 month, effective 12/14/15

Motion by Stith, second by McCormick, to approve the above-listed item 9.1 as presented. On roll call, Ayes, five (5), Juby, Lamb, McCormick, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, one (1), Nowak.

9.2 2016-2017 School Calendar

9.3 GEA Contract Amendment (MOU)

9.4 PTAB Resolution

Motion by McCormick, second by Lamb, to approve the above-listed items 9.2 – 9.4 as presented.

On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board

Board members attended the Discipline Committee, Technology Task Force and Communications Task Force meetings. During the Communications meeting it was discussed that the Board needs to determine a time to meet to discuss their needs and wants from IASB. It might be best to meet before a Policy meeting. A survey of the Board will be done to determine a date and time. The Board President had the opportunity to ride along on bus routes. He noted that the buses were full, and that the drivers are great with the students.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]. (Bylaw 0167.2)

There was no need for executive session.

14. ADJOURNMENT

At 7:53 p.m., motion by Juby, second by McCormick, and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING SECRETARY