



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: May 18, 2026

Agenda Section: Consent

Agenda Item Title: MOU between South San Antonio ISD and DYS Group LLC, subsidiary Diversified Youth Services, DYS (Baby Paws) Families for the 2026-2027 school year

From: Dr. Gutierrez, Deputy Superintendent

Additional Presenters if Applicable: Mrs. Rebecca Herrera, Program Administrator

Description: Baby Paws initiative focuses on making the most of a child's formative years by giving our toddlers a safe, supervised space to grow together. Through daily interaction with their peers, children will naturally practice vital social and cognitive skills—like sharing, problem-solving, and teamwork—that set the stage for future success. More importantly, the program is designed to support children ages 1-3, who are not school eligible, in their emotional well-being. By surrounding them with caring, responsive staff, we can help our youngest learners build the confidence and independence they need to manage separation anxiety and feel right at home in a school environment. This early foundation ensures that when these children eventually enter our classrooms, they arrive socially ready and emotionally resilient.

Historical Data: For the 2026–2027 school year, we are proud to enter our fourth year of collaboration with DYS Group LLC (a subsidiary of Diversified Youth Services, DYS Families). Since launching this partnership in 2023, South San Antonio ISD and DYS have worked together to provide valuable resources and support for both our staff and the wider community. This ongoing relationship continues to strengthen our district's ability to serve our families and ensure our team has the support they need to succeed.

Recommendation: Approve the service agreement with the DYS Group LLC, subsidiary Diversified Youth Services, DYS Families, and South San Antonio Independent School District for the 2026 - 2027 school year.

Purchasing Director and Approval Date: N/A

Funding Budget Code and Amount: No compensation or exchange of funds between parties as a result of the MOU.

Goals: Goal 3: SSAISD will ensure all students are provided a learning environment centered on their well-being that impacts their learning and success.

Goal 4: SSAISD will collaborate with parents and the community to ensure all students receive a high-quality education Purchasing



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Memorandum of Understanding (MOU) between the South San Antonio Independent School District and DYS Group LLC (Baby Paws) 2026-2027 School Year

Program Description

DYS Group LLC is excited to propose a collaborative partnership with South San Antonio ISD. This partnership is designed to provide families with non-school-school-age Daycare, early education, after-school services, and after-school enrichment programs. If successful, this partnership will meet the students' educational needs and contribute significantly to the community's overall development, a testament to our shared commitment to education and community service.

Mission

At DYS Group LLC, our unwavering commitment is to offer staff, families, and non-school-age students a high-quality education. We provide after-school and enrichment programs throughout the school year, ensuring that every child receives the best educational experience. This commitment is at the heart of our proposal for a collaborative partnership with South San Antonio ISD, and it assures you of our dedication to excellence.

Class Composition

- The maximum size for the class is 24 students, and a **minimum of 11 students** (child ratio of 9 students to 1 teacher), depending on the age of the students.
- The classroom should hold a minimum of 26 students per space. If both parties agree, either party may request an increase to the maximum number, which is open for discussion.

Schedule

- DYS Group LLC will provide instructions during the calendar school year; the Child Care Program time frame will be 6:45 AM-4:45 PM for 1-3-year-old non-eligible school-age children.

During the day, activities will include outdoor time, instruction in large and small groups, and, if feasible, individual time and rest time. The DYS Group LLC will determine a specific schedule with input from the director.

- DYS Group LLC will provide childcare for students' classes before and after school.
- The breakdown of the monthly cost per Baby Paw student is \$500.00 plus a nonrefundable \$50 registration fee; this breaks down to \$25 daily and \$2.50 hourly per student per month, 10 hours per day, five days per week. The after-school enrichment programs (self-defense, dance, and cheer) will be held once a week at an agreed-upon location and time; the cost is \$20 per week with a \$30 registration fee.



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The Daycare class will use the district-approved Frog Street curriculum, designed to meet young children's developmental needs and align with South San Antonio ISD's educational standards.

- SSAISD will provide a curriculum that will stay in the classroom for the school year.

Coordination of Student Support and Supplementary Services

- Families of students in the classroom will be responsible for transportation to and from Baby Paws Daycare.
- DYS Group LLC (Baby Paws Daycare) will report any child abuse allegations within 24 hours.
- DYS Group LLC has a legal obligation to maintain the confidentiality and privacy of student records per applicable laws and regulations, specifically the Family Educational Rights and Privacy Act (FERPA). DYS Group LLC and its authorized representatives may receive student information only upon obtaining written authorization from the student's parents, in compliance with the requirements and exceptions outlined in FERPA. DYS Group LLC shall provide South San Antonio ISD with a copy of the parents' written authorization upon request. DYS Group LLC and its authorized representatives acknowledge that they must comply with said laws and regulations and safeguard student information. DYS Group LLC and its authorized representatives may not re-disclose the information to a third party without written consent from South San Antonio ISD, the parent, or the eligible student. DYS Group LLC and its authorized representatives must destroy any student information received from South San Antonio ISD when no longer needed for the purposes listed in this Agreement. DYS Group LLC and its authorized representatives must maintain the confidentiality of student records in accordance with commercially reasonable administrative, physical, and technical standards that are no less rigorous than those by which DYS Group LLC protects its confidential information.

Responsibilities of DYS Group LLC

- DYS Group LLC will provide staffing, technical knowledge, and managerial expertise in developing a Daycare Program. South San Antonio ISD will determine the locations of the programs upon mutual agreement with DYS Group LLC.
- DYS Group LLC will coordinate and act in Partnership with South San Antonio ISD to provide Child Care, summer camps, enrichment, and afterschool Programs.
- DYS Group LLC will be responsible for staffing, background checks, training, Hiring, and the daily functioning of programs.
- DYS Group LLC will provide Staff for summer camps and after-school activities.
- DYS Group LLC will provide all materials related to running the summer camps and afterschool program, except for storage needed and space where the programs are to be held.
- DYS Group LLC will conduct training sessions with Staff to ensure they comply with general regulations.
- DYS Group LLC will oversee all programming and curriculum issues.
- The operational afterschool director will manage DYS Group LLC and adhere to all Professional and school guidelines.



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- DYS Group LLC will periodically meet with the Principal or South San Antonio ISD administrators to review program performance. This review will assess the program's effectiveness, adherence to the agreed-upon curriculum, and alignment with the school's goals and standards. Any necessary adjustments or improvements will be discussed and implemented promptly.
- DYS Group LLC will provide appropriate supplies and materials for student participants.
- DYS Group will follow all facility and school district policies and maintain professional conduct and control in the Program.
- DYS Group LLC will keep accurate records concerning students, attendance, and parents. Information will be maintained in confidence throughout the terms of the agreement. DYS Group LLC will keep the company's insurance up to date.
- DYS Group LLC Will conduct annual background checks on all employees, subcontractors, and instructors and provide training for all employees, contractors, and instructors.
- DYS Group LLC will be responsible for collecting payments from parents and handling any financial matters unless subsidized by South San Antonio ISD. This process will be conducted transparently and fairly, ensuring that all financial transactions are correctly recorded and accounted for.
- DYS Group LLC reserves the right to control students' registration and admission process into the program. This process will be conducted fairly and transparently, ensuring equal opportunities for all eligible students.
- DYS Group LLC reserves the right to dismiss students who do not follow the behavioral guidelines outlined in the parent manual. In the event of dismissal, there will be a written notice and a review of the reasons for dismissal. This process is designed to ensure fairness and clarity for all parties involved.

DYS Group LLC general financial outline and parameters for suggested offering

Proposal /Goals of Camp:

DYS Group (Students) summer camp proposes offering a summer camp. (times and locations to be agreed upon by both parties) Monday through Thursday for three weeks. Please note that dates and times change depending on the district and family needs.

Please note: availability of space for summer camp and after-school programs will have a direct bearing on activities and the number of students we can take.

The summer camp would accept students starting from pre-kindergarten through 5th grade.

Head Start students will take priority for enrollment.

*If there are any grants available, the DYS Group will use them to help subsidize payments for after-school and summer camps

The number of Students needed to conduct Summer Camp:

- A projected minimum of 30 students will be agreed upon as a baseline for conducting a summer camp.
- The payments will be used to cover employee payroll, insurance, and materials needed to conduct the program.
- The breakdown of the monthly cost for students for summer camp is \$550 plus a nonrefundable \$50 registration fee per month.



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- Students would be required to bring their meals.
- DYS Group LLC can take any maximum number of students, provided space is available.

DYS Enrichment Programs

DYS conducts programs that include physical activities, sports, dance and cheer, karate, and educational activities. The activities are thoughtfully organized and ready to market to Targeted Populations. The classes are held once a week from 6:30 p.m. to 7:15 p.m. at an agreed-upon location. DYS requests that flyers be approved for distribution to schools each semester, before classes start. DYS also requests the usage of a gym or cafeteria for approximately 45 minutes to conduct after-school enrichment classes (please view the attachment flyer for fall)

Needs Assessments: from South San Antonio ISD:

- Adequate space to accommodate the number of kids enrolled in the camp.
- A gym where indoor activities can occur.
- An area where tutoring and enrichment programs can occur.
- Promotion of Program

The number of Students needed to conduct an after-school program:

- A projected minimum of Students will be agreed upon as a baseline to conduct an after-school program.
- The payments will cover employee payroll, insurance, and materials needed to conduct the Program.
- South San Antonio ISD would provide transportation to a designated location for the after-school program (Palo Alto, **if applicable**)
- Initially, the after-school program will be conducted at one site where all students will be. Come to the after-school program.

Registration would take place on-site, and DYS and South San Antonio would advertise the programs.

CONFIDENTIALITY OF INDIVIDUAL CLIENT INFORMATION

The parties may exchange individual client information to the extent necessary for the exchange of such clients.

Information is authorized by applicable state and federal laws, statutes, and regulations protecting the confidentiality of such information. The parties agree to safeguard the confidentiality of individual clients' information following applicable laws and regulations, including but not limited to the Health Insurance Portability and Accountability Act (HIPAA) and applicable regulations thereunder, 45 C.F.R, Parts 160 and 164; 25 Texas Administrative Code Chapter 414, Subchapter A; and 42 CFR Part 2.



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IN WITNESS whereof, the parties hereto have executed the *Memorandum of Understanding*.

TERM OF AGREEMENT, this MOU shall be in effect until July 31, 2027 South San Antonio Independent School District or DYS Group LLC., subsidiary Diversified Youth Services, DFS Families (Baby Paws) may terminate this agreement at any time and for any reason, without penalty. The terms of this MOU may not be altered without the written consent of both parties.

Organization - DYS Group LLC, subsidiary Diversified Youth Services, DYS Families (Baby Paws)

Organization - DYS Group LLC _____

Agency owners' signature

Company Representative Signature Olaf Henderson

School Representative Signature _____

Dr. Saul Hinojosa-SSAISD Superintendent of Schools