

***Killeen Independent School District  
Board Agenda Item Action Sheet***

**Date:** September 23, 2025

**Agenda Item Caption:** Commercial Real Estate Brokerage Services Rank Order

**Purpose of Agenda Item:** Action needed

**Administrative Recommendation:** Move to Approve the proposed rank order of the real estate brokers, as presented and delegate authority to the Interim Superintendent or designee to negotiate final terms and execute agreements with the selected brokers, and further delegate authority to administration to assign properties to the selected brokers as needed and to take related actions.

**Background Information:** On August 10, 2025, the District issued a Request for Qualifications for real estate broker services. Proposals were received on September 11, 2025 from eight qualified brokers. A team of district staff reviewed and ranked the proposals based on the criteria shown on the rank order.

If approved, brokers will be assigned to assist the District with marketing and property transactions related to the District's current and future decommissioned facilities.

**Fiscal Analysis:** None

**Regulatory Requirements:** Texas Government Code §2254.003

**Contact Person for Additional Questions/Information:**

**Name:** Adam Rich, Assistant Superintendent for Facilities Services

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**Attachments:** Bid Recommendation

**Signature Requested:** No