


 Parkrose School District #3
 As Per Board Policy DLC/DLC-AR
 Request for Extended Travel
 (Travel Outside 200 Miles)

The Parkrose School Board asks that extended travelers (or their supervisors) present for a few minutes at a Board meeting following their conference. Please make arrangements with the Board Secretary.

NAME: Sharie Lewis DATE May 13, 2021 DEPT/BUILDING District Office

PURPOSE: 2021 ASBO Annual Conference & Expo - October 13-15, 2021

TRAVEL DETAILS: DESTINATION: Milwaukee, Wisconsin DATES: October 11-15, 2021

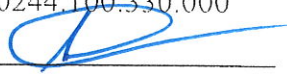
<i>ESTIMATED EXPENSES:</i>	<i>DESCRIPTION</i>	<i>COST</i>
TRAVEL	Airline Tickets	\$477.96
LODGING	Hyatt Milwaukee City Center \$189.00 per night	\$ 873.18
PER DIEM	Conference does not provide meals Oct 11-\$33.00 Oct 12-15 - \$66.00 x 4 days = \$264.00 Total Amount \$297.00	\$ 297.00
REGISTRATION		\$760.00
OTHER	Taxi (Roundtrip)	\$60.00
TOTAL		\$ 2,468.14

BUDGET SOURCE(S) NAME:
Admin. Budget

Travel Budget Code
100.2240.0244.100.330.000

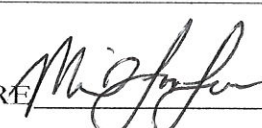
Amount
\$ 2,468.14

BUSINESS SERVICES DIRECTOR SIGNATURE: _____

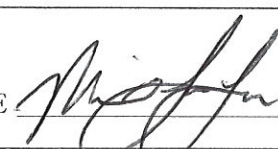


DATE: 5/14/21

SUPERVISORS RECOMMENDATION AND COMMENTS: _____

 SUPERVISOR SIGNATURE  DATE: 5/17/21

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

 SUPERINTENDENT/DESIGNEE SIGNATURE  DATE: 5/17/21

BOARD ACTION: APPROVED: _____ DISAPPROVED: _____ DATE: _____

Tuesday, October 12

- 3:00 PM - 6:00 PM Emerging Leaders Scholarship Workshop (IO)
- 4:30 PM - 7:00 PM Certification Commission Meeting and Dinner (IO)
- 5:45 PM - 6:30 PM First Timers Networking Reception and Orientation
- 6:00 PM - 8:00 PM Emerging Leaders Dinner (IO)

Wednesday, October 13

- 7:30 AM - 6:00 PM Registration
- 8:00 AM - 9:30 AM Education Committee Planning Session
- 8:15 AM - 9:00 AM SFO Reception (IO)
- 9:15 AM - 10:00 AM Coffee Break
- 10:00 AM - 11:00 AM Education Sessions
- 11:15 AM - 12:15 PM Education Sessions
- 12:30 PM - 1:45 PM MBA Committee Meeting and Lunch (IO)
- 2:00 PM - 4:00 PM Education Sessions
- 5:30 PM - 6:15 PM MBA Reception (IO)
- 6:30 PM - 7:30 PM Welcome to Milwaukee Mixer

Thursday, October 14

- 7:30 AM - 4:00 PM Registration
- 8:00 AM - 9:00 AM Solutions Circuit
- 8:45 AM - 9:15 AM Coffee Break
- 9:15 AM - 11:15 AM General Session
- 11:30 AM - 12:45 PM COE Advisory Committee Meeting and Lunch (IO)

11:30 AM - 2:30 PM Exhibits Marketplace

12:30 PM - 1:30 PM Lunch in Exhibits Marketplace

1:00 PM - 1:45 PM COE Reception (IO)

1:30 PM - 2:30 PM Affiliate Executive Directors Group Meeting (IO)

2:45 PM - 3:45 PM Education Sessions

2:45 PM - 4:45 PM Education Sessions/Deep Dives

4:00 PM - 5:00 PM Education Sessions

5:15 PM - 6:15 PM Pinnacle Awards Reception (IO)

6:30 PM - 8:00 PM Eagle Awards Dinner (IO)

6:30 PM - 8:00 PM Pinnacle Awards Dinner (IO)

Friday, October 15

7:30 AM - 4:00 PM Registration

8:00 AM - 9:15 AM Solutions Circuit

9:30 AM - 10:30 AM Education Sessions

10:15 AM - 10:45 AM Coffee Break

10:45 AM - 12:15 PM Second General Session

12:30 PM - 2:30 PM Exhibits Marketplace

1:00 PM - 2:00 PM Lunch in Exhibits Marketplace

1:45 PM - 2:30 PM Eagle Reception (IO)

2:45 PM - 3:45 PM Education Sessions

4:00 PM - 5:00 PM Education Sessions

Saturday, October 16

7:30 AM - 8:00 AM	Coffee Break
7:30 AM - 10:00 AM	Registration
8:00 AM - 8:45 AM	Emerging Leaders Scholarship Reception (IO)
8:00 AM - 9:00 AM	Education Sessions
9:15 AM - 10:15 AM	Education Sessions
10:30 AM - 11:30 AM	Education Sessions



Sharie Lewis <lewissha@parkrose.k12.or.us>

2021 Annual Conference & Expo + AC&E Encore Registration Confirmation: Sharie Lewis, CPA (ID: 821698)

1 message

asboreq@asbointl.org <asboreq@asbointl.org>
To: sharie_lewis@parkrose.k12.or.us

Wed, May 5, 2021 at 4:35 PM



2021 Annual Conference & Expo + AC&E Encore Confirmation & Payment Receipt

Thank you for registering to attend ASBO International's 2021 Annual Conference & Expo, October 13 - 15 in Milwaukee, Wisconsin and/or for ACE Encore, November 3 - 4. Please print a copy of this confirmation as your receipt.

Edit Your Registration Information

Please review your registration details below. This information will be printed on your badge and will be used for future communications. Keep this email and follow this link if you need to make future registration changes.

Registrant Information

Member ID: 821698
 Name: Sharie Lewis, CPA
 Title: Dir, Bus Svcs/Ops
 Company: Parkrose SD
 Address: 10636 NE Prescott St
 Portland, OR 97220
 Phone: (503) 408-2103
 Email: sharie_lewis@parkrose.k12.or.us
 Order Number: 52384
 Registrant Class: School Business Prof

Registration Detail

Description	Fee	Quantity	Total
Registration Only (No Membership Renewal)	\$760.00	1	\$760.00
Attendee Photograph and Video Consent	\$0.00	1	\$0.00
Partner Mailing Consent	\$0.00	1	\$0.00
Cancellation and No-Show Policy	\$0.00	1	\$0.00
Waiver of Liability Relating To Coronavirus/COVID-19	\$0.00	1	\$0.00
Safety Measures	\$0.00	1	\$0.00
Total:			\$760.00
Payment: Payment: (05/05/2021 - card ending: 4667)			\$760.00
Amount Due			\$0.00

Lodging

The majority of the conference will take place at the Wisconsin Center. The Welcome Mixer will be held at the

Hyatt Regency Milwaukee.

ASBO International has room blocks at the following hotels. Both hotels offer an attached skywalk that connects to the Wisconsin Center. To reserve your room, please click on the name of your preferred establishment for a direct link to reservations:

Hyatt Regency Milwaukee

333 W. Kilbourn Ave.

Milwaukee, WI 53203

\$189

Reservation Link

888-421-1442 (Group code G-ASBG)

Hilton Milwaukee City Center

509 W. Wisconsin Ave.

Milwaukee, WI 53203

\$189

Reservation Link

(414) 935-5940 (Reference the Association of School Business Officials International)

The ASBO International group rates are available until September 19, 2021, or once the blocks have been filled, and are subject to availability.

Reservations cannot be made via fax, E-mail, or by mail due to PCI compliance.

*Rates do not include applicable state and local taxes, currently (subject to change) 5.6% sales tax, 9.5% occupancy tax.

Access for ACE Encore (Virtual)

Directions on how to log in and access the virtual conference will be sent via email prior to the launch date.

Payment Procedures

Did you use a purchase order? Remember, registration must be paid in full to attend.

Attendee Photograph and Video Consent

Registration and attendance at, or participation in, ASBO International meetings and other activities constitutes an agreement by the registrant to the use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities by ASBO and other third parties, including but not limited to exhibitors and corporate partners. Your registration may include technology that monitors your activities throughout the meeting, such as session attendance and booths visited.

Cancellations and No-Shows

In-Person Event: All cancellations will incur a \$125 fee and must be submitted by September 10, 2021. NO REFUNDS GIVEN AFTER Friday, September 10, 2021.

ACE Encore (Virtual): All cancellations will incur a \$125 fee and must be submitted by October 18, 2021. NO REFUNDS GIVEN AFTER Friday, October 18, 2021.

To cancel, email your request to Theresa Boulware, membership manager, or call 866.682.2729 x7080. Refunds will not be given for no-shows.

Questions?

If you have any questions regarding your registration, please call or email Theresa Boulware, membership manager, at 866.682.2729 x7080. Click here for more information about the conference, education sessions, and networking opportunities.

AC&E IN-PERSON EVENT REGISTRATION

Full Registration	Early Bird Through 8/31/21		Regular Pricing	
	Member	Non-Member	Member	Non-Me
Professional Package (Registration + Dues) AC&E Encore INCLUDED	\$1000	\$1000	\$1100	\$110
Professional (Registration only) AC&E Encore INCLUDED	\$760	\$1025	\$860	\$112
Emeritus (Registration only) AC&E Encore INCLUDED	\$110	-	\$125	-
Industry Supplier (Registration only)	\$2050	\$2515	\$2150	\$261

REGISTRATION INCLUDES: Live In-Person Experience, Recordings of Select Education Sessions in Milwaukee, Live Virtual AC&E Encore Sessions, Recorded Virtual Encore Sessions excluding Roundtable Discussions. (No Professional, Affiliate, Emeritus Members only)

AC&E Encore

VIRTUAL ONLY

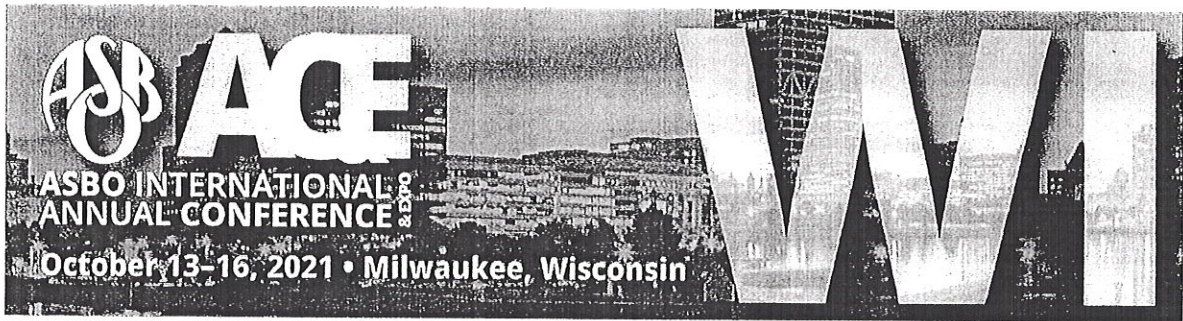
	Early Bird Through 8/31/21		Regular Pricing	
	Member	Non-Member	Member	Non-Me
Professional	\$249	\$499	\$299	\$54
Industry Supplier	\$429	\$849	\$529	\$94
Emeritus	\$50	-	\$65	-

REGISTRATION INCLUDES

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© 2021



Registration

ASBO International's Annual Conference & Expo is the premier professional development event for school business officials. This year we are offering both an in-person conference and an online encore of additional education. You won't want to miss all that's in store for 2021.

Register Now!

For exhibit booth registration information, [click here](#).

Need help getting approval from your supervisor to attend? [Click here](#).

Attendees will experience:

- Nearly 70 education sessions to choose from.
- Networking opportunities with school business professionals from around the world.
- The latest solutions and services for school districts in the Exhibits Marketplace.
- Inspiring keynote speakers.



<https://www.asbointl.org>

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Hilton Milwaukee City Center

509 W. Wisconsin Ave.
 Milwaukee, WI 53203
 \$189
[Reservation Link \(https://www.hilton.com/en/book/reservation/deeplink/?&ctyhoac=MKEMHHF&groupCode=ASBO&arrival=20211012&departure=20211016&cid=OM,WW,HILTONLINK,en,DirectLink&fromId=HILTONLINKDIRECT'\)](https://www.hilton.com/en/book/reservation/deeplink/?&ctyhoac=MKEMHHF&groupCode=ASBO&arrival=20211012&departure=20211016&cid=OM,WW,HILTONLINK,en,DirectLink&fromId=HILTONLINKDIRECT)