

**MINUTES OF THE BOARD OF REGENTS  
FACILITIES COMMITTEE MEETING  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-202 – Moody Hall  
June 10, 2013  
5:00 p.m.**

At the Galveston Community College District Board of Regents Facilities Committee Meeting, duly held on Monday, June 10, 2013, in Room M-202 of Moody Hall, commencing at 5:00 p.m., the following Facilities Committee members were present: Dr. Paul J. Cunningham, Chairperson, Mr. Armin Cantini, Ms. Karen F. Flowers, and Mr. Florentino “Tino” F. Gonzalez. Regent Carroll G. Sunseri also attended the meeting.

Faculty and staff present included Dr. W. Myles Shelton, President, Mr. Michael Berberich, Ms. Carla Biggers, and Dr. Cissy Matthews.

- I. CALL TO ORDER:** Chairperson Cunningham opened the meeting at 5:05 p.m. in Room M-202 of Moody Hall and determined a quorum was present.
- II. CERTIFICATION OF POSTING NOTICE OF FACILITIES COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Facilities Committee Meeting had been properly posted on June 6, 2013.
- III. CONSIDER APPROVAL OF MINUTES FROM JUNE 3, 2013 MEETING:** A reading of the minutes for the June 3, 2013 meeting was waived. Ms. Flowers moved to approve the minutes as presented; Mr. Gonzalez seconded. The motion passed unanimously.
- IV. CONTINUE DISCUSSION OF REQUEST FOR QUALIFICATIONS FOR PERFORMING ARTS CENTER ARCHITECTURAL/ENGINEERING SERVICES:** Dr. Shelton recommended deferring the decision of selecting a firm to provide architectural/engineering services for the performing arts center project. It was brought to his attention that information provided by one of the firms that made a presentation to the Committee last Monday is in question. Another firm that did not submit its qualifications, Killis Almond Architects, was highly recommended and should be considered in the search. Dr. Shelton said that it would be worth the extra time to research the firms further to make an informed decision.
- V. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING REQUEST FOR QUALIFICATIONS FOR PERFORMING ARTS CENTER ARCHITECTURAL/ENGINEERING SERVICES:** Mr. Gonzalez moved to postpone making a recommendation to the Board of Regents regarding the performing arts center architectural/engineering services until a later date; Ms. Flowers seconded. The motion passed unanimously.

- VI. UPDATE ON APPLIED TECHNOLOGY CENTER RENOVATION PROJECT CHANGE ORDERS:** Dr. Shelton gave an update on pending change orders associated with the Applied Technology Center (ATC) renovation project. He informed the Committee members of developments regarding the commercial signage since the last meeting. The sign meets size and height requirements but was denied a permit by the city engineer due to the location of the planned substructure of the sign above a buried 30-inch water line and a 4-inch sewer line. Staff talked with the surveyor who surveyed the property when it was purchased by the College. He confirmed that these lines were not present on any of the documents he reviewed at that time. Other lines are documented on the survey. At the previous Facilities Committee Meeting, the President reported that National Signs would dig to uncover what was buried at that location. After digging for a while, the hole began to cave and became unstable, so they were not able to continue. Dr. Shelton said that he and Mr. Timothy Setzer, Director of Facilities and Security, plan to meet with City of Galveston staff tomorrow to determine the next steps in the location of the signage.

There were no changes since last Monday regarding other pending change orders. Project contractor Jamail and Smith Construction will work ahead of paperwork in order to complete the renovations on schedule. The air handlers have been positioned on top of the buildings and are running on temporary power until the relocation of the transformers has been approved by the City. Installation of glass framing and glass in Building 1 is almost complete; Building 3 will be done later this week. Once the buildings are closed in, interior work can begin. Dr. Shelton said that he would be meeting with the architects and engineers this week. He has been told that a mid-July completion date is still attainable. The President noted that he does not anticipate anything out of the ordinary at this point that would require approval by the full Board. If so, a meeting may be called by the Chairperson.

- VII. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING APPLIED TECHNOLOGY CENTER RENOVATION PROJECT CHANGE ORDERS:** There was no Committee recommendation to the Board of Regents regarding the ATC renovation project change orders.
- VIII. ADJOURNMENT TO CLOSED/EXECUTIVE SESSION IN ROOM M-202:** There was no closed/executive session. Dr. Shelton informed the Committee members that he could tell them in a nondescriptive manner about the purchase and value of real property that had been discussed last. Negotiations have broken down due to a \$51,000 difference in the amount the College offered and what the owner wants.
- IX. RECONVENE FACILITIES COMMITTEE (OPEN) MEETING IN ROOM M-202:** There was no closed/executive session.

- X. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING THE PURCHASE AND VALUE OF REAL PROPERTY:** There was no Committee recommendation to the Board of Regents regarding the purchase and value of real property.
- XI. ADJOURNMENT:** There being no further business to come before the Facilities Committee, the meeting adjourned at 5:26 p.m.

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Carla D. Biggers, Clerk

APPROVED AS CORRECT:

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Paul J. Cunningham, M.D., Chairperson