

School Sanctioned Trips Approval Form

Hastings ISD 200

Department/Staff Coordinating	Jim Jacobsen/Emily Chandler(Band) & Bryce Sanville (Orchestra)
-------------------------------	--

Fund 10 & Account Name Fund 11 & Account Name	Fund 10 - Band and Orchestra Tour
--	-----------------------------------

Purpose	Spring Break Band & Orchestra Performance Tour
---------	--

Destination	Italy
-------------	-------

Type(s) of Transportation	Airplane & Bus
---------------------------	----------------

Dates	Depart	Date 3/9/28	Time - TBD	Return	Date 3/17/28	Time - TBD

Cost per student	\$ (approx.) \$4595	Attach copy of payment schedule for inclusion in Online Payment System
------------------	---------------------	--

? Student drops out after paying	Department decision due to cost already incurred
----------------------------------	--

? Payment was fundraised \$'s	Required to stay in activity account because was earned as tax-exempt
-------------------------------	---

# Students participating	Estimated 75 students (Our Greece trip was 85 students)
--------------------------	---

# Chaperones needed	approx. 6 (will be determined by # of students who register for the trip)
---------------------	---

All chaperone fees are the responsibility of the chaperone

How are you ensuring equitable access for students of need?	We announce the trip as early as possible, so that families have time to save and/or fundraise. We offer numerous fundraisers through our boosters and we have had student pay for their entire trip using fundraised funds.
---	--

Are there any additional pre-trips or other unique arrangements to be aware of?	Yes - These pre trips have been extremely valuable in providing students with a smooth and efficient trip, and maximizing the trip for the students. Seeing the actual hotel properties, cities and performance venues provides incredibly valuable information and helps aide in trip planning (especially with the amount of instruments we need/use).
---	--

P-Card-Other Expenses	\$ unknown (tbd)	Purpose
-----------------------	------------------	---------

All receipts must be obtained and returned at the end of the trip

Principal Approved	Signature 	Date 5/12/26
--------------------	--	-----------------

Superintendent Reviewed	Signature <i>Dr. [Signature]</i>	Date <i>5/14/26</i>
Board Reviewed	Signature	Date