
MINUTES FROM COMMUNITY ENGAGEMENT COMMITTEES

POLICY ISSUE/SITUATION

It is the practice of the Beaverton School District to have each school submit its Community Engagement Committee minutes to the Superintendent, who, in turn, highlights recommendations, concerns, and/or comments for discussion by the School Board.

BACKGROUND INFORMATION:

The Community Engagement Committee minutes received through January 2013 have been reviewed. No boxed items of concern are noted.

RECOMMENDATION:

(13-251) It is recommended that the School Board and administrative staff receive the minutes as an information item.

SITE COUNCIL/CEC MEETING MINUTES

- School: Jacob Wismer Elementary School
- Date/Time: December 5, 2012 3:15-4:30pm
- Chairperson: Joan McFadden, Principal
- Members Present: Brian Schnell, parent; Ryoko Kitajima, parent; Shanna Lonnquist, parent; Barbara Yarnell, 4th grade teacher; Tracy Bariao-Arce, student supervisor; Patricia Knighten, 1st grade teacher; Joan McFadden, principal.
Absent: Julie Eggers, 2nd grade teacher (on leave of absence)
- Old Business: Joan reported that the Intel grant submitted by JW parents Abhi and Reshman Basu had not been approved. Intel received many application and only a few were funded. Joan stated that she met with Mr. and Mrs. Basu, and they are working on smaller project for first grade only that is similar to the grant proposal. The project would involve STEM professionals speaking with the students and leading activities similar to the structure of art literacy and Jr. Great Books where parent volunteers would be trained and leading the activities. If successful, the project would be presented to the PTO next spring with a request to fund more grade levels.
- New SC Business:
1. The Site Council discussed the change in report cards grading and the elimination of pluses and minuses. The teachers stated that they anticipate parent inquiries/concerns will increase, the grades will encompass a broader range of abilities, and the students will put more pressure on themselves. Overall, the teachers feel the lack of +/- will have a big impact on the students and will increase parent complaints and questions about their children's grades.
 2. Joan shared the BSD power point on Learning Teams that was presented to parents in November. The Site Council was supportive of learning teams but concerned about when the meetings will occur and the potential loss of instruction time.
 3. Joan shared Superintendent Rose's Hope for the Future document and position description and asked the Site Council if any of them would like to represent JW. Joan said to contact her by Friday if they were interested.
 4. Tracy stated that parent volunteers have been "stepping up" and filling some of the voids from budget reductions such as organizing Oregon Battle of the Books and Scholastic Book Fair.
- New CEC Business:
1. Brian Schnell signed all of the building use requests that the CEC had approved by email since the last Site Council/CEC meeting in Oct.
 2. The CEC supported the Bethany Child Care's use of the gym during inclement weather days when their students are unable to go outside. Joan stated that Ron Porterfield (Deputy Superintendent for Operations & Support Services) and Karl Granlund, Jr. (Risk Mgmt. Director) gave their approval even though it is not in the lease agreement.
 3. Joan reported that all schools have been advised not to approve building use applications for their field so they are in good condition for THPRD activities in the spring.
- Next Meeting: The next Site Council/CEC meeting will be held on Feb. 2, 2013 at 3:15-4:30pm in the Jacob Wismer conference room.

**Hiteon Elementary
Community Engagement Committee Minutes
December 11, 2012**

Attendance: Ginny Hansmann, Shannon Herbers, Cathy Manor, Stacie Ayers
Meeting was called to order at 9:35AM. The meeting included call to order, Principal's remarks, previous business, new business, building use requests, and adjournment.

Public Input: None

Principal's Remarks:

- Projected enrollment for next year is approximately at 667 students. There will not be open enrollment since we are at 87% capacity. Staffing decisions are supposed to be done earlier than last year and the district will be addressing some of the teacher transfer issues.
 - Kindy 95, First Grade 105, Second Grade 117, Third Grade 111, Fourth Grade 122, Fifth Grade 101, and BLC 20. This year we have three 4th grade classes and four 5th grade classes for next it looks like those numbers will be reversed.
- Mrs. Hansmann discussed the "Hope in the Future" initiative. The district wants to put together a committee that includes 2 parents and 2 teachers from each school to discuss 3 focus questions.
- Hiteon staff had a fun holiday get together at the Old Market Pub.
- There is a new report card format being used this year, and it will also be changed again next year, to more closely align with mastery of learning targets by the students.
- The PTC survey regarding use of funds deadline was November 30th. The results of the survey should be communicated at the next general PTC meeting after Winter Break. Mrs. Hansmann reiterated a desire for more technology; there is a growing interest in using ipads in the classrooms.
- Mrs. Hansmann received a letter from a Hiteon parent who has parking lot safety concerns. She will be discussing the issue with the district person that has previously worked on our parking lot issues.

Previous Business:

New Business:

Building Use Requests:

(Need the 2012-2013 THRPD schedule to verify gym availability)

1. **Community Action Organization (Head Start)** has been approved to use the cafeteria 1/31/13 for a winter family event from 6:30PM to 8:00PM. No fees applied.
2. **Math Gamers LLC** has been approved to use a classroom from 2:40PM to 3:40PM Thursdays, 1/24/13 - 2/28/13. Fees assessed as per the district fee schedule.
3. **Kids Active Now** an after school physical fitness program, has been approved to use the gym from 2:40PM to 3:40PM Tuesdays 1/22/13 – 3/12/13. Fees assessed as per the district fee schedule. (The time was changed on their application to match up with our school dismissal time.)
4. **Golf in Schools** has been approved to use the gym and field/covered area from 2:40PM to 3:40PM on Mondays 2/4/13 - 3/18/13 and 4/8/13 - 5/13/13. Fees assessed as per the district fee schedule. (Because of no school days on some of the Monday they requested their application was modified from 12 days of use down to 10 days of use.)

CEC Meetings (Tuesdays at 9:30am): The next meeting is Tuesday, January 8, 2012.

Quarterly CEC Meeting: Sunset High School, Thursday, February 7th from 7pm-9pm

Meeting adjourned at 10:30 AM

12/14/2012

**WESTVIEW HIGH SCHOOL
COMMUNITY ENGAGEMENT COMMITTEE MINUTES
12/7/12**

CEC Members

- Susan Day – Chairperson
- Barbara Schulz – Scribe - Community Representative
- Jim Schulz - Community Representative
- Tracy Schmerber - Community Representative
- Rod Barraclough - Assistant Principal
- Mike Chamberlain - Principal

Facility Use Application(s) to be processed:

1. OSAA Speech and Debate District Qualifier
Saturday, April 6th, 7am to 6pm
Custodians need to be present from 6:30am to 6:30pm.
\$636 total fees
Approved
(Rod will follow up with Patrick Johnson to make sure he has the money to cover this cost.)
2. Senior Honors Project – Obstacle Course by Paisley Hiefield
Tuesday, January 15th, 2:30pm to 4:30pm in the Main Gym
This is for Westview students only, estimated from 200 to 500 kids will participate. Proceeds will be donated to charity.
No fees
Approved
(Mike added that this has been run through BSD's Risk Management.)
3. Thespian Acting Competition
Saturday, February 2nd, 7am to 6pm
Custodians need to be present from 6:30am to 6:30pm
\$636 custodian fees plus \$316.25 high school use fee totaling \$952.25.
Approved
4. PCC Class Schedule
Winter Term
No fees
Approved
5. Kids Turn – Youth Contact
January 8th to June 11th, Tuesdays from 6:10pm to 8:10pm
\$1207.50 in total fees
Approved
6. Outdoor School Training for Counselors
March 13th, 5:30pm to 9:30pm
\$115.00 high school use fee
Approved
7. Oregon Softball Association Softball Tournament Fundraiser
June 15th and 16th
Proceeds shared with WHS Softball Program
No fees
Approved

Principal's Report:

- A. It's Holiday Sharing time at Westview. There are multiple fundraisers occurring: Westview Unplugged - \$3 per person to go see student performers, Ugly sweater/ugly t-shirt fundraiser, coin collection, etc
- B. Recipients of Holiday Sharing are:
 - 1) Target Kids – 80 to 90 WHS students meet at Tanasbourne Target to take William Walker students holiday shopping. They return to William Walker to wrap gifts, sing songs, etc.
 - 2) The Giving Tree – Five William Walker families have been adopted. Givers choose an ornament from the tree with a description of something wanted, i.e. "socks, 10 yr old boy". Items are brought back to the school, wrapped and delivered.
- A. Holiday Concerts are on Dec 18th for Choir and Dec. 19th for Band
- B. Winter Sports have started. Girls basketball is ranked 2nd in the state!
- C. The district is working on a new forecasting timeline to get information compiled sooner.
 - A. January 20th is 8th grade curriculum night
 - B. 646 incoming freshman are projected for 2013-2014 school year
 - C. There are 590 current seniors
 - D. The total student projection for 2013-2014 is a net increase of 25-30.
 - E. March 1 is the target date to get student and teacher data to the district
- D. There was a discussion about the new crossing being added to 185th near Bethany Lake, south of the 185th, West Union Rd. intersection.
- E. A WHS special needs student left campus on Friday, November 30 around 12:30pm. WHS staff contacted his parents, and the Director of Public Safety, Kevin Sutherland. The school was searched. Volunteers came to search locations off campus. The Washington County Sheriff's office responded as well. The student was found walking in the Tanasbourne area around 7:30pm that evening.
- F. The Superintendant has requested volunteers to work on a committee setting district goals and direction. He has requested two teachers and two parents from each school. Volunteers are requested by December 14th. Barbara Schulz has offered to participate.

Next Meeting: January 11, 2013.

(Submitted by Tracy Schmerber filling in for Barbara Schulz)

Sexton Mountain Elementary
Community Engagement Committee Meeting
December 7, 2012 at 9:00am

In Attendance:

Eric McElroy
David Harrison
Meredith Potter
Teresa Clemens-Brower

9:00-9:05am-Building Use Requests

The CEC shall make decisions on requests for use of school property.

Request By:	Action Taken
Bricks 4 Kids	approved
Redstone HOA	approved
Mad Science	approved
Cub Scouts	approved
Math Gamers	approved
Avalon Park HOA	approved
Kids Active Now	approved

9:20-9:25am-Community Engagement and Volunteerism

The CEC shall work in collaboration with the PTC to increase and improve community engagement and volunteerism.

- Community Engagement-We expect to have a great turn out for the Book Fair at Barnes and Noble. In addition to raising money for books for our library,, volunteers will run four stations that combine literacy and math or science. There will be fun free hands on activities. ISB students as well as parent and community volunteers are helping with this event.
- David is involved in the local Neighborhood Association Committee and wondered if we might better involve our NAC in what is happening at Sexton Mountain School?
- We discussed how better inform neighbors without children what is happening in our school and wondered how we might go about tapping into recent college graduates who might be looking for volunteer positions.
- Community Engagement- Polly Campbell and Tonya Robson, have been hard at work with different dining for dollars partnership. This job is part of the PTC.
 - Red Robin-Dining for Dollars Night-December 7
 - Pizzacatto Night-Dining for Dollars-January 18

The CEC shall function as a steward and advisor to the Principal and promote safe and sustainable practice.

- Safety Meeting Minutes were shared. A more detailed Emergency procedures booklet is being developed. A need expressed by the group is for

parents to understand how to contact the school or get information in the event of an emergency. More frequent reminders about the process would be helpful.

- Sustainable Practice-Parent volunteer Tiffany Helling, Green School Coordinator, has been leading an after school eco-think club to help kids think about sustainable practice.
- A crossing guard has been added to the intersection of 155th and Sexton Mountain drive now that the sidewalk on the west side of 155th has been completed.

The CEC shall assist the Principal in establishing partnerships with business, government and community organizations.

- **PTC-Community Service Projects**
 - Play for Hope-Ball Drive –Mr. Tsakistos and Class did a ball drive for Rwanda.
 - The Food Drive took place this week. Students from ISB have been helping with boxing the items for pick up.

The CEC shall report to and advise the Board concerning the progress and needs of the school and the wishes of the community concerning the school.

- **No concerns to share at this time.**

The CEC shall serve as a communication link between the public in their respective attendance areas and the School Board.

- We will box any items that we have that are of special importance but have none at this time.

9:29Adjourn

9:30-PTC Meeting in Portable 6

Next meeting: January 11, 2013 at 9:00am in Principal's Office

Recorder: Teresa Clemens-Brower

**Hiteon Elementary
Community Engagement Committee Minutes
January 8, 2012**

Attendance: Ginny Hansmann, Shannon Herbers, Cathy Manor, Stacie Ayers

Meeting was called to order at 9:40AM. The meeting included call to order, Principal's remarks, previous business, new business, building use requests, and adjournment.

Public Input: None

Principal's Remarks:

- Mrs. Hansmann has found two teachers (Mrs. Paxson and Mrs. Klingner) and two parents (Stephanie Moffett and Katie Thomas) for the "Hope in the Future" committee.
- The district has made changes to the teacher transfer process and the new policy details are available on the district website.
- District budget committee meetings are starting in January this year. There is a projected \$15-\$25 million in cuts. Staffing decisions should happen much earlier than last year.
- Oregon senate bill 290 puts in place new laws and regulations focused on using evidence of student learning or achievement as part of the teacher evaluation process.
- There were 270 responses to the PTC survey regarding use of funds. Technology and staff needs were given top priority.
- There is an Option Schools Information Night at Hiteon for 5th graders that will be facilitated by the school counselor.
- Hiteon is continuing to explore PYP. Staff is observing at Ridgewood and Bonny Slope and Hiteon will be partnering with Findley.

Becoming an IB authorized school is a four-step process that takes two to three years to complete, including 12 months of teaching as a candidate school. The IB Primary Years Programme is designed for all students aged 3 to 12 who strive to be inquirers, knowledgeable, thinkers, communicators, principled, open-minded, caring, risk-takers, balanced, and reflective. The programme is organized around six transdisciplinary themes of global significance intended to help children engage in their world and the world around them. The six themes include; sharing the planet, who we are, how we organize ourselves, where we are in place and time, how we express ourselves, and how the world works. The curriculum includes five essential elements - concepts, knowledge, skills, attitudes, and action and are expressed in three interrelated ways:

The written curriculum—what do we want to learn?

The taught curriculum—how best will we learn?

The assessed curriculum—how will we know what we have learned?

Previous Business:

- Mrs. Hansmann received a response from the district regarding a letter from a Hiteon parent who has parking lot safety concerns. She has forwarded the district response to the concerned parent.

New Business:

Building Use Requests:

1. **Kids Like Languages** building use form needs to be filled out before the committee can make a decision on this request.
2. **Appointment Woods Home Owners Association** has been approved to use the cafeteria from 7:00PM to 8:30PM on Monday 3/4/13. Fees assessed as per the district fee schedule.
3. **US West Coast Taekwondo** has requested use of the gym on Wednesdays 2/6/13 – 3/6/13 from 2:35-3:15. The gym is not available at that time on Wednesdays but would be available other days of the week.

CEC Meetings (Tuesdays at 9:30am): The next meeting is Tuesday, February 12, 2012.

Quarterly CEC Meeting: Sunset High School, Thursday, February 7th from 7pm-9pm

Meeting adjourned at 10:50 AM