

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT  
AGENDA ACTION SHEET**

Date: January 16, 2024

Subject: **DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDER EXCEEDING \$50,000 FOR REPLACEMENT OF DOORS AT RECHS**

Administrator Responsible: Eva Cisneros

Position: Chief Financial Officer

A. Purpose of Agenda Item:

Information Only

Action Needed

B. Authority for this Action:

Local Policy \_\_\_\_\_

Law or Rule CH (Local)

C. Strategic Objective, Goal, or Need Addressed:

The objective is to gain approval to replace several doors at Robstown Early College High School to meet safety requirements.

D. Summary:

According to CH Local "any single, budgeted purchase of goods and services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

The administration recommends the board of trustees approve a purchase order exceeding \$50,000 for replacing doors at Robstown Early College High School.



H&H Door Company - 17610 NW Zac Lentz Pkwy, Victoria, TX, 77905 - Phone (361) 578-3664

TO:	DATE:	1/5/2023
ATTN: RONALD ROBLES	EMAIL:	ronald.robles@robstownisd.net
PHONE:	FAX NUMBER:	
ADDRESS:	JOB NAME:	ROBSTOWN ISD EXTERIOR DOOR REPLACEMENT
CITY, ST:	JOB LOCATION:	ROBSTOWN, TX 78380

FURNISH AND INSTALL	Price
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Due to recent price increases related to materials and shipping, this proposal is only valid if product is released to order within 30 days from the date included on this proposal, If accepted, please contact H&H to confirm pricing.

GOODBUY COOP CONTRACT NUMBER 23-24 4U000

PROVIDE REPLACEMENT DOORS AND HARDWARE FOR OPENINGS 29, 32, 20, 19, AND 9.  
 PROVIDE REPLACEMENT CLOSERS FOR INTERIOR VESTIBULE AT MARK 9.

**MATERIALS INCLUDE:**

- QTY: 9 - INSULATED HOLLOW METAL DOORS  
ALL DOORS INCLUDE 6" X 33" WINDOW WITH ARMORED ONE FORCED ENTRY GLAZING FILM
- QTY: 11 - DOOR CLOSERS
- QTY: 9 CONTINUOUS HINGES
- QTY: 9 - RIM EXIT PANIC BARS
- QTY: 4 - KEYED REMOVEABLE MULLIONS
- INCLUDES NESECCARY TRIM AND WEATHER SEALS

ALUMINUM STOREFRONT FRAMING IS EXISTING TO BE REUSED  
THRESHOLDS ARE EXISTING TO BE REUSED

\$	59,746.00
\$	-

**LISTED MATERIAL TO BE INSTALLED**

- EXCLUDES 1) PAINTING  
 2) ANY ELECTRICAL WORK  
 3) ANY PERMITS THAT MAY BE REQUIRED  
 4) CHARGES FOR ANY UNFORSEEN CONDITIONS  
 DISCOVERED AFTER THE WORK HAS BEEN STARTED.

**TERMS: Payment Required at Time of Order**  
**Unless Open Account Has Been Established Prior To Placing Order**

**TOTAL (Tax Not Included, FOB Jobsite): \$ 59,746.00**

- Proposal subject to H&H's standard terms and conditions and attachment "H"-14. Tax not included. FOB Jobsite
- All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications will be executed only upon written change orders, and may be subject to additional costs above the proposal amounts included herein. All agreements contingent upon the absence of strikes, accidents, or delays beyond H&H control
- Owner to carry fire, tornado and other necessary insurance
- If waiver of Subrogation is required: Add \$500.00 per named entity per year. If Additional Insured is required: Add \$250.00 per named entity per year
- Net payment due 30 days after invoice date and payable to H&H Door Company 17610 NW Zac Lentz Parkway, Victoria, Texas 77905, Victoria County. A Charge of 1.5% per month will be assessed on invoices 15 days past due
- A 3% service charge will be applicable to all credit card charges
- If payment is made by credit card, I authorize H&H Door Company to charge my credit card the amount listed above

Acceptance of Proposal -The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Authorized Signature Jon Walden  
 JON WALDEN

Notes: Proposal may be withdrawn or escalation charges added if not released to order within 30 days.

Authorized Signature \_\_\_\_\_  
 Sign / Print

Date of Acceptance \_\_\_\_\_