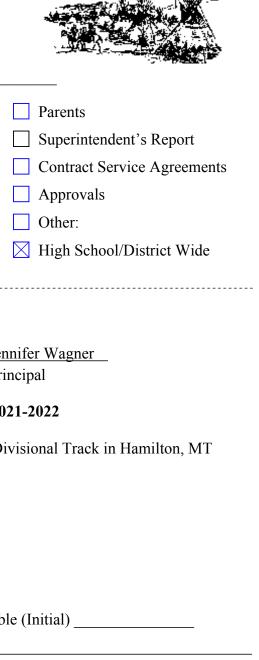
## Browning Public Schools **Board Agenda Request**Meeting To Be Held: 5/25/22



Recogniti	ion: Students	Staff	Parents					
Informat	ion: Building Report	Old Business	☐ Superintendent's Report					
Action:	Resignation	Hiring	Contract Service Agreements					
	Travel Out-of-State	Travel In State	Approvals					
	Termination	Legal Matters	Other:					
	This action request pertains to	Elementary (only)	☐ High School/District Wide					
Date:	5/17/22							
To:	Corrina Guardipee-Hall Browning Public Schools	<del></del>						
Subject: In State travel: Divisional Track in Hamilton, MT 2021-2022								
<b>Description:</b> Request approval for Matthew Johnson to attend Divisional Track in Hamilton, MT 5/20/22 & 5/21/22								
Financial Impact: \$ 395.59								
Funding Source (Budget/grant, etc.): 226-60-720-3500-582								
Attachment(s): Travel Request/Schedule								
Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)								
Comments:								
Board Ac	ction: N/A (Info)	Approved Denied	Tabled to:					

## BROWNING TRACK SCHEDULE 2021-2022 INDIANS

DATE	OPPONENT – HOME/AWAY	FR	JV	VARSITY	LEAVE
					TIME
3/26/22	Cut Bank Invitational - Away		9:30 am	9:30 am	7:30 am
4/2/22	Frenchtown - Away		10:00 am	10:00 am	5:00 am
4/9/22	Libby – Away		10:00 am	10:00 am	5:00 am
4/12/22	Kalispell – Away		TBA	TBA	TBA
4/23/22	Columbia Falls – Away		10:00 am	10:00 am	7:00 am
4/30/22	Whitefish – Away		10:00 am	10:00 am	7:00 am
5/5/22	Great Falls Frosh - Away	4:00 pm			12:00 pm
5/7/22	Kalispell - Away	10:00 am	10:00 am	10:00 am	6:30 am
5/12/22	Whitefish - Away		3:00 pm	3:00 pm	12:00 pm
5/14/22	Polson - Away		9:30 am	9:30 am	5:00 am
5/20/22	Divisionals at Hamilton			TBA	TBA
5/21/22	Divisionals at Hamilton			TBA	TBA
5/27/22	State at Butte			TBA	TBA
5/28/22	State at Butte			TBA	TBA
					·

## BROWNING PUBLIC SCHOOLS Leave Report/Travel Request

Building Browning High School		Employee # Substitute Name <u>NA</u>			
LEAVE REPORT  Date of Leave  5/20 & 5/21	Hours 16 hrs	Type of 1 SR	<u>Leave</u>		
Employee Signature		 Date			
☐ Approved; Condition upon the speci	fic leave being available for the sp	pecific employee	☐ Not Approved		
Principal/Supervisor	Date				
TYPE OF LEAVE AN Annual SL Sick Leave *EX/SR Extra-Curricular/School Related  *If taking School Related/Extra-Curricular	FN Funeral (Master Contract Relationship)	on) ULWO U SWP S SWOP S	pproved Leave W/O Pay napproved Leave w/o Pay uspended w/Pay uspended w/o Pay		
TRAVEL REQUEST (If receiving pay	ment for EX/SR leave please	e fill out entire fo			
Conference/Workshop Track Divisional Location Hamilton, MT Departure Date 5/20/22 Departure Time 8:00 am	Return Date <u>5/2</u> Return Time <u>10</u>	1/22 :00 pm			
<b>Transportation:</b> Personal Ve		Mileage 508 x \$0.585 ÷2 =\$148.59 Per Diem 2 Day@ \$36.00 =\$ 72.00			
<u>=</u>	Development	Registration PC   Hotel PO#   Other PO#   Other PO#	0# =\$ 0. =\$175.00		
<b>Budget</b> 226-60-720-3500-582 (100%)	<u>\$220.59</u>		Check Total \$220.59		
Employee Signature		Date _			
Principal/Supervisor		Date _			
Superintendent Signature	Date _				

White-Payroll Yellow Acc.-Payable Pink-Employee Goldenrod-School Site