

**Memorandum**

**TO:** Andrea Oquist  
Superintendent

**FROM:** Steve Archibald  
Assistant Superintendent of Human Resources  
and District Services

**DATE:** December 4, 2018

**SUBJECT:** December 2018 Committee Meeting Agenda

We are prepared to review suggested revisions to Board of Education Policy GAMA (Personnel- Alcohol and Drug Abuse). Please add this item to the December 10, 2018 meeting agenda.