



Derby Public Schools

Employment Agreement Food Services Manager

EMPLOYMENT:

The Derby Board of Education (the Board) does hereby agree to employ Salvatore Giannotti as the Food Services Manager for the Derby Public Schools and does hereby agree to serve in such capacity, all in accordance with the provisions of this Agreement.

DUTIES:

The Food Services Manager shall report to the Business Manager and shall perform all such duties as assigned. The job responsibilities for this position as set forth in the job description and to include, but not limited to:

- Manage, coordinate and oversee the day-to-day food service operations at the four (4) Derby public school sites;
- Analyzes effectiveness, assures compliance with the District, State and Federal laws, regulations, safety and sanitation procedures;
- Estimates and orders amount of food and supplies needed; monitors and controls expenditures;
- Monitors and controls operating expenses;
- Directs, assigns, schedules and evaluates food service personnel and conducts training sessions for new employees;
- Ensures all lunchroom and kitchen areas are compliant with health, safety and sanitation requirements and regulations;
- Plans and coordinates daily work for efficient use of labor;
- Trains and assists employees in the proper handling of foods, correct use and care of equipment and high standards of sanitation and safety;
- Maintains, prepares and reviews a variety of menu production records, inventories, logs and reports; accumulates data and inputs information into a computer as appropriate and files documents as necessary;
- Supervises and participates in food preparation and distribution to District students and staff;

Food Services Manager

- Plans for catered events such as meetings, activities and parties; plans and coordinates food service operations with school activities to improve school and community relations and increase student participation;
- Communicates with students, staff, faculty, parents and outside organizations to exchange information;
- Receives suggestions and resolves issues related to food service;
- Distributes the weekly lunch menu to each school.

TERM:

This Agreement shall commence on November 5, 2015 and expire on June 30, 2018.

The parties agree that in the event that either the Food Services Manager or the Board do not agree to either extend this Agreement beyond June 30, 2018, or do not negotiate a successor agreement, the Food Services Manager's employment with the Board shall terminate effective on June 30, 2018.

EVALUATION

The Food Services Manager shall be evaluated, in writing, at least annually by the Business Manager or his/her designee; the evaluation will be conducted with respect to how he performs the duties set forth above and also with respect to any other legitimate purpose or standard determined by the Superintendent. The Food Services Manager will be entitled to receive a copy of the written evaluation and to meet with the Superintendent to review the evaluation. The Food Services Manager will be entitled to attach a response to such written evaluation which will be included in his personnel file. The evaluation will be provided to the Board before the Board notifies the Food Services Manager of its intention to re-elect the Food Services Manager or permit the employment relation to end upon the expiration of this agreement.

TERMINATION FOR CAUSE:

The Board may terminate this Agreement for cause. "Cause" shall be defined as: (i) any act or omission that constitutes a breach by the Food Services Manager of his duties and responsibilities as the Food Services Manager for the Board; (ii) incompetence; (iii) insubordination against the reasonable rules of the Board; (iv) the continued and repeated failure or refusal of the Food Services Manager to perform the duties required of his as an employee of the Board; (v) any violation by the Food Services Manager of any law or regulation or the Food Services Manager's conviction of a felony, or any perpetration by the Food Services Manager of a common law fraud; or (vi) any other misconduct by the Food Services Manager which is injurious to the financial condition or reputation of, or is otherwise injurious to the Board. The Board shall provide the Food Services Manager with the opportunity to be heard on this matter. Such meeting shall be held in executive session (unless the Food Services Manager requests that the meeting be held in public session) and shall be held within fifteen days of receipt of the Food Services Manager's request for such a meeting.

TERMINATION WITHOUT CAUSE:

Either party may terminate this Agreement for any reason. If this Agreement is terminated by the Board, the Board shall provide sixty (60) days advance written notice to the Food Services Manager. If this Agreement is terminated by the Food Services Manager, the Food Services Manager shall provide sixty (60) days advance written notice to the Board.

COMPENSATION:

This is an eleven month assignment.

For all services rendered by under this Agreement, the Board shall pay a salary of seventy thousand seventy-one dollars (\$70,000) pro-rated for the period of November 5, 2015 through June 30, 2016.

For the period of July 1, 2016 to June 30, 2017 the Board shall pay a salary of seventy two thousand thirty dollars (\$72,030)

For the period of July 1, 2017 to June 30, 2018 the Board shall pay a salary of seventy three thousand eight hundred thirty one dollars. (\$73,831)

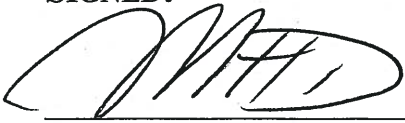
FRINGE BENEFITS AND WORKING CONDITIONS:

The Food Services Manager shall receive the following employment benefits:

1. Paid Time Off:
 - a. Fourteen (14) days of vacation annually (non-cumulative), to be scheduled with the approval of the Business Manager;
 - b. All holidays designated on the district calendar when the Central Office is closed during the 11 month assignment;
 - c. Fourteen (14) days of sick leave annually, cumulative to ninety (90) days. Any unused days to be compensated at the Food Services Manager's per diem rate upon his retirement or death, to a maximum of forty-five (45) days; and
 - d. Three (3) personal business days (non-cumulative).
2. Health and medical insurance benefits will be the same as the unaffiliated staff.
3. Term life insurance coverage in the amount of \$100,000.
4. Accidental Death & Dismemberment insurance coverage in the amount of \$100,000.

Food Services Manager

SIGNED:



Dr. Matthew J. Conway, Jr. Superintendent

7/17/17
Date



Kenneth Marcucio, Board of Ed. Chairman

7-24-17
Date

Salvatore Giannotti, Food Services Manager

Date