Board Committee Report
Executive Director Review Committee

Date of Report: October 23, 2022

Written/ Submitted by: Becky Lund and Nick LaRusso

Date of Last Meeting: October 19, 2022

Date of Next Meeting: November 16, 2022

Motion/ Action Items for the Board Meeting:

None.

Proposed 2022-2023 Committee Goals:

Goal	Notes	Due Date/ Complete?
Develop a robust Executive Director review process and formalize the process in a policy or other written document	The EDRC has two main goals for the ED goals process: 1. Help the ED be effective. 2. Keep members of the BoD informed. The EDRC recommends meeting monthly with the ED to look at where is the ED effective and where more support may be needed. The draft process is looking like: 1. The Board (and EDRC) set broad outlines for the ED's goals based on: -Board goals for the year - The strategic plan -Finance goals/oversight -Academic goals/oversight 2. The ED and the Chair draft 4-5 ED goals for the year; the EDRC can be a sounding board as needed. 3. BoD approves the ED goals. 4. ED and EDRC write qualitative and quantitative measures for the goals (ultimately, these would be based on past years and modified as needed) 5. The ED and EDRC will have ongoing conversations about the job as a whole.	June 2023
Follow the process to	The EDRC will begin drafting measures for this year's goals and discuss further at our November meeting.	June 2023

| review the ED this year | We'll also continue to look at what a yearly review of the ED will be, aiming for something that is standardized and allows the Board to synthesize feedback to make a clear conclusion at the end of the year. | |