2023-24 Board Norms & Practices

I. Focused Use of Meeting Time
- Start on time, use time wisely and end on time.
- Allow all members time to express themselves without feeling rushed by:
  - Utilizing the phrase, "I agree with_____" to avoid repetition of the same ideas and points.
  - Balance Board members' speaking time.
  - Be succinct to maintain the opportunity for all to express themselves.
- Engage in meaningful discussion.
- Allow moments of silence between commentaries to provide time to consider the discussion.
- All board members hold each other accountable to time.
- Prioritize time for Student Representatives to participate in discussion.
- Please provide Board Member reports in writing prior to each meeting. It is the expectation of all Board Members to review packet materials prior to each meeting. Written reports allow for more discussion and question time during meetings. Deadline for written reports will be the Wednesday prior to a Monday night Board meeting.

II. Orderly Procedure
- Approve agenda at start of each meeting
- Effectively employ parliamentary procedure to facilitate a smooth meeting.
- Questions/Comments will be facilitated on a rotation "round-robin" set by the Chair at the start of each meeting. Versus procedural agenda items which don't require a response from everyone.
- Relegate input and comments from the public to the time allotted for public testimony to maintain equal opportunity to speak. Invite public comment in accordance with board policy.
- Remote board member participation is preferred over non-participation.
- Collaborate with Student Representatives to prepare the agenda, making note of items which will require a Student Recommendation before taking a vote.
- Include Student Recommendations in the board's official record of the meeting.

III. Consider Staff and District Capacity and Resources
- Be cognizant of diminishing resources and time when requesting action from staff.
- Assess whether a majority of the Board desires particular information from staff before making the request for it.

IV. Thoughtful Deliberation and Conversation
- Actively listen to those sharing their viewpoints~~points of view,~~.
- Listening to understand to facilitate full understanding and the possibility of changing viewpoints.
- Finding value in different perspectives
- Embrace possibilities
- Vocalize what another individual's statement has helped you learn or reconsider.
- Facilitate focused, open conversation. Be aware of body language.
- Read Land Acknowledgement at all board meetings
- Use Equity Lens in Decision Making, have a printed copy for each board member at every meeting.
- Thoughtfully engage with Student Recommendations: listen closely, ask questions, and refer to them during board discussion with voting.

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V. Professional Development

- Mentor Agreement - new board members set up with a "mentor" board member as a go-to for questions and navigating their new role.
- Professional Development
  - Consensus building training
  - Once a year, Board Equity Lens training - include Student School Board Representatives
  - OSBA summer (as interested) - AVID summer
  - OSBA November (as interested)
  - National AVID / NSBA - Send one board member to a national conference and rotate which board member had the opportunity
- Prioritize Legislative Advocacy, hold an annual Parkrose Advocacy Day

Board Requests Regarding Staff Presentations

★ Avoid sending additional reports to the Board after packets have been disseminated, in order to facilitate adequate preparation for meetings.
★ Develop a system to provide updates regarding the work of District committees. (Superintendent Committee Reports)
★ Keep staff presentations succinct.
  - Limit to introductory and additional remarks; avoid restatement of written reports or PowerPoint presentations.

Legacy documents (combined for 2022-2023)
LINK to Board Practices 21-22
LINK to Board Norms document 21-22
LINK to 2022-2023 Board Agreements

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