



**NORTH SLOPE BOROUGH SCHOOL DISTRICT**  
**MEMORANDUM**

**TO:** John Hopson Jr.  
Members of the Board

**THROUGH:** David Vadiveloo, Superintendent DsV

**FROM:** Jill Crooks, Coordinator of Maintenance & Operations JC  
Blake Mikesell, Temporary Director of Maintenance & Operations BM

**DATE:** March 13, 2025

**SUBJECT:** FY25 New Lease Agreement

**Memo No. SB25-151**  
(Informational Item)

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**NSBSD Policy Manual:**

BP 3311, Bids: The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. The Superintendent or designee shall establish procedures to implement these requirements. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

BP 4111/4311, Recruitment and Selection: The Board recognizes that the district encompasses rural areas and will assist teachers in obtaining information regarding the cost and availability of housing as required by law.

**NSBSD Strategic Plan Summary:**

Staff Support & Professional Development:

Goal 6: Build and sustain a thriving workforce aligned with the mission of this District.

**Issue Summary:**

A Request for Proposals (RFP) was posted in March 2024. Due to the challenges we are facing with availability of rental properties and the expanding needs of the district, the deadline to turn in housing proposals were left open ended. The housing inspection was conducted by the M&O Housing Plant Manager, and District Plumber to provide recommendations. We believe it is in the best interest of the district to lease the mentioned property due to the condition, location and qualified bidder to meet the needs of our growing district.

**Background:**

The District is in need of housing units in order to provide housing for the teaching staff. The identified lease subject for approval are as follows:

LESSOR	ADDRESS	VILLAGE	DESC.	MONTHLY	YEARLY	LENGTH OF LEASE
Koonaloak, Victor	7506 B Transit St.	Utq	3 BDRM./ 1.5 BATH	\$2,500	\$30,000	3.4 YEARS



**Length of Lease:**

The length of the identified lease is for three years and four months and shall commence March 1, 2025 and term June 30, 2028.

**Funding Source and Contract Amount:**

Account Code: 600.300.600.411

**Proposed Motion:**

No motion is required. This is an informational Item as the purchases of supplies, materials, and equipment are within the discretion of the Superintendent or designee.

**Signature:** DSVadiveloo  
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