

## **Information Item**

### **Personnel Report for October 2021**

The District President has approved the following Personnel Actions for October 2021:

- 1 Administrative Appointment
- 1 Faculty Appointment
- 15 Staff Appointments
- 4 Promotions and Lateral Changes
- 12 Resignations and Separations

Supporting documents are attached.

**Resource:**

Floyd Nickerson, Chief Human Resources Officer  
972-599-3159  
fnickerson@collin.edu

***Collin County Community College District Board of Trustees***

Personnel Report: Administrative Appointment for October 2021

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>DATE</u></b>	<b><u>DEPARTMENT</u></b>	<b><u>REASON</u></b>	<b><u>SALARY</u></b>
Jennifer Waits	Registrar	10/04/21	Registration and Records	Replacement Todd Fields	\$86,677

## **BACK-UP INFORMATION**

**NAME:** Jennifer Waits  
**ADDRESS:** Carrollton, TX  
**POSITION:** Registrar  
**DEPARTMENT:** Registration and Records, McKinney Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Dallas College	01/19 – 09/21	Registrar and Senior Manager, Admissions
Tarrant County College	09/16 – 12/18	Assistant Director of Admissions
Tarrant County College	01/13 – 08/16	Record Specialist
Tarrant County College	06/09 – 12/12	Administrative Office Assistant and Veterans Affairs Representative

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Tarleton State University	2015	M.S., Management and Leadership
Texas Woman's University	2011	B.S., Sociology

***Collin County Community College District Board of Trustees***

Personnel Report: Faculty Appointment for October 2021

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>DATE</u></b>	<b><u>DEPARTMENT</u></b>	<b><u>REASON</u></b>	<b><u>SALARY</u></b>
Ryan Jenkins	Professor, Automotive Technology	09/20/21	Academic Affairs	New position	\$53,976

## **BACK-UP INFORMATION**

**NAME:** Ryan Jenkins  
**ADDRESS:** Greenville, TX  
**POSITION:** Professor, Automotive Technology  
**DEPARTMENT:** Academic Affairs, Technical Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
B & R Automotive LLC	03/14 – 08/21	Mechanic

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Texas State Technical College	2001	A.A.S., Computer Networking
AES Certification	2021	Maintenance and Light Repair Technician
AES Certification	2021	Automobile Technician

## ***Collin County Community College District Board of Trustees***

### Personnel Report: Staff Appointments for October 2021

<b>NAME</b>	<b>TITLE</b>	<b>DATE</b>	<b>DEPARTMENT</b>	<b>REASON</b>	<b>SALARY</b>
Alexandra Alrawi	Testing Center Assistant	09/27/21	Testing and Assessment	Replacement Stephen Hatton	\$31,399
Maoj Awad	Lab Instructor, Chemistry	09/21/21	Academic Affairs	Replacement Kenneth Beard	\$48,773
Anabel Becerril	Administrative Assistant	09/20/21	Dual Credit	Replacement Jaquelina Cibrán	\$37,397
Debbie Burrow	Assistant to the Athletic Director	09/27/21	Athletics	Replacement Susan Ketchum	\$41,248
Brian DiNuzzo	Manager, Academic Assistance	09/27/21	Academic Affairs	New position	\$57,557
Michael Harris	Testing Center Assistant	09/20/21	Testing and Assessment	Replacement Linda Gilbert	\$33,128
Cheri Howard	Call Center Specialist	10/11/21	Call Center	New position	\$38,941
Leah Kelly	Student Engagement Specialist	10/11/21	Student and Enrollment Services	Replacement Brooke Klinger	\$37,459
Ambreen Nathoo	Senior Accountant	10/11/21	Financial Services	New position	\$72,481
Kathryn Parker	Advisor, Disability Services	10/11/21	ACCESS	Replacement Kim Cosner	\$42,497
Claudio Rios	Mail and Receiving Clerk	10/04/21	Physical Plant Support Services	Replacement Robert Long	\$31,720
Audrey Sizemore	Call Center Specialist	10/11/21	Call Center	New position	\$35,339
Steve Tillman	Buyer	09/13/21	Purchasing	Replacement Kathy Brown	\$52,801
Hazen Waltz	Mail and Receiving Clerk	09/27/21	Physical Plant Support Services	Replacement Sydney Long	\$31,831
Brittany Whitstone	Tutor, Writing Center	08/30/21	Academic Affairs	Replacement Katherine Wallis	\$36,882

## **BACK-UP INFORMATION**

**NAME:** Alexandra Alrawi  
**ADDRESS:** Richardson, TX  
**POSITION:** Testing Center Assistant  
**DEPARTMENT:** Testing and Assessment, Plano Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Richardson ISD	09/19 – 09/21	Translator and Substitute Teacher
Richardson ISD	06/18 – 08/18	Site Coordinator, Part-time
Richardson ISD	06/18 – 07/18	Site Coordinator, Part-time
Richardson ISD	01/13 – 01/17	Front Desk
Richardson ISD	01/10 – 01/13	Instructional Assistant

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
University of Texas at Dallas	2018	B.A., Interdisciplinary Studies

## BACK-UP INFORMATION

**NAME:** Maoj Awad  
**ADDRESS:** Boulder, CO  
**POSITION:** Lab Instructor, Chemistry  
**DEPARTMENT:** Academic Affairs, Plano Campus

## *SELECTED EXPERIENCE*

<u>Employer</u>	<u>Date</u>	<u>Position</u>
University of Colorado, Boulder	08/19 – 07/21	Teaching Assistant, Chemistry
D'Youville College	03/19 – 08/19	Tutor, Chemistry
University at Buffalo	06/15 – 07/17	Undergraduate Researcher, Chemistry

## *EDUCATION*

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Colorado, Boulder	2021	M.S., Chemistry
University at Buffalo	2017	B.S., Chemistry



## **BACK-UP INFORMATION**

**NAME:** Anabel Becerril  
**ADDRESS:** Allen, TX  
**POSITION:** Administrative Assistant  
**DEPARTMENT:** Dual Credit, Technical Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Palomar Community College	10/17 – 04/19	Office Assistant, Part-time
High Tech High	01/15 – 01/17	Site Supervisor Assistant, Part-time
Ace Tutoring Services	01/12 – 01/16	Tutor, Part-time

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
San Diego State University	2006	B.A., Sociology and International Security
Southwestern College	1999	A.A., Social Work

## **BACK-UP INFORMATION**

**NAME:** Debbie Burrow  
**ADDRESS:** Plano, TX  
**POSITION:** Assistant to the Athletic Director  
**DEPARTMENT:** Athletics, Plano Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Collin College	01/18 – 09/21	Student Life Assistant, Part-time
Lana Garner-Wilkey	02/15 – 07/19	Executive Assistant
World Healing Center Church, Inc.	12/01 – 05/14	Executive Assistant

## **BACK-UP INFORMATION**

**NAME:** Brian DiNuzzo  
**ADDRESS:** Allentown, NJ  
**POSITION:** Manager, Academic Assistance  
**DEPARTMENT:** Academic Affairs, Celina Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Rider University	03/20 – 08/21	Professional English Tutor, Part-time
Mercer County Community College	01/19 – 08/21	Adjunct Professor, English
Dallas College	02/19 – 06/19	Online English Corner Coach, Part-time
The University of Texas at Dallas	05/15 – 07/15	Adjunct Professor, English
The University of Texas at Dallas	07/14 – 12/14	Learning Specialist II
Smartthinking.com	11/13 – 06/14	Online Writing Tutor, Part-time
Ohio University	08/13 – 05/14	Adjunct Professor, English
University of Rio Grande	08/12 – 10/13	Adjunct Professor, English
The Student Success Center	07/11 – 05/12	Assistant Director

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
The University of Texas at Dallas	2019	Ph.D., Humanities
Fairleigh Dickinson University	2010	M.A., Creative Writing
Rowan University	2005	M.A., Writing
Kean University	2003	B.A., English
Middlesex College	2001	A.A., Liberal Arts

## **BACK-UP INFORMATION**

**NAME:** Michael Harris  
**ADDRESS:** Irving, TX  
**POSITION:** Testing Center Assistant  
**DEPARTMENT:** Testing and Assessment, Frisco Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Dallas College	06/17 – 06/21	Testing Assistant
Dallas College	10/11 – 05/17	Administrative Assistant

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
University of Dallas	1995	B.A., English Literature

## **BACK-UP INFORMATION**

**NAME:** Cheri Howard  
**ADDRESS:** Dallas, TX  
**POSITION:** Call Center Specialist  
**DEPARTMENT:** Call Center, Plano Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Hobby Lobby	11/20 – 09/21	Retail Associate
Medi Lynx Cardiac Monitoring	09/18 – 09/21	Senior Technical Support Specialist
Gaylord Texan Resort and Convention Center	04/18 – 09/18	Guest Care Specialist
Cowboy Cab Company	10/14 – 04/18	Customer Service Representative
CTREC Hilton IT Academy	05/13 – 10/14	Executive Assistant
Paul Quinn College	11/12 – 04/13	Assistant Registrar

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Dallas Baptist University	2012	M.Ed., Higher Education
Dallas Baptist University	2009	B.S., Interdisciplinary Studies

## **BACK-UP INFORMATION**

**NAME:** Leah Kelly  
**ADDRESS:** McKinney, TX  
**POSITION:** Student Engagement Specialist  
**DEPARTMENT:** Student and Enrollment Services, Plano Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
City of Anna	03/21 – 09/21	Coordinator, Recreation
YMCA	11/20 – 03/21	Group Leader
Texas' 19 <sup>th</sup> Congressional District	01/20 – 05/20	Congressional Intern
Charlotte Russe	12/17 – 03/19	Sales and Customer Service Manager

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Texas Tech University	2020	B.A., Political Science
Collin College	2019	A.A., Liberal Arts

## **BACK-UP INFORMATION**

**NAME:** Ambreen Nathoo  
**ADDRESS:** Frisco, TX  
**POSITION:** Senior Accountant  
**DEPARTMENT:** Financial Services, CHEC

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
eShipGlobal, Inc.	12/20 – 09/21	Staff Accountant, Part-time
San Gabriel Pomona Regional Center	04/07 – 07/20	Accountant II

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
University of North Texas	2002	B.B.A., Finance

## **BACK-UP INFORMATION**

**NAME:** Kathryn Parker  
**ADDRESS:** Hallsville, TX  
**POSITION:** Advisor, Disability Services  
**DEPARTMENT:** ACCESS, Plano Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Kilgore College	08/19 – 09/21	Project Advisor, Upward Bound
Texas Lions Camp	02/19 – 08/19	Program Intern
Hallsville ISD	08/18 – 02/19	Substitute Teacher
Texas Lions Camp	05/16 – 08/18	Summer Counselor, Part-time
Hallsville ISD	08/16 – 05/18	Student Teaching Intern

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Texas State University	2018	B.S., Interdisciplinary Studies



## **BACK-UP INFORMATION**

**NAME:** Claudio Rios  
**ADDRESS:** Plano, TX  
**POSITION:** Mail and Receiving Clerk  
**DEPARTMENT:** Physical Plant Support Services, Plano Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
FedEx Office	09/16 – 09/21	Lead Store Associate
Delicias Café	12/14 – 09/16	Supervisor
Neurotherapy Center of Dallas	05/13 – 11/14	Receptionist

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Richland College	2018	A.S., Science

## **BACK-UP INFORMATION**

**NAME:** Audrey Sizemore  
**ADDRESS:** Allen, TX  
**POSITION:** Call Center Specialist  
**DEPARTMENT:** Call Center, Plano Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
iTutorGroup	11/20 – 09/21	Contract Teacher
Purple Pants Podcast	05/20 – 09/21	Social Media and Production Assistant, Part-time
Collin College	10/19 – 09/21	Clerk, ACCESS Office, Part-time
Ascena Retail Group	05/19 – 07/20	Keyholder, Part-time
The Missing Peace	06/18 – 04/19	Behavior Technician

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Texas A&M University	2018	B.S., Sociology

## **BACK-UP INFORMATION**

**NAME:** Steve Tillman  
**ADDRESS:** Frisco, TX  
**POSITION:** Buyer  
**DEPARTMENT:** Purchasing, CHEC

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
City of Plano	12/07 – 06/20	Senior Budget Analyst

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Pepperdine University	2006	B.S., Business Management

## **BACK-UP INFORMATION**

**NAME:** Hazen Waltz  
**ADDRESS:** Trenton, TX  
**POSITION:** Mail and Receiving Clerk  
**DEPARTMENT:** Physical Plant Support Services, Plano Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Target	03/17 – 09/21	Sales Associate
Pier One Imports	09/15 – 03/16	Sales Specialist
Victoria's Secret	02/14 – 09/15	Sales Specialist
Bank of America	02/10 – 02/12	Teller

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Tarrant County College	1999	A.A.S., Business Management

## **BACK-UP INFORMATION**

**NAME:** Brittany Whitstone  
**ADDRESS:** Plano, TX  
**POSITION:** Tutor, Writing Center  
**DEPARTMENT:** Academic Affairs, Plano Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
KD College Prep	11/18 – 09/21	Testing Preparation Teacher
Collin College	10/10 – 09/21	Tutor, Writing Center, Part-time
Collin College	08/10 – 08/15	Adjunct Professor, English
North Lake College	08/10 – 08/15	Adjunct Professor, English
The University of Texas at Arlington	08/10 – 08/15	Adjunct Professor, English

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Abilene Christian University	2010	M.A., English
Abilene Christian University	2008	B.A., English

***Collin County Community College District Board of Trustees***

Personnel Report: Promotions and Lateral Changes for October 2021

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>DATE</u></b>	<b><u>DEPARTMENT</u></b>	<b><u>REASON</u></b>	<b><u>SALARY</u></b>
Kellie Benson	N: Accountant O: Accounts Receivable Associate	10/01/21	Financial Services	Replacement Aaron Lee	N: \$59,589 O: \$36,929
Artorias Earley	N: Supervisor, Testing Center O: Testing Center Assistant	09/13/21	Student and Enrollment Services	New position	N: \$43,110 O: \$31,458
Catherine Nicholls	N: Supervisor, Testing Center O: Testing Center Assistant	09/13/21	Student and Enrollment Services	Replacement Natalie Tuggle	N: \$44,336 O: \$36,461
Jake Walker	N: IT Security Analyst O: Associate IT Security Analyst	10/01/21	Information Technology	New position	N: \$64,917 O: \$52,775

## **BACK-UP INFORMATION**

**NAME:** Kellie Benson  
**ADDRESS:** The Colony, TX  
**POSITION:** Accountant  
**DEPARTMENT:** Financial Services, CHEC

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Collin College	10/20 – 09/21	Accounts Receivable Associate
University of Oklahoma	07/16 – 03/20	Site Director, Part-time
Americans Working Around the Globe	06/17 – 05/19	Treasurer, Part-time

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Texas A&M University	1990	B.B.A., Accounting

## **BACK-UP INFORMATION**

**NAME:** Artorias Earley  
**ADDRESS:** Plano, TX  
**POSITION:** Supervisor, Testing Center  
**DEPARTMENT:** Student and Enrollment Services, Celina Campus

### ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Collin College	11/20 – 09/21	Testing Center Assistant
Excellian Business and HR Services	12/19 – 09/20	Training Specialist
Harris Teeter	02/18 – 11/18	Training Manager
Best Buy	04/16 – 01/18	LG Experience Expert
University of North Carolina, Greensboro	07/13 – 06/14	Assistant Grants Specialist

### ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Strayer University	2021	M.Ed., Adult Education and Development
University of North Carolina, Greensboro	2013	B.A., Classical Studies



## **BACK-UP INFORMATION**

**NAME:** Catherine Nicholls  
**ADDRESS:** McKinney, TX  
**POSITION:** Supervisor, Testing Center  
**DEPARTMENT:** Student and Enrollment Services, McKinney Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Collin College	03/17 – 09/21	Testing Center Assistant
University of North Texas	11/14 – 07/16	Administrative Specialist IV
Collin College	02/13 – 08/14	Student Assistant, Testing Center, Part-time
Purdue University	08/11 – 01/12	Student Assistant, Graduate Office, Part-time

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
University of North Texas	2018	B.S., Integrative Studies
Collin College	2014	A.S., General Studies

## **BACK-UP INFORMATION**

**NAME:** Jake Walker  
**ADDRESS:** McKinney, TX  
**POSITION:** IT Security Analyst  
**DEPARTMENT:** Information Technology, McKinney Campus

## ***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Collin College	09/20 – 09/21	Associate IT Security Analyst
Collin College	06/19 – 08/20	Technology Specialist

## ***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
CompTIA	2021	Security+ Certification
The University of Arizona	2019	B.A., Information Science

## ***Collin County Community College District Board of Trustees***

### **Personnel Report: Resignations and Separations for October 2021**

<b><u>EMPLOYEE</u></b>	<b><u>LAST DAY</u></b>	<b><u>SERVICE</u></b>	<b><u>TITLE</u></b>	<b><u>DEPARTMENT</u></b>	<b><u>REASON</u></b>
Leslie Conley	10/15/21	<1	Executive Assistant	Student and Enrollment Services	Resignation
Jeanna Francis	09/15/21	2	Student Enrollment Specialist	Student and Enrollment Services	Resignation
Sue Furnas	08/31/21	34	Professor, Computer Systems	Academic Affairs	Retirement
Eddie Hanna	09/17/21	<1	Accounts Payable Associate	Financial Services	Resignation
Juan Iturriaga	09/16/21	<1	Manager, Help Desk	Campus Technology Services	Separation
Nyla James	09/30/21	<1	Accounts Receivable Associate	Financial Services	Resignation
Billy Mitchell	09/13/21	1	Collin Police Officer	Police	Resignation
Karlos Patton	10/08/21	3	Academic Advisor	Admissions and Advising	Resignation
Nancy Pourshirazi	09/18/21	<1	Lab Assistant, Biology	Academic Affairs	Resignation
Shaun Smith	10/05/21	2	Director, Automotive and Collision Technology	Automotive and Collision Technology	Resignation
Linda Wee	08/31/21	9	Director, Workforce Professional Development	Workforce	Resignation
Yidong Zhang	09/10/21	2	External and Enrollment Reporting Analyst	Institutional Research Office	Resignation