

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 PM MEETING MINUTES
November 13, 2007**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, November 13, 2007, at Pierce Street Elementary School, 1008 Pierce Street, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Shawn Brevard who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Shawn Brevard
 Mr. Steve Ludt
 Mr. John Nail
 Mr. Lee Tucker

Members Absent: Mr. Mike Clayborne

Staff Present: Dr. Randy McCoy
 Mr. David Meadows
 Mr. George Noflin, Jr.
 Mrs. Diana Ezell
 Mr. Jim Turner
 Mrs. Kay Bishop
 Mrs. Jo Mark
 Ms. Patrice Tate

Mrs. Brevard announced a quorum and stated that the meeting was lawfully in session. Members of the press and several guests were also present.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Nail, seconded by Mr. Ludt, the Board voted unanimously to amend the agenda to delete the following item:

- Delete recommendation to employ Food Service Substitute (Page 61) under Item C. Personnel Report, Section VII. Superintendent's Report

Mrs. Brevard announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Ludt, seconded by Mr. Tucker, the Board voted unanimously to approve the minutes of the October 23, 2007 noon and 5:00 p.m. regular meetings as submitted. The President of the Board declared the motion passed.

WELCOME, PUBLIC COMMENTS AND RECOGNITIONS

A. Welcome

Pierce Street Principal Deborah Davis welcomed the Board of Trustees and administrative staff to Pierce Street Elementary School.

B. Public Comments

No requests for Public Comments were received at this meeting of the Board.

C. Recognitions

The following THS State Championship Teams were recognized:

- Tupelo High School Boys Swim Team – won State Championship
- Tupelo High School Girls Cross Country Team – won State Championship
- Tupelo High School Boys Cross Country Team – won State Championship

COMMUNICATION TO THE BOARD

A. TPSD Third Quarter Strategic Plan Update

At the noon meeting Dr. McCoy provided an overview of the TPSD Strategic Plan Third Quarter 2007 Update Report which encompasses July, August, and September, 2007 and focuses on Goals 1 through 4 of the TPSD Strategic Plan. At the 5:00 p.m. session, Superintendent Randy McCoy summarized the report for the benefit of those not present at the noon meeting.

A copy of the TPSD Third Quarter Strategic Plan Update Report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. TPSD Strategic Plan – Continuous Improvement

At the noon meeting Dr. McCoy presented a tentative schedule of meetings with the Board of Trustees and Administrative Council facility by Dr. Doug McQueen for continuous improvement of the TPSD Strategic Plan. At the 5:00 p.m. session, Superintendent Randy McCoy summarized the report for the benefit of those not present at the noon meeting.

A copy of the abovementioned schedule is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. McCoy's recommendations, Mr. Tucker moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements
Contractual Agreement: #CO8019
Rental of School Facilities: #SFR814 through #SFR816
Charter Bus Service Contracts: #BC08-06 and #BC08-07
2. Donations
Donations: #2007-2008-821 through #2007-2008-827
3. Permission to Advertise for Sealed Bids
BD554 – Fillmore Center Security Management System
4. Acknowledged and Agreed to Sell Items Identified in OCTOBER 2007 SALE
5. Emergency Purchase EMER#2 2007-2008 Milam Boiler, Purchase Order #813599 to Kline Mechanical Systems, Inc., Invoice #8588-1 dated 11/6/07 in the amount of \$21,760 (Total Estimated Cost of \$50,000 from District Construction Funds)

The motion was seconded by Mr. Nail and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In accordance with Dr. McCoy's recommendations, Mr. Ludt moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of four (4) resident student transfers (in-district)
- b. Denial of two (2) resident student transfer requests (in-district)
- c. Approval of six (6) non-resident student transfers (tuition)
- d. Approval of one (1) GED student transfer request

The motion was seconded by Mr. Nail and was approved unanimously by all members present.

A detailed copy of the Student Transfer Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Mr. Nail moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes
- d. Request for One Year License (Special Education/THS)

The motion was seconded by Mr. Tucker and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the Personnel Report is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims

Mr. Ludt reviewed the Docket of Claims prior to the meeting and moved to approve the Docket in the amount of \$2,896,328.29 for the period October 13 through November 2, 2007, Docket Claim #57632 through #58462 for Accounts Payable Checks #43034 through #43567. The motion was seconded by Mr. Tucker and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

E. 2006-2007 School Year Financial Statements

Finance Director Linda Pannell reported that the 2006-2007 School Year accounting records have been closed and presented the Statement of Revenue and Expenditures for the year ending June 30, 2007 for approval. Mrs. Pannell reported that the 2006-2007 Budget was amended to equal actual revenue and expenditures per School Board authorization on August 28, 2007.

On a motion by Mr. Ludt, seconded by Mr. Nail, the Board voted unanimously to approve the 2006-2007 School Year Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the 2006-2007 School Year Financial Statement is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

F. First Quarter Student Discipline Report

Assistant Superintendent George Noflin presented the First Quarter Student Discipline Report for the Board's review. The report includes survey information which analyzes discipline issues per school and also includes Alternative School Placement information for the first nine weeks.

Mr. Nail moved to ratify the administrative decisions in regard to Alternative School Placement for the first nine weeks. The motion was seconded by Mr. Tucker and was approved unanimously. The President of the Board declared the motion passed.

A copy of the First Quarter Student Discipline Report is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

G. Student Discipline Report (Re-Admission of Student #46)

Dr. McCoy reported that Student #46 was expelled on November 17, 2006, until November 17, 2007, for possession of a firearm at Tupelo Middle School. Superintendent Randy McCoy and Assistant Superintendent George Noflin recommended that Student #46 be allowed to re-enter the TPSD contingent upon the student's successful completion of 45 days at the Fillmore Center.

Mr. Tucker moved to authorize Student #46 to re-enter the TPSD contingent upon the student's successful completion of 45 days at the Fillmore Center. The motion was seconded by Mr. Ludt and was approved unanimously. The President of the Board declared the motion passed.

Additional information regarding the abovementioned Student Discipline Report is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

No Unfinished Business agenda items are presented at this meeting of the Board.

NEW BUSINESS

A. Authorization to Close Medical Insurance Fund #6011

Superintendent Randy McCoy and Finance Director Linda Pannell reported that the Medical Insurance Fund was established in the late 80s or early 90s when the district had a self-insured plan. On July 1, 1993, school personnel were given coverage under the State of Mississippi Insurance Plan. At that time this account was left with money in it to cover the possibility of outstanding claims. Since it has been over 14 years since the account had activity, it was recommended that the fund and the bank account be

closed as of November 30, 2007, and the remaining \$10,992.88 (balance as of September 30, 2007) plus interest earned in October and November be placed in the District Maintenance Fund and bank account.

Mr. Nail moved to close the Medical Insurance Fund and the bank account as of November 30, 2007, and the remaining \$10,992.88 (balance as of September 30, 2007) plus interest earned in October and November be placed in the District Maintenance Fund and bank account. The motion was seconded by Mr. Ludt and approved unanimously. The President of the Board declared the motion passed.

Additional information regarding the Medical Insurance Fund is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

B. 2007-2008 Family Resource and Preservation Agreement

Superintendent Randy McCoy and Assistant Superintendent George Noflin recommended that the Tupelo Public School District continue financial support in the maximum amount of \$11,000.00 for Lee County Families First during the 2007-2008 school year for counseling services with the amount of payment to be based on services rendered.

Mr. Ludt moved to continue financial support in the maximum amount of \$11,000.00 for Lee County Families First during the 2007-2008 school year for counseling services with the amount of payment to be based on services rendered. The motion was seconded by Mr. Nail and approved unanimously. The President of the Board declared the motion passed.

A copy of above report is marked Exhibit 12 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Architectural Agreement for Additions to Thomas Street Elementary School and Joyner Elementary School – JBHM Architects, P.A.

Superintendent Randy McCoy recommended that the Board enter into an architectural agreement with JBHM Architects, P.A. for additions to Thomas Street Elementary and Joyner Elementary School.

Mr. Nail moved to enter into an architectural agreement with JBHM Architects, P.A. for additions to Thomas Street Elementary and Joyner Elementary School as recommended. The motion was seconded by Mr. Tucker and approved unanimously. The President of the Board declared the motion passed.

A copy of the architectural agreement with JBHM Architects, P.A. is marked Exhibit 13 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Architectural Agreement for Additions to Pierce Street Elementary, Rankin Elementary and Parkway Elementary School – Pryor and Morrow Architects, P.A.

Superintendent Randy McCoy recommended that the Board enter into an architectural agreement with Pryor and Morrow Architects, P.A. for additions to Pierce Street Elementary, Rankin Elementary and Parkway Elementary School.

Mr. Ludt moved to enter into an architectural agreement with Pryor and Morrow Architects, P.A. for additions to Pierce Street Elementary, Rankin Elementary and Parkway Elementary School as recommended. The motion was seconded by Mr. Tucker and approved unanimously. The President of the Board declared the motion passed.

A copy of the architectural agreement with Pryor and Morrow Architects, P.A. is marked Exhibit 14 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

Superintendent Randy McCoy reminded Board Members of the Special Called Board Meeting on November 15, 2007, at 5:30 p.m. at the Hancock Leadership Center regarding "Teacher Recruiting and Hiring for 2006-2007."

ADJOURNMENT

On a motion by Mr. Nail, seconded by Mr. Tucker, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 5:30 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Shawn Brevard, President

Mike Clayborne, Secretary