



## ***ALVIN INDEPENDENT SCHOOL DISTRICT***

**Syreeta Presley**

***Executive Director of Human Resources***

**Dr. Johnny Briseño**

***Executive Director of Human Resources***

January 12, 2021

**To: Carol Nelson, Superintendent**

**From: Syreeta Presley, Executive Director of Human Resources**

**Dr. Johnny Briseño, Executive Director of Human Resources**

**Re: Counselor position request for Caffey Junior High School and  
Iowa Colony High School**

With the preparation and planning for Jackie Doucet Caffey Junior High and Iowa Colony High School, we are requesting one Junior High and one High School Counselor position at this time. These positions are vital in preparing for the transition of students from their current campuses and in beginning the scheduling and enrollment process. The counselors will be working with each principal in the planning and preparation of opening these two schools. Your consideration for these positions would be greatly appreciated.