

**Minutes of Regular Meeting
March 28, 2023**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, March 28, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andy Hardin presiding. Trustees in attendance were Dr. Robert Collins, Dr. Stacey Donald, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad. Ms. Stacy Arias and Mr. Greg Gomel were absent.

CALL TO ORDER: 5:55 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:57 p.m.

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, existing centers, and potential campus projects

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or responsibilities of college employees

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality, including statutory report

RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of an Employee on the Occasion of His Retirement - Dr. Neil Matkin, District President
2. Contract Renewal Process and Recognition of Faculty - Dr. Abe Johnson, Senior Vice President Campus Operations, and Dr. Mary Weis, Professor of Biology and Chair of Council On Excellence
3. Foundation Update - Lisa Vasquez, Vice President of Advancement
4. Financial Update - Melissa Irby, Chief Financial Officer

PUBLIC COMMENT

There was no public comment

Approval of the March 28, 2023 Consent Agenda Items

2023-03-C1 Approval of the Minutes of the February 28, 2023 Regular Meeting

2023-03-C2 Consideration of Approval of the City of Plano's Heritage Commission Recommendations for the 2023 Heritage Tax Exemption Program

2023-03-C3 Consideration of Approval of the Academic Calendar for the 2023-2024 and 2024-2025 Academic Terms

2023-03-C4 Consideration of Approval of Faculty Sabbatical Leave for Fall 2023

On motion of Trustee Collins, and second of Trustee Menon, the March 28, 2023 Consent Agenda was approved by a vote of 7-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2023-03-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policy: *DGBA (Local) Personnel - Management Relations – Employee Grievances*

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of Local Board Policy.

No action was required.

2023-03-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: *BBB (Local) Board Members – Elections; CLA (Local) Facilities Planning - Facilities Standards; CQ (Local) College District Auxiliary Enterprises; DBD (Local) Employment Requirements and Restrictions - Conflict of Interest*

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policies.

The motion was approved 7-0 as presented.

2023-03-3 Report Out of the Finance and Audit Committee and Consideration of Approval for an Increase in Student Housing Fees

Discussion: Trustee Hardin, Member of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for an increase in Student Housing Fees.

The motion was approved 7-0 as presented.

2023-03-4 Report Out of the Finance and Audit Committee and Consideration of Approval of the Student Housing Meal Plan for the 2023-2024 Academic Year

Discussion: Trustee Hardin, Member of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the Student Housing Meal Plan for the 2023-2024 academic year.

The motion was approved 7-0 as presented.

2023-03-5 Consideration of Approval of the Bid Report for March 28, 2023

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for March 28, 2023, which included one new solicitation:

New Solicitation

Purchase Request #1	\$	877,877
Continuing Education Registration System		
Total of New Solicitation	\$	<u>877,877</u>
Grand Total	\$	<u>877,877</u>

On motion of Trustee Moses, and second of Trustee Collins, this item was approved by a vote of 7-0.

PUBLIC COMMENT

There was no additional public comment

INFORMATION REPORTS

Summer Tuition Waiver for Graduating High School Students
Carl D. Perkins Grant Report
Racial Profiling Report 2022
Workday Student Status Report for March 2023
Personnel Report for March 2023
Faculty Contracts and Extensions for FY 2023-2024
Revenues and Expenses as of February 28, 2023
Statement of Net Position as of February 28, 2023
Grant Budget Amendments Quarter Report as of February 2023
Gifts-In-Kind FY 2023 Sept-Feb
Monthly Investment Report as of February 28, 2023
Quarterly Investment Report as of February 28, 2023

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:18 p.m.