



**Prospect Heights School District 23
Board Memorandum
Action Item**

Date: March 9, 2022

Title: Calendar Updates

Contacts: Don Angelaccio

The District 23 Joint Calendar Committee met on February 16, 2022 to review and discuss potential updates to the 2021-22 and 2022-23 Calendars. There were three specific items:

1) Juneteenth Observance 2022

Monday, June 20, 2022 has been designated as the official D23 observance of “Juneteenth” (June 19 falls on a Sunday).

2) District Office Clarifications 2022-23

The committee discussed clarifications to the language used to inform the community of dates that fall during observed “breaks” (i.e. Thanksgiving, Winter, Spring) during which the District Office is open for business or closed.

3) Parent Teacher Conferences Survey

The committee discussed the timing of Parent Teacher conferences and determined that a survey should be conducted to determine the specific dates for Fall and Winter conferences. The committee continues to support the 2 designated evening events, but are exploring whether or not these need to be aligned District-wide or if communication and conversations would be enhanced if the timing was directly matched to the needs of each building.

4) DRAFT of 2023-24 Calendar

Per Board policy, the Committee is recommending a DRAFT version of the 2023-24 calendar be adopted with the understanding that District 214 has not yet released their calendar for that year and the committee will need to reconvene to review and potentially make recommendations for adjustments.

List Calendars are attached in the Board Packet.

