

**Hillsdale County Intermediate School District
Board of Education Meeting
April 19 ~ 5:30 P.M.
DRAFT MINUTES**

Board Members Present: Brandes, Gutowski, Leininger, Nye, White **Absent:**
HCISD Staff: Steel, Svacha, Shaffer, Rathburn, Dunten, Masters, Ballee-Stone, M. Wilson, Quigley, Ansel, Tobar
Guests: Michelle Angel, Jonesville Community Schools; Carol Kaleta, North Adams-Jerome; Debby Kerr, HCISD Retired; Kelly McCune; Jena Stalmack, Litchfield Community Schools

CALL TO ORDER

President Leininger called the meeting to order at 5:31 PM. The Pledge of Allegiance was recited.

APPROVAL OF CONSENT AGENDA

- A. Minutes, Meeting on March 22, 2018, regular meeting
- B. Report on Investments
- C. Bills Payable
- D. Employee Resignation (Kelley)

White/Brandes to approve the consent agenda as presented Ayes: All Nays: None ***Carried***

COMMENTS FROM GUESTS

Kelly McCune, parent of child at Greenfield School, read a statement concerning her child. Ms. McCune said she is now campaigning for cameras in the school again.

LITERACY PRESENTATION

Jonathan Tobar and Stacy Ansel presented on literacy. Jonathan reported that the State had an \$80M grant in which the HCISD received \$37,500 each year for two years. Jonathan complimented Stacy on the work she is doing in literacy for the county, her passion for literacy, and the success she has had in building relationships at the local districts.

Stacy presented on the literacy work taking place at the local level. Carol Kaleta, Michelle Angel, and Jena Stalmack shared the successes and best practices they have had in their classrooms.

OTHER BUSINESS ACTION ITEMS

Item A

Policy 2220 was presented for the second reading.
Brandes/Gutowski to approve policy 2220 as presented. Ayes: All Nays: None ***Carried***

Item B

Policy 7510 was presented for the second reading.
Brandes/Nye to approve policy 7510 as presented. Ayes: All Nays: None ***Carried***

Item C

Audit Contract
Gutowski/Brandes to approve the contract for auditing at a fee not to exceed \$20,500.
Ayes: All Nays: None ***Carried***

Item D

Physical Therapy Equipment
Nye/White to approve the purchase of physical therapy equipment as presented.

Item E

Out-of-Town Conference for Ronna Steel. Ronna was nominated to apply to represent women business and school leaders for the State of Michigan. She was awarded the position. The organization will pay up to \$1,500 of her travel expenses. Ronna will be in Washington DC on May 17th and 18th and October 17th and 18th.

Brandes/Gutowski to approve Ronna Steel's out of state travel. Ayes: All Nays: None ***Carried***

Item F

Reschedule the May board meeting
Nye/White to move the board meeting to May 24th at 5:30 PM. Ayes: All Nays: None ***Carried***

BUSINESS ITEMS FOR FUTURE CONSIDERATION

- A. Student Lane Property
The Board discussed the brokerage fee for the potential sale of a lot and requested that Superintendent Steel compare fees from other companies.
- B. Lochaven Student Lots
Currently, a fair market appraisal is being completed. The lots needs to be purchased from the general education fund by the vocational education fund.
- C. Potential New Hires (special/general education)
- D. Administrative Contracts
Administrative contracts will be presented for renewal in May. Ronna requested that the committee for the administrative contracts meets after the May meeting.
- E. Neola Policy 1230
Ronna Steel stated that she has not received any recommended changes for policy 1230 and requested to remove it from the agenda.
- F. Annual Renewal of Vended School Meal Company Contract with Hillsdale Community Schools
Hillsdale Community School's Board of Education must approve the contract first. It will then be brought to the HCISD's Board of Education.
- G. Food Services Contract with Hillsdale Community School
- H. General Education 2018/2019 Budget
Belinda Shaffer is projected a 12% fund balance in the general education account.
- I. Basement Audio Quotes
Bids are currently being accepted for an audio system in the Hayes lower level.

BUSINESS OFFICE REPORT

Director Shaffer presented information on the following in the board book: Will Carleton Academy and Hillsdale Preparatory School.

SUPERINTENDENT'S REPORT

Superintendent Steel reported that she believes that the LEAs will actually see an increase in FTEs, however, the ISDs will likely keep a flat funding.

GENERAL EDUCATION

Director Tobar provided a report in the board book. Jonathan acknowledged the good work that Mindy Wilson and Stefanie Rathburn did for the Pre-school Connect event and the superintendents and principals are meeting together on May 14 regarding a literacy call to action. Stefanie Rathburn reported that the community baby shower is taking

place on Saturday and about 80 families are registered. Stefanie Rathburn and Mindy Wilson each received \$2,500 for the Love Your Community funding.

SPECIAL EDUCATION

Director Masters provided a report in the board book. Susanne reported that she was provided a discount for EBLI training of 20% and will be able to send more staff that work with the younger children. The transition classroom will meet in the library two days per week. The rough draft of the general supervision grant is due May 9: This is two, older funding sources rolled into one, new grant.

HILLSDALE AREA CAREER CENTER

Jonathan Tobar provided a report in the board book. Brooke Ballee-Stone reported that May 3 is the senior celebration at the HACC. Key Opportunities has been operating the store "Breakpoint" at the HACC. Key Opportunites gave the profit back to the HACC in the form of a scholarship. Student Tanner Mravec was the recipient of a \$1,000 award. All of the local district's tenth graders have visited the HACC. 231 students are currently enrolled. Jonathan added that dates for focus groups have been scheduled for the HACC re-visioning: A survey is also available. Agriculture Day has been scheduled for October 11, 2018, and Manufacturing Day for October 16, 2018.

OTHER MATTERS

The HCISD's spring mixer is Friday evening from 7:00 to 9:00 PM.

Brad Banasik will provide a legal update at the May 10 countywide board meeting.

The completion ceremony is May 30.

The retiree celebration will take place at the May meeting.

GENERAL COMMENTS FROM GUESTS

There were no general comments from guests.

ADJOURNMENT

White/Nye to adjourn at 7:06 PM

Ayes: All

Nays: None

Carried

Respectfully Submitted,
Kim Svacha