

**MINUTES OF THE BOARD OF REGENTS  
FACILITIES COMMITTEE MEETING  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-202 – Moody Hall  
May 8, 2024  
4:00 p.m.**

At the Galveston Community College District Board of Regents Facilities Committee Meeting, duly held on Wednesday, May 8, 2024 in Room M-202 of Moody Hall, commencing at 4:00 p.m., the following Facilities Committee members were present: Mr. Michael B. Hughes, Chairperson, Dr. Norman Hoffman (arrived at 4:07 p.m.), Mr. Raymond Lewis, Jr., Mr. Fred D. Raschke, and Ms. Carolyn L. Sunseri (arrived at 4:19 p.m.). Other Regents present were: Mr. Garrik Addison, Ms. Karen Flowers, and Mr. Armin Cantini.

Staff present included Dr. W. Myles Shelton, President, Dr. Conrad Breitbach, Ms. Breanne Loreface, Mr. Tracy Morgan, and Dr. Van Patterson.

- I. CALL TO ORDER:** Chair Hughes opened the meeting at 4:00 p.m. in Room M-202 of Moody Hall and determined a quorum was present.
- II. CERTIFICATION OF POSTING NOTICE OF FACILITIES COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Facilities Committee Meeting had been properly posted on May 3, 2024.
- III. CONSIDER APPROVAL OF MINUTES FROM THE MARCH 20, 2024 MEETING:** A reading of the minutes for the March 20, 2024 meeting was waived. Mr. Raschke moved to approve the minutes with the correction as presented; Mr. Lewis seconded. The motion passed unanimously.
- IV. CITIZENS DESIRING TO APPEAR BEFORE THE COMMITTEE ON AGENDA ITEMS:** There were no citizens present desiring to appear before the Committee.
- V. REVIEW AND CONSIDER PROPOSAL TO PURCHASE FURNITURE FOR THE NORTHERN BACKFILL RENNOVATION PROJECT:** Dr. Shelton presented this item to the Committee. Staff requests Board approval to purchase new office, testing center, computer lab and lounge furnishings for the Northern Backfill project. McCoy Rockford Commercial Interiors will fill that order in the amount of \$366,889.82. The style of furniture follows what has been ordered for the new building. We are asking the Committee to approve the purchase, but allow staff to not place the order until the appropriate time, so that we do not have to store furniture.  
  
Mr. Raschke recommended that the Committee give Dr. Shelton the authority to approve the price with the normal 10 percent variance allowable, in the event that the cost changes before they are able to purchase the furniture.
- VI. DETERMINE COMMITTEE RECOMMENDATION TO THE BOARD OF REGENTS REGARDING THE PROPOSAL TO PURCHASE FURNITURE FOR THE NORTHERN BACKFILL RENNOVATION PROJECT:** Mr. Lewis moved to

recommend approval to the Board of Regents of the proposal to purchase furniture for the Northen Backfill Renovation Project, in the amount of \$366,889.82, and to allow the President to approve a change in price up to a 10 percent variance; Mr. Raschke seconded. Motion passed unanimously.

- VII. REVIEW AND CONSIDER APPROVAL OF REQUEST FROM CENTERPOINT ENERGY FOR AN ELECTRIC EASEMENT FOR THE HEALTH SCIENCES EDUCATION CENTER BUILDING TRANSFORMER:** Dr. Shelton presented this item to the Committee. He reminded the Committee that the Board previously approved an easement, and what this request does is to narrow up that easement. Legal Council has reviewed this request, and says that it is normal language and it is normal for CenterPoint to do this at this time. Staff would recommend this for approval.

Mr. Raschke asked if it is correct to call us “Galveston Junior College District,” in the documents. Dr. Shelton clarified that we retain the legal name “Galveston Junior College District,” but in the board policies, it recognizes the full name and says for legal and business purposes, we are also known as Galveston College.

- VIII. DETERMINE RECOMMENDATION TO THE BOARD OF REGENTS REGARDING APPROVAL OF REQUEST FROM CENTERPOINT ENERGY FOR AN ELECTRIC EASEMENT FOR THE HEALTH SCIENCES EDUCATION CENTER BUILDING TRANSFORMER:** Mr. Raschke moved to recommend approval to the Board of Regents for the request from CenterPoint Energy Houston for a perpetual easement for the placement of a transformer it placed to support the Health Sciences education Building; Mr. Lewis seconded. The motion passed unanimously.

- IX. DISCUSSION AND UPDATE ON FACILITIES PROJECTS TO INCLUDE THE HEALTH SCIENCES EDUCATION CENTER (HSEC), BACKFILL RENOVATION PROJECT, AND SOFTBALL FIELD:** Dr. Shelton started with an update on the softball field. The College has met with the City and the plan is to create a City championship field out of field 3, at the Lassie League Park. The next step is for the City Architect to draw up the plan, then for everyone to decide on a preliminary budget. We are hoping to have the plan finished by the retreat. We are hopeful that the field could be completed by next fall. General discussion was had on the field, and included that the field will be turf, and the foul poles will be at 200 feet, with center being around 220-230 feet. The orientation of the field will not be changed, so this time of year the winds will predominately blow south to southeast. This is a city owned property that we will have first rights to. Additional discussion was had on the new scoreboards, which will be jumbotrons that would have the ability to display ads. The new scoreboard for the baseball field will be installed after hurricane season. General discussion was had on the amount of fill needed to raise up the field.

Dr. Shelton continued with an update on the Backfill Renovation Project and the HSEC Building Project. Work can proceed on FA-207 this summer. The other portions of the renovation are on hold, pending the completion of the HSEC Building.

Furniture is being moved in to the HSEC, however, equipment is being held until we get to substantial completion. In order to get to substantial completion, the items that the City Inspector gave the Contractor have to be addressed, there are some HVAC issues, some I.T. issues, and some minor life safety issues, and the final cleaning. Once we get to substantial completion, then we will move to the punch list. Dr. Shelton proceeded by giving the Committee an update on the budget for the HSEC Building project.

**X. ADJOURNMENT:** There being no further business to come before the Facilities Committee, the meeting adjourned at 4:30 p.m.

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Breanne Lorefice, Clerk

APPROVED AS CORRECT:

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Michael B. Hughes, Chairperson