



UNITED INDEPENDENT SCHOOL DISTRICT

AGENDA ACTION ITEM

TOPIC: Approval of Sale of Salvage Equipment

SUBMITTED BY: Hector G. Cavazos **OF:** Fixed Assets Department

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: February 17, 2016

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed bids, direct sale, or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:

- CI (Legal) – School Properties Disposal
- CI (Local) – School Properties Disposal
- CDB (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director

THRU: Mike Garza, Assistant Superintendent for Administration/Support Services

DATE: February 17, 2016

RE: Surplus Sale

Attached is a list of salvage equipment that is no longer serviceable by United Independent School District. These items were retrieved from various campuses and departments, and were declared damaged and/or unusable. Administration will conduct a live auction through a licensed auctioneering firm in order to dispose of the items. Any items not sold will be discarded. Please feel free to contact my office should you have any questions.

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on **February 17, 2016.**

Ricardo Rodriguez
President, Board of Trustees

ATTEST:

Aliza Flores Oliveros
Secretary, Board of Trustees

Surplus Sale for February 27, 2016

Items	Total
Accessories	16
Air Conditioner	1
Amplifier	2
Antennae	6
AveryKey	2
Bags	2
Banana Table	1
Battery	3
Battery-Tech	1
Bed	2
Bill Counter	1
Binding Device	1
Book Holder	3
Book Stand	1
Box of Cables	1
Brainchild System	9
Brushcutter	15
Cabinet	23
Cables	16
Calculators	15
Califone	3
Camera	17
Carrying Cases	52
Cart	51
Cassette Player	26
CD Player	17
Chair	460
Chair- Student	65
Chalk Board	12
Changing Table	1
Charging Station-A/V	4
Cisco Network Blade	9
Clock	1
Coin Sorter	1
Computer	5
Computer Stands	114
Computer Tables	7
Computer-Monitor	3
Computer-Table	2
Conference Phone	1
CPU	221
Desk- Student	291
Desks-Office	49
Dishwasher	5

Disk Player	1
Divider	4
Docking Stations	5
Document Camera	87
Dolly	5
Dryer	2
DVD/Bluray Player	1
DVDs	18
Eiki Language Master	5
Ethernet Port	1
Fax Machine	1
Flags	2
Fork Lift	1
Globe	15
Headphone	225
Headphones-Boxes	2
Headphones-Multi Plug Stations	4
Hole Puncher-Electric	1
Ice Machine	1
Instruments- Drum Quad	3
Instruments-Drums	16
Intellikeys	1
Interwrite Mobi	2
Keyboards	18
Kinder Furniture	29
Kinder Kitchen Playset Sink	1
Kinder Table	1
Label Maker	1
Laminator	4
Language Master	2
Laptops	416
Laserdisc-Players	1
Light Poles	3
Lockers	2
Marquee	1
Mats-P.E.	2
Metal Detector	5
Micromatic	1
Microwaves	3
Mimo Pad	7
Misc. HVAC	14
Misc. Nursing Items	64
Misc. Technology	150
Models	1
Modem	1
Monitor-Computer	220
Mouse	3

Mower/Groundskeeping Equipment	1
Overhead Projector	9
Palm Pilot	12
Paper Cutter	1
Partitions	4
PC Card	13
Podcams	3
Port Replicator	26
Power Pruner	1
PowerBox	1
Pressure Washer	1
Printer	211
Projectors	229
Quick Pads	92
Rack Pack	2
Racks-Wooden	2
Radios	5
Radios-2 Way	14
Recatangular Table	3
Receivers	3
Record Player	1
Recorder	41
Refrigerator	8
Remote	115
Rotary Cutter	1
Scanner	18
Scanner-Barcode	10
Scantron Machine	1
Scraps-Metals	4
Scraps-Wood	54
Screens	10
Server	219
Shelves	13
Shredder	5
Sink	3
Sink and Stand	1
Smart Response	4
Smart School	1
Sofa	2
Speakers	13
Stage Lights	2
Stands	40
Stereo	6
Stereo Equipment	3
Stools	1
Stop Signs	8
Stove	9

Table	48
Tables-Cafeteria	1
Teachers Desk	4
Telephone	5
Telesensory Unit	2
Televisions	218
Textbooks	190
Thermostat-Analog	6
Thermostat-Digital	1
Tick Tack Playground	1
Tire Changer	1
Toaster	1
Tractor	1
Trash Can Cover	1
Tripod	3
Turntable	1
Two Way Radio	2
Typewriter	1
VCR	45
Vehicle-Bus	7
Vehicle-Car	2
Vehicle-Flat Bed	1
Vehicle-Truck	2
Vehicle-Van	5
VHS	29
Wall Mount Brackets	1
Wall Mounts-Television	16
Waxer	1
Wheelwriter	1
White Board	9
Wireless Adapter	1
Zip Drives	5
Grand Total	4729

Surplus Sale for February 27, 2016

Food Services

Items	Total
Canopy	1
Fans	2
Cabinet	11
Freezer	1
Table	3
Electric Motor	4
Compressor	2
Oven	10
Braising Pan	1
Kettle	1
Tilt Truck	1
Doors	2
Water Heater	1
Pump Fill	1
Refrigerator	1
Vacuum	1
Drawer	1
Time Clock	9
Chairs	4
Conditioning Unit	1
Printer	1
Ice Chest	3
Cooler	1
Grand Total	63