



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Elizabeth Perez, Chief Financial Officer  
**Subject:** FY 2026-Approval of Purchase Over \$25,000: LEAF Capital Funding LLC  
**Date:** June 11, 2025

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**HISTORY:** RFP#23-1133 for copiers, duplicators, equipment and services was approved by the Board on May 10, 2023.

**RATIONALE:** The lease was approved for 3 years effective July 1, 2023 and the new PO will cover the third year of the lease, July 1, 2025 through June 30, 2026.

**BUDGET:** The funds to cover the purchase have been allocated under the 199-account budget, \$92,000. Contingent upon fiscal year 2026 budget adoption.

**ADMINISTRATIVE RECOMMENDATION:** The administrative recommendation is to approve the purchase for LEAF Capital Funding LLC.

**Please check one:** ☒ For approval    ☐ Report / Information only    ☐ Recognition only  
☐ Attachment Included

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*