



Target Date	Activity/Process
2017 – 2018 School Year	Analysis is ongoing with the commitment to bring budget amendments as needed to the Board
February 9, 2018	Board Workshop: Prioritizing begins at Trustee level about budget goals and objectives
February 12, 2018	Regular Board Meeting
February 15, 2018	Cabinet Meeting with Director of Finance to discuss budget goals
March 19, 2018	Regular Board Meeting
March 20, 2018	Leadership and Learning Meeting - Principals and Directors are provided budget packets and a letter with their remaining budget amount and the remaining number of instructional days
March and April	Principals and Directors work on budget Payroll Supervisor starts working in Next Year Payroll
April 9, 2018	Regular Board Meeting
April 20, 2018	Current year purchasing deadline Receive Preliminary Appraisal Rolls from Chief Appraiser (Calculate an estimate of local tax revenue for the new year)
April 23 – 30, 2018	Director of Finance and Assistant Superintendent review revenue, budget goals, and salary scenarios with Superintendent
May 1 – 4, 2018	Cabinet and Director of Finance Meet with Principals and Directors to discuss budgets Director of Finance begins to enter budgets into TXEIS
May 14, 2018	Regular Board Meeting – Budget Update



Target Date	Activity/Process
June 1, 2018	All campus and department budgets are in TXEIS
June 7, 2018	Cabinet meets with Director of Finance to review budget
June 11, 2018	Regular Board Meeting
June 28, 2018	Cabinet meets with Director of finance to review budget
July 25, 2018	Receive Certified Taxable Values for 2018
July 26, 2018	Cabinet meets with Director of Finance to review budget and tax rate
August 2, 2018	Cabinet meets with Director of Finance to review budget and tax rate
August 6 – 10, 2018	Meetings with Finance, Human Resource, Curriculum, Special Education and Principals/Directors for correct payroll coding
August 11 or 15, 2018	Publish Notice of Public Meeting in Brownwood Bulletin and BISD Website
August 14, 2018	Regular Board Meeting
August 16, 2018	Cabinet meets with Director of Finance to finalize budget and tax rate
August 21, 2018	Budget Workshop Presentation ready for Superintendent to review
August 23 or 28, 2018	Budget Workshop



Target Date	Activity/Process
August 28 or 30, 2018	Public Meeting to discuss budget <i>Board Approval of Budgets: Maintenance & Operations, Interest & Sinking, Food Service</i> <i>Action Item to Set Tax Rate: Maintenance & Operations, Interest & Sinking</i> Board approves 2017 – 2018 budget amendments
September 1, 2018	Begin the 2018 – 2019 Fiscal Year
September 17 - 21, 2018	Meetings with Finance, Human Resource, Curriculum, Special Education and Principals/Directors for correct payroll coding
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