

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, August 19, 2013 at 6:30 p.m. in the Board Room of the Unit Office at 14 East Main St., Pana, Illinois.

**MEETING CALLED TO ORDER/ROLL CALL**

President Koontz called the meeting to order at 6:30p.m. The following board members were present: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer.

**Executive Session**

A motion was made by Metzger and seconded by Schafer to adjourn to executive session to discuss Employment/Compensation/Resignation Recommendations and Setting price of District owned property.

Roll Call: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer.

Roll Call

The purpose of executive sessions was to discuss Employment/Compensation/Resignation Recommendations and Setting price of District owned property. No action was taken.

ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer.

A motion was made by McLeod and seconded by Schafer to approve the minutes as read in executive session.

Approve minutes  
as read in ex.

ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer. All aye, motion carried.

Roll Call

**ADDITIONS TO THE AGENDA -  
CONSENT AGENDA**

A motion was made by Foor and seconded by Carlson to approve the consent agenda items 3, 4, and 5 with payables totaling \$478,962.88 and payroll totaling \$679,987.54 for a total of \$1,158,950.42.

ROLL CALL: Carlson, Foor, Koontz, McLeod, Metzger, Schafer, Beyers. All aye, motion carried.

Roll Call

**VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS**

The QB Club and the PTO FY14 Budgets are in the packet. Last month these two were not available to approved.

A motion was made by Carlson and seconded by Beyers to approve the QB Club and PTO budgets for 2013-2014.

ROLL CALL: Foor, Koontz, McLeod, Metzger, Schafer, Beyers, Carlson. All aye, motion carried.

**COMMITTEE REPORTS****Facilities**

The facilities committee is scheduled to meet Thursday, Aug 22nd.

**Finance**

The finance committee did meet and they reviewed the year end financials and the 2013-2014 budget. The next meeting is scheduled for Thursday, Oct 17th at 6:30 am.

**Curriculum Committee**

Did not meet.

**Policy Committee**

Did not meet.

**Pana Educational Foundation**

Nothing to add to the minutes provided in the packet.

**Technology Committee**

The technology committee meeting was rescheduled for Thursday, Sept 5th at 5pm.

**Strategic Planning Committee**

Did not meet.

## **ADMINISTRATIVE REPORTS**

### **Principals -**

The principal's reports were included in the packet. Mr. Lauff expanded on his report concerning the parent meeting and the materials reviewed at that meeting. Mrs. Wysong added that she has had a few more students enroll. Mr. Strom updated the board on the students and staff adjusting to the new bell schedule and start time for the high school. Ms. Zueck is not in attendance because her building is having their open house.

### **Building and Transportation- Mrs. Lori Ade**

Mrs. Ade commended the staff for their work on our buildings and grounds over the summer and how nice they look for the start of the school year. Nothing to add to her report in the packet.

### **Assistant Superintendent-Mr. Dave Dively**

Mr. Dively reviewed some items in his report and expanded on the copier proposals. After some discussion and per Mr. Dively's recommendation a motion was made by Foor and seconded by Beyers to approve the copier proposal from Tele-A-Pair.  
ROLL CALL: Koontz, McLeod, Metzger, Schafer, Beyers, Carlson, Foor. All aye, motion carried.

## **SUPERINTENDENT**

### **Personnel Recommendations**

A motion was made by McLeod and seconded by Foor to approve the following recommendations:  
Employ Sam Perry - head maintenance, Ronald Brown - crossing guard, Emily Spinner - HS Dishwasher; Transfer/Reassignments: Brenda Sims JMS cook to JMS Head cook, Tiffany Welburn sub to JMS Cook, Elizabeth Miller increased bus aide hours, Delores Sphar additional bus aide hours, Sandy Black additional hours for Sped Stonington Route Driver, Colette Chaney change in bus aide hours; Resignations: Mike Weideman 6th grade girls bball, Dale Beeson HS cook, Jane Ginger sub cook, John Cottrell custodian, Deb Pope HS dishwasher, Kevin Duez HS boys Asst Track Coach, Jane Hopper sub teacher, Hazel Beck sub cafeteria, Aisha Crowe sub paraprofessional/bus aide, Angela Jones sub teacher, Pat Abell sub teacher; Volunteers: Jonah Angulo-Hurtig - Band, Rich Gibson - Football, Nancy Miller - Golf.

ROLL CALL: McLeod, Metzger, Schafer, Beyers, Carlson, Foor, Koontz. All aye, motion carried.

Roll Call

A motion was made by Schafer and seconded by Beyers to approve the employment of Nancy McLeod as part-time HS Administrative Assistant.

ROLL CALL: Metzger-yes, Schafer-yes, Beyers-yes, Carlson-yes, Foor-yes, Koontz-yes, McLeod-abstain. All aye, motion carried.

### **Sale of District Property Recommendations**

A motion was made by Foor and seconded by Schafer to contract with Aumann Realty & Appraisal Service of Nokomis to conduct an on-line auction of the Old Junior High Property.

ROLL CALL: Schafer, Beyers, Carlson, Foor, Koontz, McLeod, Metzger. All aye, motion carried.

Roll Call

### **Presentation of FY14 Tentative Budget**

After some review from Superintendent Lett a motion was made by Metzger and seconded by Carlson to approve the FY 14 budget in tentative form and have it placed on public display for the next 30 days.

ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer. All aye, motion carried.

Roll Call

### **13-14 Administrators Contracts**

A motion was made by McLeod and seconded by Beyers to approve the 13-14 1-year administrator's contracts.

ROLL CALL: Carlson, Foor, Koontz, McLeod, Metzger, Schafer, Beyers. All aye, motion carried.

Roll Call

**Consideration of Change in September Regularly Scheduled Meeting**

A motion was made by Foor and seconded by Carlson to approve the changing of the September meeting from the 16th to the 23rd. This will combine the budget hearing and the regular meeting.

ROLL CALL: Foor, Koontz, McLeod, Metzger, Schafer, Beyers, Carlson. All aye, motion carried. Roll Call

**Communications**

Dr. Lett discussed the board retreat. Mr. Metzger informed the board and administrators of the U of I Marching Band marching in the Labor Day Parade and hosting a concert on the High School Football Field at 2pm that day.

**Board Member Considerations**

**Adjournment**

A motion was made by McLeod and seconded by Beyers to adjourn the regular meeting of August 19, 2013 at 8:56pm. All aye, motion carried.

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Secretary

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President