



CHELSEA
SCHOOL DISTRICT

Beach Middle School
445 Mayer Drive
Chelsea, MI 48118

**Regular
Meeting**

Monday, November 3, 2025 6:30 PM Eastern

Michelle Craig: Present
Glenn Fox: Present
Nicolia Heineman: Absent
Erin Hunt-Carter: Present
Heidi Reyst: Present
Sara Tracy: Present
Eric Wilkinson: Present

Present: 6, Absent: 1.

1. Call to order/roll call/Pledge of Allegiance/adoption of agenda and consent agenda
Motion to accept the agenda and consent agenda. This motion, made by Sara Tracy and seconded by Heidi Reyst, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 6, Nay: 0, Absent: 1

Meeting was called to order at 6:30pm.

2. Special Presentations & Celebrations

2.a. Student of the Month

* Beach Middle School - Greyson Diesing

* Chelsea High School - Cailyn Jbara

3. * Staff Reports

3.a. CHS - Amanda Clor

3.b. BMS - Adam Schilt

3.c. Finance - Nicole Lechner

3.d. Human Resources - Marcus Kaemming

3.e. Athletics - Matt Cunningham

3.f. Curriculum and Instruction - Michelle Hilla

4. Superintendent Report & Communications

* Middle School Robotics – On November 1, 2025, we hosted 35 middle school teams to participate in our first ever middle school competition. The growth of our Robotics program over the past decade has been tremendous. Special thank yous go out to Steve and Marka Eberle, Kirk Findlay and Anne Findlay for their vision and effort towards this program. Thank you also to Ryan Spencer for the behind the scenes and day-of prep with the technology needed for this competition.

* International Student Panel Discussion and FAM Visit – On October 31, 2025, CHS hosted a FAM Trip (Familiarization Trip), welcoming 35 international education partners, overseas representatives from Educatus and potential Bulldog parents. This visit provided our guests with a look at our programs, classrooms, facilities and community. Special thank you to Andrea Cole for facilitating this visit and putting together the international student panel allowing our current international students the chance to answer questions and highlight why they selected Chelsea for their international student experience.

* Director of Safety and Security – With the resignation of Doug Whitsel, we will be posting the Director of Safety and Security position this Friday, November 7, 2025 in the hopes of having the position filled before winter break.

* Bob Benedict – Bob Benedict passed away recently. Bob was the principal at North Creek for 17 years and principal at South Meadows for 7 years. That type of longevity as an administrator is remarkable and serves as a testament to his connections with others and service minded-spirit to his community. Bob was known for his storytelling, his love of teaching, and the joy he brought to learning. The Chelsea School District extends our condolences to his family and friends. He was an important part of our Chelsea Family and he will be remembered as someone who made school a place where every child felt special and seen.

5. Committee Reports

5.a. Finance Committee - June and July 2025 Finance Reports

Motion to accept the June 2025 and July 2025 Finance Reports. This motion, made by Michelle Craig and seconded by Eric Wilkinson, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

b. SEAB Committee – Erin Hunt-Carter updated the Board on the SEAB meeting on October 28, 2025. She mentioned the SEAB Board is in need of one member. State law dictates the composition of the SEAB Board. She encouraged our Board to put together a process and set of procedures on how new SEAB Board members are selected.

c. MASB Annual Leadership Conference – Erin Hunt-Carter attended the MASB Annual Leadership Conference in October. She attended many sessions that were fantastic and encouraged each Board member to attend this next year.

6. Public Input #1

6.a. Previous Public Comment Board/Superintendent follow-up

None

6.b. Public Comment

None

6.c. Superintendent/Board Discussion

None

7. * Consent Action Items

Motion to approve the consent action items. This motion, made by Glenn Fox and seconded by Michelle Craig, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 6, Nay: 0, Absent: 1

7.a. *Action Item: 29-25-26 Approval of the minutes from the Regular Board meeting on October 20, 2025.

8. * Individual Action Items

8.a. Action Item 30-25-26: Superintendent Kapolka recommends the Board accept the final 2024/2025 finance audit as presented.

Motion to accept the 2024-2025 finance audit as presented. This motion, made by Michelle Craig and seconded by Glenn Fox, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 6, Nay: 0, Absent: 1

8.b. Action Item: 31-25-26: Superintendent Kapolka recommends the Chelsea School District join the lawsuit against PowerSchool for the December 2024 data breach.

Motion for the Chelsea School District to join the lawsuit against PowerSchool for the December 2024 data breach. This motion, made by Michelle Craig and seconded by Sara Tracy, Passed.

Nicolia Heineman: Absent, Eric Wilkinson: Nay, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea
Yea: 5, Nay: 1, Absent: 1
Eric Wilkinson: Nay

9. Information & Discussion

9.a. State School Aid Act Section 31aa

Superintendent Kapolka provided an overview of State School Aid Section 31aa that was established in the 2022-2023 Michigan School Aid Budget to serve as a dedicated funding source to support student mental health and school safety initiatives.

The initial intent was to provide districts with flexibility to use funds in ways that best met local needs. The most recent state budget continues 31aa funding, but includes new provisions requiring districts that accept these funds to comply with state-directed investigative requirements and to agree to broadly waive certain legal protections. This has raised questions and concerns for most school districts throughout the state.

Superintendent Kapolka shared with the Board his reflections on 31aa funding after reviewing all of the available information and consulting with our legal counsel.

Discussion ensued among the Board to gain better understanding of the funding, its provisions, and the advantages and disadvantages of accepting it. The current opt in/decision date is November 30, 2025. If we decide to accept this funding, it would be approximately \$320,000.

10. Public Input #2

10.a. Public Comment

None

10.b. Superintendent/Board Discussion

None

11. Student Liaison and Board Member Reports/Comments/Commendations/Thank You

- * Bradley Dunn – Updated the Board on the student liaisons’ plans to provide student input.
- * Weyth Angus – Updated the Board on music and sports achievements.
- * Sara Tracy – Attended the middle school robotics competition and was impressed.
- * Heidi Reyst – Encouraged by the robotics program and the skills it is providing our students.
- * Glenn Fox – Attended the middle school robotics competition, Fall Echos concert.
- * Eric Wilkinson – Attended the Community Wellness Day and district music events.
- * Erin Hunt-Carter – Excited about our Robotics program and was encouraged by our community that were able to support Halloween trick or treating and the home football game last Friday night.

12. Upcoming Events

Tuesday, November 11, 2025 - Policy Committee Meeting, 1:00pm WSEC Boardroom

Monday, November 17, 2025 - Board Meeting, 6:30pm WSEC

Wednesday, November 19 2025 - Personnel Committee Meeting, 11:00am Central Administration Office

Monday, December 8, 2025 - Board Worksession, 6:30pm WSEC

Erin Hunt-Carter also mentioned that Election Day is tomorrow, November 4, 2025. Please get out and vote.

13. Adjournment

The meeting was adjourned at 7:52pm.

Respectfully Submitted,

Sara Tracy
Board Secretary