

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: June 24, 2025

Agenda Item: M.2c

Board Goal: Student Achievement

Subject: Consideration and possible approval of the purchase of Special Education IEP and 504 Software  
SuccessEd for the 2025-2026 School Year - Frontline

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Michelle Velasquez, Executive Officer of Special Education

**A. Purpose of Agenda Item:**

☒ Action needed ☐ Information only ☐ Receive input

**B. Authority for This Action:**

☒ Local Policy: ☐ Law or Rule ☐ N/A

**C. Goal or Need Addressed:** The purpose of this agenda item is to renew the purchase of the online IEP and 504 software for the 2025-2026 school year for Hays CISD.

**D. Summary:**

- ☒ **Previous board action relating to this item:** Previously the board has approved this item.
- ☒ **Future action anticipated:** This is a yearly renewal
- ☒ **Background information:** SuccessEd is an innovative educational software provider that combines the latest technology with expert knowledge and experience to put time-saving data management tools in the hands of educators which track compliance and services provided to student served in special education, Section 504, and Rti.

**E. Comments Received:**

☒ Cabinet ☐ DLT ☐ FBOC ☐ Teacher Org. Reps. ☐ Other:

**F. Administrative Recommendation:** Administration recommends approval of SuccessEd, the online IEP and 504 software for the 2025-2026 school year.

**Advantages and benefits of this proposal:** Provides time-saving data management of student individualized education plans, student assessment, consents, and notices; tracks compliance and services provided to students; provides Spanish translation of static information on forms; provides progress reporting system for IEP goals and secure email to parents; provides secure parent portal for parents to access student documents when notified; provides on-boarding training to use the system; provides on-time technical help; provides online tutorials and manuals

**Expected results in terms of student benefit/achievement:** Increase clean data regarding student services, accommodations, and evaluation for the use of teachers to develop individualized plans.

**Effect of this action on other parts of the system:** Provides Hays CISD and families a record of services that is maintained for TEA Audit purposes.

**Consequences of not approving this recommendation:** Meeting State and Federal compliance requirements for documentation for students who receive special services.

**G. Fiscal Impact and Cost: \$98,319.96**

Special Education: \$60,707.13

Academic Services: \$37,612.83

☒ **Budget**

☐ **Bond**

☐ **Grant/Special Funds:**

☐ **Other**

☐ **Budget Amendment Needed**

**Prior Year Spending:** \$407,893.43 – Total vendor spend

**Bid / Contract Information:** Allied State Cooperative 17-7247

**Reasons for rejecting alternatives:** Frontline products are used throughout the district

**Future/Ongoing:**

**H. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action:** Marivel Sedillo, Michelle Velasquez, Debbie Brown

**Evaluation method and time line:** Yearly

**Next report to the board:** June 2026

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the purchase of special education IEP and 504 software SuccessEd for the 2025-2026 School Year from Frontline for an amount not to exceed \$98,319.96, as presented.