

ANN WINDLE SCHOOL  
FOR  
YOUNG CHILDREN

DENTON ISD HEAD START  
PROGRAM

06CH5416-000  
APRIL 1, 2013

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SF-424

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**DENTON INDEPENDENT SCHOOL DISTRICT**

Ann Windle School for Young Children

Angela Hellman, Principal

901 Audra Lane

Denton, TX 76209

(940) 369-3900

March 1, 2013

Mr. Ray Bishop  
Office of Grants Management  
Administration for Children and Families  
1301 Young Street, Room 937  
Dallas, TX 75202-5433

Re: Refunding Grant (FY2013)

Dear Mr. Bishop,

Enclosed are one original and one copy of our original signature pages for the Standard Form (SF) 424, Application for Federal Assistance, and SF-424B, assurances – Non-Construction Programs as part of our application of the Refunding grant (FY13) for the Denton Independent School District Head Start Program located at the Ann Windle School for Young Children (AWSYC). The remainder of the application was submitted online via the HSES. The total amount of the grant is \$1,283,443.00.

The Denton ISD Head Start Program is considered to be in year 3 of the application cycle. The submitted application is an abbreviated application as required at this time in the cycle.

If you have any questions, please feel free to contact me at (940)369-3900.

Sincerely,

Angela Hellman  
Director  
Denton ISD Head Start Program

**DENTON INDEPENDENT SCHOOL DISTRICT**  
**A TEXAS EDUCATION AGENCY RECOGNIZED SCHOOL DISTRICT**  
Board of Trustees

1307 N. Locust St.  
P. O. Box 2387  
940-369-0002

Denton, TX 76201  
Denton, TX 76202-2387  
Fax: 940-369-4982

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March 1, 2013

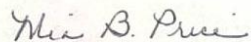
Re: Refunding Grant (FY2013)

To Whom It May Concern,

Enclosed are one original and one copy of our original signature pages for the Standard Form (SF) 424, Application for Federal Assistance, and SF-424B, assurances – Non-Construction Programs as part of our application of the Re-funding grant (FY13) for the Denton Independent School District Head Start Program located at the Ann Windle School for Young Children (AWSYC). The remainder of the application was submitted online via the HSES. The total amount of the grant is \$1,283,443.00.

The school board and our district look forward to its continued work with the Head Start Program in serving the needs of our economically disadvantaged students and families in our school district.

Sincerely,



Mia Price  
Board President





ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Head Start | Region VI | 1301 Young Street, Room 937, Dallas, TX 75202 | [www.eclkc.ohs.acf.hhs.gov](http://www.eclkc.ohs.acf.hhs.gov)

January 1, 2013

Mia Price, School Board President  
Denton Independent School District  
901 Audra Lane  
Denton, TX 76209

Re: Grant No. 06CH5416

Dear Mrs. Price:

An application for continued refunding of your organization's Head Start and/or Early Head Start grant for the budget period 7/1/2013 – 6/30/2014 is due 4/1/2013, ninety days prior to the start of the budget period. This letter provides guidance on the requirements for submission of the continuation application.

For planning purposes, the application should reflect the enrollment and funding levels in the table below.

<b>Common Accounting Number (CAN)</b>	<b>Projected Funding</b>	<b>Funded Enrollment</b>
G064122 – Head Start Program Operations	\$1,262,277	193
G064120 – Head Start Training and Technical Assistance	\$21,166	
G064125 – Early Head Start Program Operations		0
G064121* – Early Head Start Training and Technical Assistance		
<b>TOTAL</b>	<b>\$1,283,443</b>	<b>193</b>

\* CAN G064121 replaces CAN G061126 formerly used for Early Head Start Training and Technical Assistance.

Funding is contingent upon the availability of federal funds and satisfactory performance by your organization under the terms and conditions of the Head Start grant in the current budget period.

The application for continued refunding must be prepared in accordance with the instructions in Information Memorandum ACYF-IM-HS-00-12, dated April 25, 2000. This information is available electronically at the following link: <http://eclkc.ohs.acf.hhs.gov/hslc>. As noted in the Information Memorandum, Head Start and Early Head Start grantees are required to submit a full application once every three years. In the other two years, grantees need only submit budget information, describe the progress they are making toward their community needs and objectives, and explain proposed significant changes to their programs. You are considered to be in year three of the application cycle and are required

to complete an abbreviated application. Please review ACYF-IM-HS-00-12, the attached instructions and this guidance carefully prior to preparing your application.

The application must be submitted using the Standard Form 424 (SF-424), Application for Federal Assistance. Grantees are expected to use the web-based Grant Application Budget Instrument (GABI) to complete their applications. GABI is available in the Head Start Enterprise System (HSES) at <https://hses.ohs.acf.hhs.gov/hsprograms>. Training materials can be found in the "Instructions" section of HSES. For further assistance, please contact [HSESHelp@acf.hhs.gov](mailto:HSESHelp@acf.hhs.gov) or 1-866-771-4737.

The application must contain the proposed budget, budget justification and program narrative. Breakouts must be provided on the SF-424A, Budget Information – Non-Construction Programs, for the distribution of funds by object class categories. The proposed budget must support all program costs, both direct and, if appropriate, indirect costs. In Section B of the SF-424A, use a separate column to reflect the amounts by object class categories for operations and training and technical assistance (T/TA) funds for Head Start and/or Early Head Start. Section 4, Forecasted Cash Needs, of the SF-424A, should accurately reflect the funds needed for each quarter of the year based on the expected outlays and timing of operational expenditures. A separate SF-424A must be submitted for each delegate agency. **Incomplete applications will not be processed.**

### **Long Range Goals and Objectives**

The full and abbreviated applications must provide, as part of the goals and objectives of the program, a description of program goals for improving the school readiness of children. School readiness goals, as defined in 45 C.F.R. §1307.2, effective December 9, 2011, articulate the expectations of children's status and progress across domains of language and literacy development, cognition and general knowledge, approaches to learning, physical well-being and motor development, and social and emotional development that will improve their readiness for kindergarten.

The application should contain a description of the following:

- The program's goals and your progress in aligning the goals with the Head Start Child Development and Early Learning Framework, State early learning guidelines, and the requirements and expectations of the schools, to the extent they apply to the ages of children, birth to five, participating in the program.
- The child assessment system which will be used by your program to collect information about children's development in combination with parents and families and how the program uses or plans to use that information to individualize instruction and learning.
- The key findings from aggregating the child assessment data, how that information helped you identify patterns of progress and areas where improvement is required, and how progress toward meeting your school readiness goals is shared with parents and the community.

The application must also contain a summary of findings from the community assessment for a full application and updates for abbreviated applications. Further, the application must



identify any proposed program improvements or changes to the program design based on the aggregation and analysis of individual child-level assessment data, the community assessment and the results of the self-assessment. Additionally, a breakout of the proposed enrollment levels for each county within the approved service area as well as the results of the annual self-assessment and the improvement plan must also be submitted with the application.

### **Development of the Training and Technical Assistance (T/TA) Budget**

The T/TA plan must assure sufficient resources are devoted to address all T/TA needs, support school readiness goals, ensure staff are qualified, and provide quality and comprehensive services to all enrolled children and families. The application must include the T/TA plan and an accompanying narrative on the T/TA needs. The T/TA plan should address the results of the self-assessment and identify resources to implement the improvement plan.

Grantees with identified areas of noncompliance and/or deficiencies should invest appropriate resources to assure correction is achieved. If the direct funding for T/TA is not sufficient to meet all of the identified needs in your annual T/TA plan, operational funds available in the annual grant award may be used.

### **Risk Management**

The risk management process implemented by the Office of Head Start is a prevention/early intervention strategy that integrates the funding, monitoring and technical assistance processes. Through this process, potential risks and areas for improvement are identified along with strengths, areas of pride and innovative practices.

Your agency may have recently participated in a risk management meeting and received a copy of an action plan subsequent to the meeting. The refunding application should address any action steps specifically identified for inclusion in either the T/TA plan or the grant application itself.

### **Cap on Employee Compensation**

Section 653 of the Head Start Act places limitations on the compensation of Head Start staff. Specifically, the Act prohibits the use of **any** Federal funds, including Head Start grant funds, to pay any part of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule, currently \$179,700. Program Instruction ACF-PI-HS-08-03, issued May 12, 2008, provides guidance on this requirement and defines compensation. No funds may be charged to the Head Start grant or to any other Federal program either as a direct cost or any proration as an indirect cost for an employee whose compensation exceeds \$179,700. Please ensure the refunding application demonstrates the compensation policies of the agency and those of any delegate agencies, if applicable, comply with the compensation cap guidelines.

### **Approvals**

Governing body approval is required on the application for continuation funding. The Standard Form SF-424 must be submitted under the signature of the Board Chairperson, as



required in Program Instruction ACF-PI-HS-06-01, dated September 19, 2006. In addition, Policy Council approval is required. A signed statement by the Policy Council Chair and accompanying minutes demonstrating participation in the development and approval of the application must be submitted with the application. If the Policy Council has not approved the application, a letter from the Policy Council indicating its reasons for withholding approval is required.

**Submission Information**

Grantees are strongly encouraged to submit refunding applications online via the HSES. If the application is submitted via HSES, the original signature pages for the Standard Form (SF) 424, Application for Federal Assistance, and SF-424B, Assurances – Non-Construction Programs, must be submitted to:

Ray Bishop  
Regional Grants Management Officer  
Office of Grants Management  
Administration for Children and Families  
1301 Young Street, Room 937  
Dallas, TX75202

If a grantee does not choose to submit the refunding application via HSES, the original application, required forms and certifications, and two copies must be submitted to the address listed above.

A checklist is enclosed to assist in ensuring the application contains all of the required information. If you have any questions or require assistance, please contact Tatia Long, your Head Start Program Specialist, at (214) 767-8810 or [tatia.long@acf.hhs.gov](mailto:tatia.long@acf.hhs.gov) or Cathy Criner, your Grants Management Specialist, at (214) 767-8130 or [cathy.crinier@acf.hhs.gov](mailto:cathy.crinier@acf.hhs.gov). Thank you for your cooperation and timely submission of your grant application.

Sincerely,



Kimberly Chalk  
Regional Program Manager  
Office of Head Start

Enclosure

cc: Jamie Wilson, Executive Director  
Phyllis Hollinshead, Head Start Director

# Head Start Grant Application Checklist



Please be sure to include the following items in your application package prior to uploading files to HSES and sending signature pages to the Regional Office.

If the grant application includes a request for a reduction in enrollment due to conversion from Head Start to Early Head Start services (with the exception of American Indian and Alaskan Native grantees), conversion from part-day to full-working day services or for any other reason, please include a cover letter along with your rationale for requesting consideration for such approval.

For completion of the continuation application, refer to **Information Memorandum ACYF-IM-HS-00-12**, dated April 25, 2000. The Information Memorandum and Program Instruction are available on the Early Childhood Learning and Knowledge Center (ECLKC) at <http://eclkc.ohs.acf.hhs.gov>.

Documents may be uploaded into the Head Start Enterprise System (HSES) under the Grant Application Budget Instrument (GABI) tab with the exception of the original signature pages for the Standard Form (SF) 424, Application for Federal Assistance, and SF-424B, Assurances – Non-Construction Programs. Original signature pages must be submitted to the appropriate Grants Office.

1. **Application** including:
  - SF-424 - **Board Chair's signature required**
  - SF-424A 
    - A breakout of amounts by object class categories for Head Start and Early Head Start operations and training/technical assistance; and
    - The forecast of cash needs by quarter based on anticipated outlays.
  - SF-424B, Assurances – Non-Construction Programs - **Board Chair's signature required**
  
2. **Submission requirements for 3-year cycle:**
  - 1st year, a comprehensive application is required.
  - 2nd and 3rd years, an abbreviated application is required.
  
3. **Electronic GABI Report** (via the web at <https://hses.ohs.acf.hhs.gov/hsprograms>)   
If you operate both Head Start and Early Head Start, a separate GABI is required for each. Also, a separate GABI must be submitted for each delegate agency.
  
4. **Long Range Goals and Objectives**, describing the following:
  - The program's long range goals and shorter term program objectives;
  - The program's school readiness goals and progress in aligning the goals with the Head Start Child Development and Early Learning Framework, State early learning guidelines, and the requirements and expectations of the schools;
  - The child assessment system used to collect information about children's development in combination with parents and families and how the program uses or plans to use that information to individualize instruction and learning;
  - The key findings from aggregating the child assessment data, how that information helped identify patterns of progress and areas where improvement is required, and how progress toward meeting school readiness goals is shared with parents and the community; and
  - Any proposed program improvements or changes to the program design based on the aggregation and analysis of individual child-level assessment data, the community assessment and the results of the self-assessment.
  
5. **Program and Budget Narratives**, describing the planned uses of the funds and demonstrating the following for **each grantee and delegate**:
  - The amount and intended use of the funds by object class category for program operations and training/technical assistance;

- A projection of the amounts and sources of the non-federal share match requirement (Cash and/or in-kind); and
  - Copy of approved Indirect Cost Rate Agreement, if applicable.
6. **Risk Management, if applicable**  
Address any action steps specifically identified for inclusion in either the training/technical assistance plan or the grant application.
7. **Employee Compensation Cap**  
Assurance the grantee and delegate agencies, if applicable, comply with the requirement for employee compensation. Refer to Program Instruction ACF-PI-HS-08-03, dated May 12, 2008.
8. **Training and Technical Assistance Plan**
9. **Results of Self-Assessment and Improvement Plan**
10. **Signed Policy Council Approval Statement and Meeting Minutes**   
A letter from the Policy Council indicating its reasons if approval withheld.



**APPLICATION FOR FEDERAL ASSISTANCE**

<b>1. TYPE OF SUBMISSION</b> Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		Preapplication <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	<b>2. DATE SUBMITTED:</b>	Applicant Identifier 06CH5416
			<b>3. DATE RECEIVED BY STATE:</b>	State Application Identifier
			<b>4. DATE RECEIVED BY FEDERAL AGENCY:</b>	Federal Identifier 06CH5416 - 000
<b>5. APPLICANT INFORMATION</b>				
Legal Name: DENTON INDEPENDENT SCHOOL DISTRICT			<b>Organizational Unit:</b>	
Organizational DUNS: 055311104			Department: HHS: Office of Head Start	
<b>Address:</b>			Division: HHS: Office of Head Start	
Street: 901 Audra Lane			<b>Name and telephone number of the person to be contacted on matters involving this application (give area code)</b>	
City: Denton			Prefix: Ms.	Middle Name:
County: N/A			First Name: Angela	
State: TX Zip Code: 76209			Last Name: Hellman	
Country: N/A			Suffix:	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 756001311			Phone Number (give area code) (940)369-3900	Fax Number (give area code) (940)369-4930
8. TYPE OF APPLICATION <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es): Other (specify)			7. TYPE OF APPLICANT (enter appropriate letter in box) <input checked="" type="checkbox"/> H Other (specify)	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 93.600 TITLE (Name of Program): Head Start / Early Head Start			9. NAME OF FEDERAL AGENCY: HHS / ACF / OHS	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States etc.): Denton, TX			11. DESCRIPTION TITLE OF APPLICANT'S PROJECT: Refunding for fiscal 2013 Head Start	
13. PROPOSED PROJECT: Start Date: 07/01/2013 Ending Date: 06/30/2014			14. CONGRESSIONAL DISTRICTS OF: a. Applicant: 026 b. Project:	
15. ESTIMATED FUNDING			16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$1,283,443	a. YES THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON  Date:  b. NO <input type="checkbox"/> PROGRAM IS NOT COVERED BY E.O. 12372  <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
b. Applicant	\$320,860			
c. State	\$0			
d. Local	\$0			
e. Other	\$0			
f. Program Income	\$0			
g. Total	\$1,604,303			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED			17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes," attach an explanation. <input checked="" type="checkbox"/> No	
a. Authorized Representative				
Prefix: Mrs.		First Name: Mia	Middle Name:	
Last Name: Price		Suffix:		
b. Title: Authorizing Official		c. Telephone number: (940)369-3900		
d. Signature of Authorized Representative: <i>Mia B. Price</i>		e. Date Signed: <i>3/1/2013</i>		

**GABI - SF424A Report**

**Grant / Delegate No:** 06CH5416 / 000  
**Program Type:** Head Start

**Agency Name:** Denton ISD Head Start  
**Application Type:** Basic

**State:** TX **Fiscal Year:** 2013 **Budget Period:** 07/01/2013 to 06/30/2014

**BUDGET INFORMATION - Non Construction Programs**

OMB Approval No. 0348-0044

**SECTION A - BUDGET SUMMARY**

Grant Program, Function, or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1 Program Operation	93.600	\$0	\$0	\$1,262,277	\$320,860	\$1,583,137
2 TTA	93.600	\$0	\$0	\$21,166	\$0	\$21,166
3		\$0	\$0	\$0	\$0	\$0
4		\$0	\$0	\$0	\$0	\$0
<b>5 Total (Sum of lines 1-4)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$1,283,443</b>	<b>\$320,860</b>	<b>\$1,604,303</b>

**SECTION B - FEDERAL RESOURCES**

**GRANT PROGRAM, FUNCTION, OR ACTIVITY**

6. Object Budget Categories	(1) Program Operation	(2) TTA	(3)	(4)	Total
a. Personnel	\$1,035,519	\$0	\$0	\$0	\$1,035,519
b. Fringe Benefits	\$182,893	\$0	\$0	\$0	\$182,893
c. Travel	\$0	\$6,166	\$0	\$0	\$6,166
d. Equipment	\$0	\$0	\$0	\$0	\$0
e. Supplies	\$18,083	\$0	\$0	\$0	\$18,083
f. Contractual	\$0	\$0	\$0	\$0	\$0
g. Construction	\$0	\$0	\$0	\$0	\$0
h. Other	\$25,782	\$15,000	\$0	\$0	\$40,782
i. Total Direct Charges (sum of 6a - 6h)	\$1,262,277	\$21,166	\$0	\$0	\$1,283,443
j. Indirect Costs	\$0	\$0	\$0	\$0	\$0
k. Totals (sum of 6a - 6j)	\$1,262,277	\$21,166	\$0	\$0	\$1,283,443
7. Program Income	\$0	\$0	\$0	\$0	\$0

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Standard Form 424A (Rev. 7-97)  
 Prescribed by OMB Circular A-102

**GABI - SF424A Report**

**Grant / Delegate No:** 06CH5416 / 000  
**Program Type:** Head Start

**Agency Name:** Denton ISD Head Start  
**Application Type:** Basic

**State:** TX **Fiscal Year:** 2013 **Budget Period:** 07/01/2013 to 06/30/2014

**BUDGET INFORMATION - Non Construction Programs**

OMB Approval No. 0348-0044

**SECTION C - NON-FEDERAL RESOURCES**

Grant Program (a)	Applicant (b)	State (c)	Other (d)	Total (e)
8 NFS	\$320,860	\$0	\$0	\$320,860
9	\$0	\$0	\$0	\$0
10	\$0	\$0	\$0	\$0
11	\$0	\$0	\$0	\$0
<b>12 Total (Sum of lines 8-11)</b>	<b>\$320,860</b>	<b>\$0</b>	<b>\$0</b>	<b>\$320,860</b>

**SECTION D - FORECASTED CASH NEEDS**

Budget Category	Current Year Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13 Federal	\$0	\$0	\$0	\$0	\$0
14 Non-Federal	\$0	\$0	\$0	\$0	\$0
<b>15 Total (Sum of lines 13-14)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT**

Grant Program (a)	FUTURE FUNDING PERIODS (Years)			
	First (b)	Second (c)	Third (d)	Fourth (e)
16 Program Operation	\$0	\$0	\$0	\$0
17 TTA	\$0	\$0	\$0	\$0
18	\$0	\$0	\$0	\$0
19	\$0	\$0	\$0	\$0
<b>20 Total (Sum of lines 16-19)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**SECTION F - OTHER BUDGET INFORMATION**

21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

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Standard Form 424A (Rev. 7-97)  
 Prescribed by OMB Circular A-102



# **U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCES**

## **SF 424B ASSURANCES - NON-CONSTRUCTION PROGRAMS**

*Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.*

*As the duly authorized representative of the applicant, I certify that the applicant:*

- 1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.*
- 2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.*
- 3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.*
- 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.*
- 5. Will comply with the intergovernmental Personnel Act of 1970 (42 U.S.C. 4278-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).*
- 6. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the bases of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the bases of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of the alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other non-discrimination statute(s) which may apply to the application.*
- 7. Will comply, or has already complies, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and*

*equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.*

*8. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.*

*9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for Federally assisted construction subagreements.*

*10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.*

*11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205)*

*12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.*

*13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).*

*14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.*

*15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.*

*16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead based paint in the construction or rehabilitation of residence structures.*

*17. Will cause to be performed the required financial and compliance audits in accordance with the single Audit Act of 1984.*

*18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.*

## **DRUG-FREE WORKPLACE REQUIREMENTS GRANTEES OTHER THAN INDIVIDUALS**

*By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.*

*This certification is required by regulations implementing the Drug-Free Workplace Act of 1988, 45 CFR, Part 76, Subpart F. The regulations published in the January 31, 1989 Federal Register, require certification by grantees that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when HHS determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government-wide suspension or debarment.*

*Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.*

*Workplace identifications must include the actual address of buildings (or parts of building) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g. all vehicles of a mass transit authority of State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).*

*If the workplace identified to HHS changes during the performance of the grant, the grantee shall inform the agency of the change(s), it previously identified the workplaces in question (see above).*

*Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:*

*"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 USC 812) and as further defined by regulations (21 CFR, 1308.11 through 1308.15). "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact of involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).*

*The grantee certifies that it will provide a drug-free workplace by:*

- a) *Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;*
- b) *Establishing a drug-free awareness program to inform employees about:*
  - (1) *The dangers of drug abuse in the workplace;*



- (2) *The grantee's policy of maintaining a drug-free workplace;*
- (3) *Any available drug counseling, rehabilitation, employee assistance programs; and*
- (4) *The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;*
- c) *Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);*
- d) *Notifying the employee in the statement required by paragraph (a) that as a condition of employment under the grant, the employee will:*
  - (1) *Abide by the terms of the statement; and*
  - (2) *Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;*
- e) *Notifying the agency in writing within ten days after receiving notice under subparagraph (d)(2), from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;*
- f) *Taking one of the following actions within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:*
  - (1) *Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or*
  - (2) *Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.*
- g) *Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a) through (f).*

## **CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE**

*Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal program either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable Federal funds in medicare or medicaid; or facilities where WIC coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.*

*By signing this certification, the offeror/contractor (for acquisitions) or applicant/grantee (for grants) certifies that the submitting organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.*

*The submitting organization agrees that it will require that the language of this certification be included in any subawards which subrecipients shall certify accordingly.*

## **CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS**

*By signing and submitting this proposal, the applicant, defined as the primary participant in accordance with 45 CFR Part 76 certifies to the best of his or her knowledge and believe that it and its principals:*

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal Department or agency;*
- (b) have not within a 3year period preceding this proposal been convicted or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction: violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;*
- (c) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and*
- (d) have not within a 3-year period preceding this application/proposal had one or more public transaction (Federal, State or local) terminated for cause or default.*

*The inability of a person to provide the certification required above will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The Department of Health and Human Services' (HHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.*

*The prospective primary participant agrees that by submitting this proposal, it will include the clause entitled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided below without modification in all lower tier covered transactions.*

## **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS (TO BE SUPPLIED TO LOWER TIER PARTICIPANTS)**

*By signing and submitting this lower tier proposal, the prospective lower tier participant, as defined in 45 CFR, Part 76, certifies to the best of its knowledge and belief that it and its principals:*

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.*
- (b) where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal.*

*The prospective lower tier participant further agrees by submitting this proposal that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.*

**CERTIFICATION REGARDING LOBBYING  
FOR CONTRACTS, GRANTS, LOANS  
AND COOPERATIVE AGREEMENTS**

*The undersigned certifies to the best of his or her knowledge and belief, that:*

- (1) No Federal appropriate funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.*
  
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee or an agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.*
  
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.*

*This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.*

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*I hereby agree to the above certifications and assurances.*

---

*Signature of Certifying Official*

---

*Date*

---

*Title*

---

*Applicant Organization*



**CERTIFICATION REGARDING LOBBYING  
FOR CONTRACTS, GRANTS, LOANS  
AND COOPERATIVE AGREEMENTS**

The undersigned certifies to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of an agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby agree to the above certifications and assurances.

Min B. Price  
Signature of Certifying Official

3/1/2013  
Date

Board President  
Title

OLCH5416  
Applicant Organization

**2013 Indirect Cost Rates**  
**Effective July 1, 2012 - June 30, 2013**

<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
001902	CAYUGA ISD	1.485	14.176
001903	ELKHART ISD	2.958	21.388
001904	FRANKSTON ISD	1.211	18.066
001906	NECHES ISD	2.019	28.840
001907	PALESTINE ISD	2.102	20.842
001908	WESTWOOD ISD	2.156	19.693
001909	SLOCUM ISD	2.475	18.471
002901	ANDREWS ISD	1.876	15.901
003902	HUDSON ISD	2.706	22.115
003903	LUFKIN ISD	1.792	17.748
003904	HUNTINGTON ISD	2.330	23.056
003905	DIBOLL ISD	2.234	19.303
003906	ZAVALLA ISD	3.912	23.297
003907	CENTRAL ISD	1.841	22.545
004901	ARANSAS COUNTY ISD	1.618	17.613
005901	ARCHER CITY ISD	1.702	17.607
005902	HOLLIDAY ISD	3.167	24.653
005904	WINDTHORST ISD	2.421	26.584
006902	CLAUDE ISD	2.301	23.442
007901	CHARLOTTE ISD	3.523	28.082
007902	JOURDANTON ISD	1.783	15.162
007904	LYTLE ISD	2.055	20.010
007905	PLEASANTON ISD	2.848	19.884
007906	POTEET ISD	3.774	23.938
008901	BELLVILLE ISD	2.200	23.345
008902	SEALY ISD	1.568	19.179
008903	BRAZOS ISD	3.855	26.247
009901	MULESHOE ISD	1.505	19.183
010902	BANDERA ISD	1.785	18.269
011901	BASTROP ISD	2.125	19.505
011902	ELGIN ISD	2.143	23.889
011904	SMITHVILLE ISD	1.781	22.025
011905	MCDADE ISD	2.919	24.392
012901	SEYMOUR ISD	2.668	24.116
013901	BEEVILLE ISD	2.133	19.190
013902	PAWNEE ISD	2.061	20.564
013903	PETTUS ISD	2.821	19.823
013905	SKIDMORE-TYNAN ISD	2.328	21.466
014901	ACADEMY ISD	0.520	24.095
014902	BARTLETT ISD	3.196	14.408
014903	BELTON ISD	2.026	20.101
014905	HOLLAND ISD	1.877	16.485
014906	KILLEEN ISD	2.851	17.843
014907	ROGERS ISD	2.008	25.714
014908	SALADO ISD	1.656	19.405

**2013 Indirect Cost Rates**  
**Effective July 1, 2012 - June 30, 2013**

<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
014909	TEMPLE ISD	2.317	17.548
014910	TROY ISD	1.870	26.233
015901	ALAMO HEIGHTS ISD	1.258	10.740
015904	HARLANDALE ISD	2.218	20.529
015905	EDGEWOOD ISD	2.347	19.244
015906	RANDOLPH FIELD ISD	2.696	22.165
015907	SAN ANTONIO ISD	2.400	17.258
015908	SOUTH SAN ANTONIO ISD	2.093	17.986
015909	SOMERSET ISD	3.460	18.959
015910	NORTH EAST ISD	1.763	18.529
015911	EAST CENTRAL ISD	1.831	16.825
015912	SOUTHWEST ISD	2.450	19.116
015913	LACKLAND ISD	2.889	22.109
015914	FT SAM HOUSTON ISD	6.138	28.093
015915	NORTHSIDE ISD	1.326	16.299
015916	JUDSON ISD	1.369	19.244
015917	SOUTHSIDE ISD	2.779	20.282
016901	JOHNSON CITY ISD	1.543	23.352
016902	BLANCO ISD	1.675	17.724
017901	BORDEN COUNTY ISD	2.110	22.862
018901	CLIFTON ISD	1.715	20.801
018902	MERIDIAN ISD	0.239	20.369
018903	MORGAN ISD	0.680	28.623
018904	VALLEY MILLS ISD	3.114	28.445
018905	WALNUT SPRINGS ISD	2.745	22.269
018906	IREDELL ISD	0.610	21.723
018907	KOPPERL ISD	4.423	30.993
018908	CRANFILLS GAP ISD	2.980	27.812
019901	DEKALB ISD	4.000	24.787
019902	HOOKS ISD	2.993	22.211
019903	MAUD ISD	2.989	24.712
019905	NEW BOSTON ISD	2.667	18.890
019906	REDWATER ISD	1.378	15.919
019907	TEXARKANA ISD	3.735	20.285
019908	LIBERTY-EYLAU ISD	2.894	17.002
019909	SIMMS ISD	3.147	24.644
019910	MALTA ISD	4.762	26.091
019911	RED LICK ISD	3.858	33.531
019912	PLEASANT GROVE ISD	3.739	28.831
019913	HUBBARD ISD	4.741	15.539
019914	LEARY ISD	4.902	27.889
020901	ALVIN ISD	2.591	17.055
020902	ANGLETON ISD	1.400	27.836
020904	DANBURY ISD	2.435	24.198
020905	BRAZOSPORT ISD	1.159	16.324

**2013 Indirect Cost Rates**  
**Effective July 1, 2012 - June 30, 2013**

<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
020906	SWEENY ISD	1.552	20.494
020907	COLUMBIA-BRAZORIA ISD	1.896	20.519
020908	PEARLAND ISD	2.118	20.664
020910	DAMON ISD	8.537	35.809
021901	COLLEGE STATION ISD	3.206	20.692
021902	BRYAN ISD	1.664	20.273
022004	TERLINGUA CSD	4.444	30.757
022901	ALPINE ISD	2.353	13.253
022902	MARATHON ISD	4.331	23.616
022903	SAN VICENTE ISD	5.554	35.001
023902	SILVERTON ISD	3.588	23.230
024901	BROOKS COUNTY ISD	2.145	20.717
025901	BANGS ISD	0.145	22.054
025902	BROWNWOOD ISD	1.633	19.886
025904	BLANKET ISD	0.413	26.476
025905	MAY ISD	0.340	21.744
025906	ZEPHYR ISD	0.501	24.959
025908	BROOKESMITH ISD	0.502	27.768
025909	EARLY ISD	0.973	19.661
026901	CALDWELL ISD	1.432	17.309
026902	SOMERVILLE ISD	3.592	25.934
026903	SNOOK ISD	2.468	26.853
027903	BURNET CONS ISD	2.314	26.670
027904	MARBLE FALLS ISD	1.308	19.824
028902	LOCKHART ISD	2.294	17.695
028903	LULING ISD	1.642	20.828
028906	PRAIRIE LEA ISD	3.579	24.578
029901	CALHOUN CO ISD	1.363	17.048
030901	CROSS PLAINS ISD	0.709	22.499
030902	CLYDE CONS ISD	1.740	22.544
030903	BAIRD ISD	1.175	20.809
030906	EULA ISD	0.181	30.610
031901	BROWNSVILLE ISD	1.286	15.565
031903	HARLINGEN CONS ISD	1.775	16.546
031905	LA FERIA ISD	2.108	21.604
031906	LOS FRESNOS CONS ISD	3.098	19.162
031909	POINT ISABEL ISD	1.355	15.481
031911	RIO HONDO ISD	3.116	27.514
031912	SAN BENITO CONS ISD	1.670	22.297
031913	SANTA MARIA ISD	3.899	26.675
031914	SANTA ROSA ISD	2.629	28.320
031916	SOUTH TEXAS ISD	2.289	27.743
032902	PITTSBURG ISD	1.825	16.729
033901	GROOM ISD	3.457	29.182
033902	PANHANDLE ISD	2.794	28.699



**2013 Indirect Cost Rates**  
**Effective July 1, 2012 - June 30, 2013**

<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
033904	WHITE DEER ISD	3.142	20.139
034901	ATLANTA ISD	1.836	15.241
034902	AVINGER ISD	4.307	28.023
034903	HUGHES SPRINGS ISD	2.346	23.887
034905	LINDEN-KILDARE CONS ISD	2.443	19.824
034906	MCLEOD ISD	2.822	26.686
034907	QUEEN CITY ISD	1.655	19.776
034909	BLOOMBURG ISD	4.959	29.148
035901	DIMMITT ISD	1.831	24.327
035902	HART ISD	3.344	25.296
035903	NAZARETH ISD	3.277	28.262
036903	EAST CHAMBERS ISD	1.586	29.717
037901	ALTO ISD	0.470	21.163
037904	JACKSONVILLE ISD	1.930	16.226
037907	RUSK ISD	1.845	14.628
037908	NEW SUMMERFIELD ISD	3.474	30.969
037909	WELLS ISD	3.134	20.844
038901	CHILDRESS ISD	2.272	21.715
039901	BYERS ISD	2.243	31.996
039902	HENRIETTA ISD	0.656	20.753
039903	PETROLIA ISD	2.447	31.411
039905	MIDWAY ISD	2.548	22.937
040901	MORTON ISD	2.452	22.098
040902	WHITEFACE CONS ISD	1.520	13.931
041901	BRONTE ISD	2.965	30.470
041902	ROBERT LEE ISD	6.241	34.844
042901	COLEMAN ISD	2.724	22.949
042903	SANTA ANNA ISD	5.799	28.759
042905	PANTHER CREEK CONS ISD	3.456	30.272
042906	NOVICE ISD	3.297	24.657
043901	ALLEN ISD	2.207	21.770
043902	ANNA ISD	3.348	32.238
043903	CELINA ISD	0.691	26.474
043904	FARMERSVILLE ISD	1.832	21.357
043907	MCKINNEY ISD	1.787	17.713
043908	MELISSA ISD	4.191	26.857
043910	PLANO ISD	1.394	16.804
043911	PRINCETON ISD	1.442	24.053
043912	PROSPER ISD	1.436	31.663
043914	WYLIE ISD	1.595	21.274
043917	BLUE RIDGE ISD	1.913	31.931
043918	COMMUNITY ISD	2.915	30.577
043919	LOVEJOY ISD	2.909	23.105
044902	WELLINGTON ISD	2.505	21.162
045902	COLUMBUS ISD	1.385	16.211

**2013 Indirect Cost Rates**  
**Effective July 1, 2012 - June 30, 2013**

<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
045903	RICE CONS ISD	2.138	23.271
045905	WEIMAR ISD	2.386	22.233
046901	NEW BRAUNFELS ISD	1.892	19.143
046902	COMAL ISD	1.488	21.722
047901	COMANCHE ISD	0.906	19.317
047902	DE LEON ISD	2.045	19.513
047903	GUSTINE ISD	1.648	31.186
047905	SIDNEY ISD	1.001	19.522
048901	EDEN C I S D	3.828	26.232
048903	PAINT ROCK ISD	6.489	30.809
049901	GAINESVILLE ISD	2.514	23.261
049902	MUENSTER ISD	0.821	18.327
049903	VALLEY VIEW ISD	1.706	22.743
049905	CALLISBURG ISD	1.741	23.011
049906	ERA ISD	1.775	23.784
049907	LINDSAY ISD	4.131	26.123
049908	WALNUT BEND ISD	0.000	21.331
049909	SIVELLS BEND ISD	1.937	16.485
050901	EVANT ISD	6.286	29.000
050902	GATESVILLE ISD	2.200	18.307
050904	OGLESBY ISD	3.437	34.232
050910	COPPERAS COVE ISD	2.132	16.842
051901	PADUCAH ISD	4.806	21.967
052901	CRANE ISD	0.870	9.262
053001	CROCKETT CO CONS CSD	0.859	10.167
054901	CROSBYTON CISD	2.568	26.983
054902	LORENZO ISD	2.000	18.301
054903	RALLS ISD	1.314	19.247
055901	CULBERSON COUNTY-ALLAMOORE ISD	3.951	28.074
056901	DALHART ISD	2.556	14.473
056902	TEXLINE ISD	2.624	35.740
057903	CARROLLTON-FARMERS BRANCH ISD	1.850	17.911
057904	CEDAR HILL ISD	1.892	20.881
057905	DALLAS ISD	1.947	16.743
057906	DESOTO ISD	1.857	20.303
057907	DUNCANVILLE ISD	1.953	21.694
057909	GARLAND ISD	1.112	12.173
057910	GRAND PRAIRIE ISD	1.591	17.769
057912	IRVING ISD	1.915	16.880
057913	LANCASTER ISD	2.172	24.186
057914	MESQUITE ISD	1.884	19.706
057916	RICHARDSON ISD	2.540	20.707
057919	SUNNYVALE ISD	1.452	23.550
057922	COPPELL ISD	1.652	13.930
058902	DAWSON ISD	3.041	22.138

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
058905	KLONDIKE ISD	1.986	12.491
058906	LAMESA ISD	3.127	20.914
059901	HEREFORD ISD	2.357	16.794
059902	WALCOTT ISD	2.123	16.291
060902	COOPER ISD	1.634	25.499
060914	FANNINDEL ISD	2.933	25.169
061901	DENTON ISD	1.907	20.906
061902	LEWISVILLE ISD	1.880	17.177
061903	PILOT POINT ISD	2.737	21.626
061905	KRUM ISD	1.455	27.084
061906	PONDER ISD	2.021	25.074
061907	AUBREY ISD	0.745	23.604
061908	SANGER ISD	1.464	18.166
061910	ARGYLE ISD	2.614	30.306
061911	NORTHWEST ISD	2.078	17.729
061912	LAKE DALLAS ISD	2.291	28.546
061914	LITTLE ELM ISD	3.033	20.976
062901	CUERO ISD	0.754	13.526
062902	NORDHEIM ISD	5.405	32.760
062903	YOAKUM ISD	2.239	20.835
062904	YORKTOWN ISD	3.028	17.602
062905	WESTHOFF ISD	0.369	25.521
062906	MEYERSVILLE ISD	2.433	21.450
063903	SPUR ISD	1.848	19.730
063906	PATTON SPRINGS ISD	7.737	32.430
064903	CARRIZO SPRINGS CONS ISD	2.338	20.024
065901	CLARENDON ISD	2.550	20.758
065902	HEDLEY ISD	4.023	25.758
066005	RAMIREZ CSD	8.547	35.825
066901	BENAVIDES ISD	2.724	41.509
066902	SAN DIEGO ISD	0.865	28.439
066903	FREER ISD	1.859	32.748
067902	CISCO ISD	1.294	17.718
067903	EASTLAND ISD	1.063	14.996
067904	GORMAN ISD	0.921	12.552
067907	RANGER ISD	2.028	19.908
067908	RISING STAR ISD	3.003	31.234
068901	ECTOR COUNTY ISD	2.785	17.819
069901	ROCKSPRINGS ISD	3.667	22.411
069902	NUECES CANYON CISD	0.362	24.038
070901	AVALON ISD	2.444	23.089
070903	ENNIS ISD	1.745	27.429
070905	FERRIS ISD	1.752	23.961
070907	ITALY ISD	2.150	25.075
070908	MIDLOTHIAN ISD	1.687	19.181

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
070909	MILFORD ISD	4.535	24.807
070910	PALMER ISD	1.830	22.252
070911	RED OAK ISD	2.736	26.320
070912	WAXAHACHIE ISD	2.029	21.724
070915	MAYPEARL ISD	2.058	24.879
071901	CLINT ISD	2.736	18.864
071902	EL PASO ISD	1.768	13.859
071903	FABENS ISD	3.221	23.233
071904	SAN ELIZARIO ISD	3.073	18.363
071905	YSLETA ISD	1.996	16.545
071906	ANTHONY	4.729	22.722
071907	CANUTILLO ISD	3.379	19.323
071908	TORNILLO ISD	3.841	25.901
071909	SOCORRO ISD	1.206	16.243
072902	DUBLIN ISD	0.471	21.841
072903	STEPHENVILLE	1.790	19.662
072908	HUCKABAY ISD	1.581	25.766
072909	LINGLEVILLE ISD	4.119	24.522
072910	MORGAN MILL ISD	4.448	26.060
073901	CHILTON ISD	3.374	24.466
073903	MARLIN ISD	3.283	19.813
073905	ROSEBUD-LOTT ISD	1.798	20.961
074903	BONHAM ISD	1.530	18.486
074904	DODD CITY ISD	3.832	25.042
074905	ECTOR ISD	2.577	24.081
074907	HONEY GROVE ISD	1.617	17.595
074909	LEONARD ISD	1.713	21.648
074911	SAVOY ISD	3.255	27.480
074912	TRENTON ISD	2.196	27.818
074917	SAM RAYBURN ISD	2.247	20.569
075901	FLATONIA ISD	0.581	18.685
075902	LA GRANGE ISD	2.125	19.222
075903	SCHULENBURG ISD	0.176	19.801
075906	FAYETTEVILLE ISD	2.009	22.687
075908	ROUND TOP-CARMINE ISD	2.216	13.165
076903	ROBY CONS ISD	1.849	22.382
076904	ROTAN ISD	2.222	22.912
077901	FLOYDADA ISD	2.266	21.027
077902	LOCKNEY ISD	3.248	20.603
078901	CROWELL ISD	4.740	32.501
079901	LAMAR CONSOLIDATED ISD	1.862	16.829
079906	NEEDVILLE ISD	1.251	25.355
079907	FORT BEND ISD	1.866	14.536
079910	STAFFORD MUNICIPAL SCHOOL DIST	2.898	22.210
080901	MOUNT VERNON ISD	1.836	23.799

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
081902	FAIRFIELD ISD	0.891	12.536
081904	TEAGUE ISD	0.907	12.967
081905	WORTHAM ISD	2.609	25.482
081906	DEW ISD	1.386	11.597
082902	DILLEY ISD	1.816	20.297
082903	PEARSALL ISD	1.677	19.515
083901	SEAGRAVES ISD	1.776	23.309
083903	SEMINOLE ISD	0.883	13.298
084901	DICKINSON ISD	1.682	19.547
084902	GALVESTON ISD	1.103	17.085
084903	HIGH ISLAND ISD	5.282	51.372
084904	LA MARQUE ISD	2.733	28.684
084906	TEXAS CITY ISD	2.770	22.608
084908	HITCHCOCK ISD	4.170	23.287
084909	SANTA FE ISD	2.299	20.861
084910	CLEAR CREEK ISD	1.349	17.623
084911	FRIENDSWOOD ISD	2.051	20.181
085902	POST ISD	1.529	18.176
085903	SOUTHLAND ISD	4.365	28.622
086024	DOSS CONS CSD	5.726	18.640
086901	FREDERICKSBURG ISD	2.165	16.952
086902	HARPER ISD	2.175	23.470
087901	GLASSCOCK COUNTY ISD	0.755	10.187
088902	GOLIAD ISD	1.223	21.730
089901	GONZALES ISD	2.064	16.359
089903	NIXON-SMILEY CONS ISD	2.536	17.371
089905	WAELDER ISD	3.809	34.126
090902	LEFORS ISD	3.387	29.278
090903	MCLEAN ISD	4.307	31.187
090904	PAMPA ISD	2.494	19.754
090905	GRANDVIEW-HOPKINS ISD	1.868	22.157
091901	BELLS ISD	1.867	22.209
091902	COLLINSVILLE ISD	0.269	22.956
091903	DENISON ISD	2.114	16.515
091905	HOWE ISD	2.838	19.348
091906	SHERMAN ISD	1.910	21.416
091907	TIOGA ISD	4.458	35.731
091908	VAN ALSTYNE ISD	1.948	28.438
091909	WHITESBORO ISD	2.063	22.516
091910	WHITEWRIGHT ISD	1.793	23.320
091913	POTTSBORO ISD	1.491	25.575
091914	S AND S CONS ISD	1.943	22.685
091917	GUNTER ISD	1.121	14.168
091918	TOM BEAN ISD	3.508	22.539
092901	GLADEWATER ISD	1.623	18.993



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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
092902	KILGORE ISD	1.942	18.516
092903	LONGVIEW ISD	2.230	19.026
092904	PINE TREE ISD	2.912	22.829
092906	SABINE ISD	1.248	14.591
092907	SPRING HILL ISD	3.033	22.261
092908	WHITE OAK ISD	2.016	23.254
093901	ANDERSON-SHIRO CONS ISD	3.416	33.628
093903	IOLA ISD	1.319	24.251
093904	NAVASOTA ISD	0.872	20.440
093905	RICHARDS ISD	4.508	22.553
094901	SEGUIN ISD	2.261	17.662
094902	SCHERTZ-CIBOLO-U CITY ISD	2.150	21.900
094903	NAVARRO ISD	2.045	20.718
094904	MARION ISD	1.952	21.863
095901	ABERNATHY ISD	2.585	21.936
095902	COTTON CENTER ISD	5.195	29.146
095903	HALE CENTER ISD	2.522	21.372
095904	PETERSBURG ISD	2.880	27.860
095905	PLAINVIEW ISD	1.456	13.447
096904	MEMPHIS ISD	2.036	17.513
096905	TURKEY-QUITAQUE ISD	2.334	20.192
097902	HAMILTON INDEPENDENT SCHOOL D	1.775	25.384
097903	HICO ISD	2.512	27.947
098904	SPEARMAN ISD	2.612	21.623
099902	CHILLICOTHE ISD	3.598	28.197
099903	QUANAH ISD	2.192	27.353
100903	KOUNTZE ISD	1.925	22.516
100904	SILSBEE ISD	1.553	22.084
100905	HARDIN-JEFFERSON ISD	1.194	23.830
100907	LUMBERTON ISD	2.295	19.584
100908	WEST HARDIN COUNTY CONS ISD	1.828	24.757
101000	HARRIS COUNTY DEPT. OF EDUCATIO	10.486	16.207
101902	ALDINE ISD	2.018	14.693
101903	ALIEF ISD	1.559	15.226
101905	CHANNELVIEW ISD	1.968	14.457
101906	CROSBY ISD	2.285	19.482
101907	CYPRESS-FAIRBANKS ISD	1.384	15.582
101910	GALENA PARK ISD	2.853	20.870
101911	GOOSE CREEK CISD	2.690	22.930
101912	HOUSTON ISD	2.761	16.555
101913	HUMBLE ISD	2.050	18.649
101914	KATY ISD	1.560	18.176
101915	KLEIN ISD	1.669	16.603
101916	LA PORTE ISD	2.421	18.919
101917	PASADENA ISD	2.086	18.689

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
101919	SPRING ISD	1.862	18.254
101920	SPRING BRANCH ISD	2.092	16.230
101921	TOMBALL ISD	2.499	24.415
101924	SHELDON ISD	2.614	22.376
101925	HUFFMAN ISD	2.489	22.944
102901	KARNACK ISD	4.472	23.622
102902	MARSHALL ISD	2.754	16.763
102903	WASKOM ISD	1.556	24.707
102904	HALLSVILLE ISD	0.915	19.572
102905	HARLETON ISD	2.872	21.625
102906	ELYSIAN FIELDS ISD	2.418	27.710
103901	CHANNING ISD	3.915	25.072
103902	HARTLEY ISD	2.829	33.435
104901	HASKELL CISD	2.532	25.956
104903	RULE ISD	1.911	21.094
104907	PAINT CREEK ISD	4.276	26.298
105902	SAN MARCOS CONS ISD	2.198	21.147
105904	DRIPPING SPRINGS ISD	2.589	23.711
105905	WIMBERLEY ISD	1.776	16.538
105906	HAYS CONS ISD	1.745	20.804
106901	CANADIAN ISD	1.492	11.527
107901	ATHENS ISD	2.818	20.092
107902	BROWNSBORO ISD	1.251	16.052
107904	CROSS ROADS ISD	2.820	25.075
107905	EUSTACE ISD	1.030	16.913
107906	MALAKOFF ISD	1.347	19.303
107907	TRINIDAD ISD	5.448	33.469
107908	MURCHISON ISD	3.340	26.948
107910	LAPOYNOR ISD	0.928	19.061
108902	DONNA INDEPENDENT SCHOOL DIST	3.281	19.227
108903	EDCOUCH-ELSA ISD	1.578	18.315
108904	EDINBURG CONSOLIDATED	1.802	15.557
108905	HIDALGO ISD	2.534	24.246
108906	MCALLEN ISD	1.614	14.391
108907	MERCEDES ISD	2.026	14.709
108908	MISSION CONS ISD	1.920	17.446
108909	PHARR-SAN JUAN-ALAMO ISD	1.643	15.511
108910	PROGRESO ISD	4.666	27.235
108911	SHARYLAND ISD	2.528	18.234
108912	LA JOYA ISD	1.348	16.825
108913	WESLACO ISD	2.305	17.068
108914	LA VILLA ISD	2.572	27.914
108915	MONTE ALTO ISD	2.315	20.307
108916	VALLEY VIEW ISD	1.318	16.160
109901	ABBOTT ISD	5.913	28.838

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
109902	BYNUM ISD	7.979	31.770
109903	COVINGTON ISD	4.265	29.542
109904	HILLSBORO ISD	3.042	24.918
109905	HUBBARD ISD	0.160	26.947
109907	ITASCA ISD	2.936	25.387
109908	MALONE ISD	1.187	21.876
109910	MOUNT CALM ISD	4.950	27.165
109911	WHITNEY ISD	2.051	18.500
109912	AQUILLA ISD	1.792	23.360
109913	BLUM ISD	3.915	25.730
109914	PENELOPE ISD	1.645	20.424
110901	ANTON ISD	3.381	24.914
110902	LEVELLAND ISD	4.271	21.842
110905	ROPES ISD	3.401	21.142
110907	SUNDOWN ISD	1.274	31.901
110908	WHITHARRAL ISD	3.329	33.498
111901	GRANBURY ISD	1.825	16.220
111902	LIPAN ISD	0.945	23.892
112901	SULPHUR SPRINGS ISD	0.883	15.663
112905	CUMBY ISD	2.092	19.004
112906	NORTH HOPKINS ISD	4.102	24.864
112907	MILLER GROVE ISD	1.832	24.317
112908	COMO-PICKTON CISD	2.319	21.021
112909	SALTILLO ISD	1.396	15.050
112910	SULPHUR BLUFF ISD	4.646	29.042
113901	CROCKETT ISD	1.857	24.551
113902	GRAPELAND ISD	1.953	29.455
113903	LOVELADY ISD	1.024	17.484
114901	BIG SPRING ISD	2.373	20.696
114902	COAHOMA ISD	1.896	29.308
115901	FT HANCOCK ISD	3.425	24.107
115902	SIERRA BLANCA ISD	4.767	29.606
115903	DELL CITY ISD	7.997	30.738
116901	CADDO MILLS ISD	2.609	27.403
116902	CELESTE ISD	3.013	30.038
116903	COMMERCE ISD	2.020	22.503
116905	GREENVILLE ISD	2.385	17.516
116906	LONE OAK ISD	1.137	19.553
116908	QUINLAN ISD	1.920	21.624
116909	WOLFE CITY ISD	2.442	23.809
116910	CAMPBELL ISD	8.972	31.776
116915	BLAND ISD	3.605	34.204
116916	BOLES ISD	3.452	27.392
117901	BORGER ISD	1.408	16.060
117903	SANFORD ISD	2.968	23.837

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
117904	PLEMONS-STINNETT-PHILLIPS CONS	1.114	13.661
117907	SPRING CREEK ISD	1.095	20.974
118902	IRION CO ISD	2.071	18.728
119901	BRYSON ISD	1.401	19.721
119902	JACKSBORO ISD	2.785	30.038
120901	EDNA ISD	1.433	20.069
120902	GANADO ISD	2.405	25.376
120905	INDUSTRIAL ISD	1.797	26.823
121902	BROOKELAND ISD	1.609	26.513
121903	BUNA ISD	1.012	17.564
121904	JASPER ISD	2.575	17.752
121905	KIRBYVILLE CISD	1.329	18.798
121906	EVADALE ISD	1.893	28.293
122901	FT DAVIS ISD	1.747	22.911
123905	NEDERLAND ISD	1.603	21.411
123907	PORT ARTHUR ISD	2.213	24.961
123908	PORT NECHES-GROVES ISD	0.762	25.645
123910	BEAUMONT ISD	1.215	23.582
123913	SABINE PASS ISD	1.421	42.833
123914	HAMSHIRE-FANNETT ISD	1.972	24.890
124901	JIM HOGG COUNTY ISD	1.939	22.048
125901	ALICE ISD	1.668	20.372
125902	BEN BOLT-PALITO BLANCO ISD	1.087	27.251
125903	ORANGE GROVE ISD	1.858	16.386
125905	PREMONT ISD	1.881	21.507
125906	LA GLORIA ISD	5.908	31.442
126901	ALVARADO ISD	1.706	23.725
126902	BURLESON ISD	1.903	23.636
126903	CLEBURNE ISD	1.982	20.176
126904	GRANDVIEW ISD	1.376	20.411
126905	JOSHUA ISD	0.840	17.900
126906	KEENE ISD	2.006	22.599
126907	RIO VISTA ISD	2.768	24.386
127901	ANSON ISD	1.408	23.505
127903	HAMLIN ISD	0.357	25.979
127904	HAWLEY ISD	2.803	25.746
127905	LUEDERS-AVOCA ISD	3.451	34.709
127906	STAMFORD ISD	2.560	20.272
128901	KARNES CITY ISD	1.724	16.586
128902	KENEDY ISD	3.551	24.025
128903	RUNGE ISD	2.702	20.365
128904	FALLS CITY ISD	1.676	25.409
129901	CRANDALL ISD	2.538	26.027
129902	FORNEY ISD	2.718	27.016
129903	KAUFMAN ISD	2.706	21.723

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
129904	KEMP ISD	2.298	29.207
129905	MABANK ISD	1.580	21.904
129906	TERRELL ISD	2.717	20.109
129910	SCURRY-ROSSER ISD	2.423	24.085
130901	BOERNE ISD	1.734	17.541
130902	COMFORT ISD	2.389	25.003
131001	KENEDY COUNTY WIDE CSD	0.712	6.319
133901	CENTER POINT ISD	2.838	22.017
133902	HUNT ISD	2.534	12.050
133903	KERRVILLE ISD	1.833	19.781
133904	INGRAM ISD	3.439	23.374
134901	JUNCTION ISD	1.401	19.115
136901	BRACKETT ISD	2.415	23.971
137901	KINGSVILLE ISD	2.250	21.045
137902	RICARDO ISD	2.121	23.580
137903	RIVIERA ISD	2.234	29.432
137904	SANTA GERTRUDIS ISD	3.443	26.781
138902	KNOX CITY-O BRIEN CISD	2.912	22.727
138903	MUNDAY CISD	1.447	24.307
138904	BENJAMIN ISD	3.571	26.244
139905	CHISUM ISD	1.109	22.083
139908	ROXTON ISD	2.680	25.859
139909	PARIS ISD	1.468	17.932
139911	NORTH LAMAR ISD	0.965	13.266
139912	PRAIRILAND ISD	2.114	19.070
140901	AMHERST ISD	1.684	21.509
140904	LITTLEFIELD ISD	1.550	18.181
140905	OLTON ISD	1.513	20.592
140907	SPRINGLAKE-EARTH ISD	2.068	21.056
140908	SUDAN ISD	3.803	23.651
141901	LAMPASAS ISD	2.258	24.658
141902	LOMETA ISD	3.563	21.530
142901	COTULLA ISD	5.579	29.783
143901	HALLETTSVILLE ISD	1.633	16.858
143902	MOULTON ISD	3.584	16.671
143903	SHINER ISD	1.927	23.421
143904	VYSEHRAD ISD	3.500	17.529
143905	SWEET HOME ISD	5.738	19.904
143906	EZZELL ISD	0.512	13.608
144901	GIDDINGS ISD	1.920	23.155
144902	LEXINGTON ISD	1.793	20.077
144903	DIME BOX ISD	2.856	25.148
145901	BUFFALO ISD	1.991	25.926
145902	CENTERVILLE ISD	1.936	19.729
145906	NORMANGEE ISD	2.372	34.658



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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
145907	OAKWOOD ISD	0.801	22.752
145911	LEON ISD	1.545	18.475
146901	CLEVELAND ISD	2.477	19.303
146902	DAYTON ISD	2.115	20.287
146903	DEVERS ISD	2.714	19.302
146904	HARDIN ISD	3.762	25.679
146905	HULL-DAISETTA ISD	2.765	26.970
147901	COOLIDGE ISD	2.487	27.485
147902	GROESBECK ISD	0.944	12.932
147903	MEXIA ISD	1.436	19.159
148901	BOOKER ISD	3.366	23.827
148902	FOLLETT ISD	2.594	14.038
148903	HIGGINS ISD	2.147	14.554
148905	DARROUZETT ISD	2.560	21.625
149901	GEORGE WEST ISD	1.503	21.502
149902	THREE RIVERS ISD	1.850	21.214
150901	LLANO ISD	0.978	11.818
152901	LUBBOCK ISD	1.762	15.223
152902	NEW DEAL ISD	2.007	23.496
152903	SLATON ISD	1.653	15.653
152906	LUBBOCK-COOPER ISD	2.852	21.219
152907	FRENSHIP ISD	3.281	25.743
152908	ROOSEVELT ISD	2.588	23.976
152909	SHALLOWATER ISD	1.566	18.594
152910	IDALOU ISD	2.528	18.858
153903	O DONNELL ISD	3.438	28.420
153904	TAHOKA ISD	2.321	20.953
153905	NEW HOME ISD	2.410	24.245
153907	WILSON ISD	3.358	28.928
154901	MADISONVILLE CONS ISD	2.095	20.700
154903	NORTH ZULCH ISD	2.651	25.691
155901	JEFFERSON ISD	2.957	20.434
156902	STANTON ISD	2.450	20.661
157901	MASON ISD	3.496	19.560
158901	BAY CITY ISD	2.630	23.198
158902	TIDEHAVEN ISD	2.300	17.162
158904	MATAGORDA ISD	2.340	21.146
158905	PALACIOS ISD	2.444	16.801
158906	VAN VLECK ISD	2.579	22.609
159901	EAGLE PASS ISD	2.456	17.032
160901	BRADY ISD	2.469	21.882
160904	ROCHELLE ISD	3.632	21.862
160905	LOHN ISD	6.351	33.364
161901	CRAWFORD ISD	2.020	30.676
161903	MIDWAY ISD	3.063	21.571

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
161906	LA VEGA ISD	2.394	20.694
161907	LORENA ISD	1.801	20.779
161908	MART ISD	1.861	19.167
161909	MCGREGOR ISD	3.538	20.368
161912	RIESEL ISD	2.209	23.433
161914	WACO ISD	1.849	18.197
161916	WEST ISD	3.143	19.071
161918	AXTELL ISD	0.747	18.377
161919	BRUCEVILLE-EDDY ISD	1.296	23.220
161921	CONNALLY ISD	2.446	23.109
161922	ROBINSON ISD	2.499	19.756
161923	BOSQUEVILLE ISD	3.858	27.462
161924	HALLSBURG ISD	0.388	19.571
161925	GHOLSON ISD	0.572	20.509
163901	DEVINE ISD	1.400	23.232
163902	D'HANIS	2.677	27.601
163903	NATALIA ISD	2.663	23.517
163904	HONDO ISD	1.811	16.330
163908	MEDINA VALLEY ISD	2.318	22.670
164901	MENARD ISD	1.913	15.691
165901	MIDLAND ISD	2.017	17.014
166901	CAMERON ISD	2.192	20.944
166902	GAUSE ISD	3.369	19.675
166903	MILANO ISD	1.673	21.906
166904	ROCKDALE ISD	2.725	21.201
166905	THORNDALE ISD	2.507	17.249
166907	BUCKHOLTS ISD	3.164	23.060
167901	GOLDTHWAITE ISD	1.084	16.949
167902	MULLIN ISD	6.837	37.661
167903	STAR ISD	1.289	32.089
167904	PRIDDY ISD	4.010	35.877
168901	COLORADO ISD	1.975	22.418
168902	LORAINE ISD	4.997	25.140
168903	WESTBROOK ISD	0.614	26.836
169901	BOWIE ISD	2.529	24.110
169902	NOCONA ISD	1.960	17.603
169909	PRAIRIE VALLEY ISD	3.650	19.925
169911	SAINT JO ISD	1.949	28.949
170902	CONROE ISD	1.250	18.507
170903	MONTGOMERY ISD	1.915	22.512
170904	WILLIS ISD	1.583	19.971
170906	MAGNOLIA ISD	1.409	19.953
170907	SPLENDORA ISD	2.643	22.408
170908	NEW CANEY ISD	2.349	22.285
171901	DUMAS ISD	1.705	15.684

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
171902	SUNRAY ISD	1.678	18.540
172902	DAINGERFIELD-LONE STAR ISD	1.890	18.168
172905	PEWITT ISD	1.932	22.341
173901	MOTLEY COUNTY ISD	2.952	20.509
174902	CUSHING ISD	2.658	22.838
174903	GARRISON ISD	2.584	19.636
174904	NACOGDOCHES ISD	0.985	17.892
174906	WODEN ISD	2.496	23.988
174908	CENTRAL HEIGHTS ISD	1.789	25.380
174911	DOUGLASS ISD	1.107	24.798
175902	BLOOMING GROVE ISD	3.236	26.691
175903	CORSICANA ISD	1.806	19.416
175904	DAWSON ISD	2.219	23.346
175905	FROST ISD	4.467	24.744
175907	KERENS ISD	2.138	19.949
175910	MILDRED ISD	1.126	26.570
175911	RICE ISD	1.535	65.900
176901	BURKEVILLE ISD	2.344	28.649
176902	NEWTON ISD	2.100	20.914
176903	DEWEYVILLE ISD	0.757	25.617
177901	ROSCOE ISD	1.322	26.576
177902	SWEETWATER ISD	1.831	22.445
177903	BLACKWELL CONS ISD	1.188	29.510
177905	HIGHLAND ISD	3.496	30.233
178901	AGUA DULCE ISD	1.852	21.565
178902	BISHOP CONS ISD	4.454	34.718
178903	CALALLEN ISD	1.792	19.126
178904	CORPUS CHRISTI ISD	2.517	19.440
178905	DRISCOLL ISD	2.292	17.977
178906	LONDON ISD	5.276	39.318
178908	PORT ARANSAS ISD	0.986	8.760
178909	ROBSTOWN ISD	2.425	21.331
178912	TULOSO-MIDWAY ISD	2.457	19.241
178913	BANQUETE ISD	2.892	27.996
178914	FLOUR BLUFF ISD	3.291	21.005
178915	WEST OSO ISD	1.495	27.237
179901	PERRYTON ISD	1.870	17.485
180901	BOYS RANCH ISD	1.491	5.127
180902	VEGA ISD	3.366	21.815
180903	ADRIAN ISD	6.149	33.904
180904	WILDORADO ISD	6.278	30.281
181901	BRIDGE CITY ISD	1.676	28.945
181905	ORANGFIELD ISD	2.088	25.000
181906	WEST ORANGE-COVE CONS ISD	2.152	28.333
181907	VIDOR ISD	2.092	17.033

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
181908	LITTLE CYPRESS-AURICEVILLE CISD	1.991	20.306
182901	GORDON ISD	0.418	25.936
182903	MINERAL WELLS ISD	2.048	19.237
182905	STRAWN ISD	3.624	24.462
183901	BECKVILLE ISD	1.121	15.345
183902	CARTHAGE ISD	0.917	11.953
184901	POOLVILLE ISD	0.641	26.780
184902	SPRINGTOWN ISD	2.911	26.797
184903	WEATHERFORD ISD	2.808	20.879
184904	MILLSAP ISD	2.307	35.682
184907	ALEDO ISD	1.426	26.684
184908	PEASTER ISD	0.847	18.578
184911	GARNER ISD	5.461	23.239
185901	BOVINA ISD	1.664	18.099
185902	FARWELL ISD	1.226	14.056
185903	FRIONA ISD	1.325	12.394
185904	LAZBUDDIE ISD	2.904	27.228
186902	FT STOCKTON ISD	2.040	20.835
186903	IRAAN-SHEFFIELD ISD	1.403	10.660
187901	BIG SANDY ISD	1.866	28.743
187904	CORRIGAN-CAMDEN ISD	1.823	19.299
187906	LEGGETT ISD	2.628	25.125
187910	ONALASKA ISD	0.209	19.133
188901	AMARILLO ISD	1.235	13.375
188902	RIVER ROAD ISD	2.427	28.150
188903	HIGHLAND PARK ISD	1.728	18.417
188904	BUSHLAND ISD	2.193	17.451
189901	MARFA ISD	2.986	26.978
189902	PRESIDIO ISD	2.007	18.907
190903	RAINS ISD	1.861	19.712
191901	CANYON INDEPENDENT SCHOOL DIS	1.924	20.326
193902	LEAKEY ISD	0.167	16.479
194902	AVERY ISD	3.697	22.836
194903	RIVERCREST ISD	2.280	21.912
194904	CLARKSVILLE ISD	3.434	22.601
194905	DETROIT ISD	0.422	15.851
195901	PECOS-BARSTOW-TOYAH ISD	2.383	20.360
195902	BALMORHEA ISD	4.128	27.373
196902	WOODSBORO ISD	2.631	22.591
196903	REFUGIO ISD	1.310	33.058
197902	MIAMI ISD	0.552	6.889
198901	BREMOND ISD	2.549	26.747
198902	CALVERT ISD	3.288	27.013
198903	FRANKLIN ISD	0.599	14.839
198905	HEARNE ISD	2.323	23.578



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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
198906	MUMFORD ISD	0.526	20.239
199901	ROCKWALL ISD	2.276	22.491
199902	ROYSE CITY ISD	2.528	24.559
200901	BALLINGER ISD	2.465	17.414
200902	MILES ISD	1.173	20.441
200904	WINTERS ISD	2.454	29.242
200906	OLFEN ISD	7.588	39.157
201902	HENDERSON ISD	1.990	18.686
201903	LANEVILLE ISD	3.558	23.100
201904	LEVERETTS CHAPEL ISD	3.237	25.729
201908	OVERTON ISD	2.026	26.702
201913	CARLISLE ISD	3.424	24.717
201914	WEST RUSK ISD	0.130	23.304
202903	HEMPHILL ISD	2.368	23.269
202905	WEST SABINE ISD	2.102	25.305
203901	SAN AUGUSTINE ISD	2.152	18.313
203902	BROADDUS ISD	2.091	25.335
204901	COLDSPRING-OAKHURST CONS ISD	1.894	19.004
204904	SHEPHERD ISD	2.249	22.157
205901	ARANSAS PASS ISD	2.060	27.340
205902	GREGORY-PORTLAND ISD	2.235	20.183
205903	INGLESIDE ISD	1.418	18.743
205904	MATHIS ISD	1.997	21.324
205905	ODEM-EDROY ISD	2.494	27.756
205906	SINTON ISD	2.409	21.990
205907	TAFT ISD	3.594	28.220
206901	SAN SABA ISD	1.347	20.615
206902	RICHLAND SPRINGS ISD	3.776	28.233
206903	CHEROKEE ISD	3.133	25.225
208901	HERMLEIGH ISD	2.169	16.299
208902	SNYDER ISD	1.982	15.865
208903	IRA ISD	3.150	27.082
209901	ALBANY ISD	1.377	20.993
209902	MORAN ISD	4.436	24.018
210901	CENTER ISD	1.343	18.969
210902	JOAQUIN ISD	3.029	23.463
210903	SHELBYVILLE ISD	3.154	24.531
210904	TENAHA ISD	3.743	29.604
210905	TIMPSON ISD	1.941	23.589
210906	EXCELSIOR ISD	8.218	34.495
211901	TEXHOMA ISD	2.713	18.749
211902	STRATFORD ISD	2.544	20.477
212901	ARP ISD	1.947	23.823
212902	BULLARD ISD	1.418	28.506
212903	LINDALE ISD	0.599	20.444

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
212904	TROUP ISD	2.063	28.107
212905	TYLER ISD	1.381	16.002
212906	WHITEHOUSE ISD	2.415	15.504
212909	CHAPEL HILL ISD	2.313	20.920
212910	WINONA ISD	2.743	18.306
213901	GLEN ROSE ISD	1.318	13.238
214901	RIO GRANDE CITY CISD	2.310	21.189
214902	SAN ISIDRO ISD	1.597	29.704
214903	ROMA ISD	2.425	24.718
215901	BRECKENRIDGE ISD	2.824	25.002
217901	ASPERMONT ISD	1.809	26.902
219901	HAPPY ISD	3.395	25.875
219903	TULIA ISD	2.571	17.677
219905	KRESS ISD	4.619	26.084
220901	ARLINGTON ISD	1.356	13.642
220902	BIRDVILLE ISD	2.138	16.991
220904	EVERMAN ISD	1.671	19.282
220905	FORT WORTH ISD	2.790	18.654
220906	GRAPEVINE-COLLEYVILLE ISD	1.728	16.528
220908	MANSFIELD ISD	1.174	18.939
220910	LAKE WORTH ISD	3.741	28.284
220912	CROWLEY ISD	1.666	20.816
220914	KENNEDALE ISD	1.328	22.043
220915	AZLE ISD	2.557	21.042
220916	HURST-EULESS-BEDFORD ISD	1.900	17.075
220917	CASTLEBERRY ISD	1.726	22.034
220918	EAGLE MT-SAGINAW ISD	2.068	21.834
220919	CARROLL ISD	3.003	22.380
220920	WHITE SETTLEMENT ISD	2.246	26.961
221901	ABILENE ISD	1.857	13.950
221904	MERKEL ISD	2.784	23.619
221905	TRENT ISD	3.694	36.232
221911	JIM NED CONS ISD	2.539	16.530
221912	WYLIE ISD	0.501	19.843
222901	TERRELL COUNTY ISD	1.301	15.287
223901	BROWNFIELD ISD	3.013	19.590
223902	MEADOW ISD	2.509	25.415
223904	WELLMAN-UNION CONS ISD	4.731	30.086
224901	THROCKMORTON ISD	1.099	21.998
224902	WOODSON ISD	3.402	27.915
225902	MOUNT PLEASANT ISD	1.232	15.043
225905	WINFIELD ISD	4.667	33.923
225906	CHAPEL HILL ISD	1.653	22.471
225907	HARTS BLUFF ISD	1.234	23.043
226901	CHRISTOVAL ISD	4.089	25.239

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
226903	SAN ANGELO ISD	1.461	16.920
226905	WATER VALLEY ISD	3.371	24.093
226906	WALL ISD	1.429	15.994
226907	GRAPE CREEK ISD	2.900	23.049
226908	VERIBEST ISD	5.382	31.167
227901	AUSTIN ISD	3.062	15.890
227904	PFLUGERVILLE ISD	1.811	13.419
227907	MANOR ISD	1.374	19.631
227909	EANES ISD	1.229	15.371
227910	DEL VALLE ISD	1.799	16.020
227912	LAGO VISTA ISD	1.751	13.888
227913	LAKE TRAVIS ISD	1.530	16.055
228901	GROVETON ISD	2.325	19.460
228903	TRINITY ISD	1.441	18.723
228904	CENTERVILLE ISD	3.655	26.722
229901	COLMESNEIL ISD	2.911	27.487
229903	WOODVILLE ISD	2.609	21.382
229904	WARREN ISD	2.474	25.670
229905	SPURGER ISD	2.047	24.588
229906	CHESTER ISD	3.942	29.761
230901	BIG SANDY ISD	2.052	15.538
230902	GILMER ISD	0.971	17.328
230903	ORE CITY ISD	2.874	26.526
230904	UNION HILL ISD	3.261	21.077
230905	HARMONY ISD	1.683	22.779
230906	NEW DIANA ISD	2.587	22.639
230908	UNION GROVE ISD	2.610	22.223
231901	MCCAMEY ISD	1.063	10.900
231902	RANKIN ISD	0.587	4.745
232901	KNIPPA ISD	1.424	22.334
232902	SABINAL ISD	0.200	15.820
232903	UVALDE CONS ISD	1.171	16.178
232904	UTOPIA ISD	2.363	22.421
233901	SAN FELIPE-DEL RIO CONS ISD	2.495	16.571
233903	COMSTOCK ISD	2.663	24.950
234902	CANTON ISD	2.092	25.444
234903	EDGEWOOD ISD	0.991	16.434
234904	GRAND SALINE ISD	1.795	21.747
234905	MARTINS MILL ISD	0.581	22.078
234906	VAN ISD	1.967	24.167
234907	WILLS POINT ISD	2.563	19.856
235901	BLOOMINGTON ISD	2.425	31.582
235902	VICTORIA ISD	1.865	18.349
235904	NURSERY ISD	1.787	13.852
236901	NEW WAVERLY ISD	2.018	20.183

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
236902	HUNTSVILLE ISD	3.221	22.517
236903	WINDAM SCHOOL DISTRICT	5.083	5.769
237902	HEMPSTEAD ISD	2.038	20.229
237904	WALLER ISD	3.693	24.902
237905	ROYAL ISD	1.751	21.978
238902	MONAHANS-WICKETT-PYOTE ISD	1.621	20.328
239901	BRENHAM ISD	0.829	17.512
239903	BURTON ISD	2.503	21.133
240901	LAREDO ISD	2.126	17.124
240903	UNITED ISD	1.841	16.168
240904	WEBB CONS ISD	1.000	16.276
241901	BOLING ISD	2.263	23.758
241902	EAST BERNARD ISD	2.391	20.613
241903	EL CAMPO ISD	1.376	16.934
241904	WHARTON ISD	2.667	23.404
241906	LOUISE ISD	2.833	25.979
242902	SHAMROCK ISD	1.702	11.243
242906	FORT ELLIOTT CISD	0.691	8.125
243901	BURKBURNETT ISD	1.969	20.336
243902	ELECTRA ISD	2.778	24.029
243903	IOWA PARK CONS ISD	2.663	21.313
243905	WICHITA FALLS ISD	1.568	16.578
243906	CITY VIEW ISD	2.040	19.669
244901	HARROLD ISD	3.454	31.341
244903	VERNON ISD	1.541	17.368
244905	NORTHSIDE ISD	3.278	29.228
245901	LASARA ISD	5.247	31.027
245902	LYFORD CISD	3.503	24.057
245903	RAYMONDVILLE ISD	1.283	22.856
245904	SAN PERLITA ISD	5.702	34.314
246902	FLORENCE ISD	2.470	26.643
246904	GEORGETOWN ISD	2.620	18.976
246906	HUTTO ISD	2.778	22.543
246907	JARRELL ISD	2.198	34.561
246908	LIBERTY HILL ISD	1.151	21.880
246909	ROUND ROCK ISD	1.641	19.015
246911	TAYLOR ISD	1.715	17.514
246912	THRALL ISD	3.195	22.072
246913	LEANDER ISD	1.656	20.690
246914	COUPLAND ISD	3.335	23.938
247901	FLORESVILLE ISD	1.473	19.178
247903	LA VERNIA ISD	1.293	22.805
247904	POTH ISD	2.330	19.128
247906	STOCKDALE ISD	2.171	19.768
248901	KERMIT ISD	1.885	20.338

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<b>CDN</b>	<b>LEA</b>	<b>RESTRICTED</b>	<b>NONRESTRICTED</b>
248902	WINK-LOVING ISD	0.975	12.698
249901	ALVORD ISD	1.344	27.860
249902	BOYD ISD	1.856	23.834
249903	BRIDGEPORT ISD	1.485	22.196
249905	DECATUR ISD	2.018	25.170
249906	PARADISE ISD	0.388	24.680
250902	HAWKINS ISD	2.609	24.224
250903	MINEOLA ISD	0.867	15.747
250904	QUITMAN ISD	2.599	24.733
250905	YANTIS ISD	2.566	25.365
250906	ALBA-GOLDEN ISD	3.357	21.574
250907	WINNSBORO ISD	1.137	15.675
251901	DENVER CITY ISD	0.726	10.463
251902	PLAINS ISD	0.966	14.533
252901	GRAHAM ISD	2.071	24.018
252902	NEWCASTLE ISD	1.716	18.395
252903	OLNEY ISD	2.265	18.449
253901	ZAPATA COUNTY ISD	2.034	15.923
254901	CRYSTAL CITY ISD	3.240	24.412
254902	LA PRYOR ISD	2.894	23.740



# GABI DETAIL REPORT

**GABI - Detail Report**

**Grant / Delegate No:** 06CH5416 / 000  
**Program Type:** Head Start

**Agency Name:** Denton ISD Head Start  
**Application Type:** Basic

**State:** TX **Fiscal Year:** 2013 **Budget Period:** 07/01/2013 to 06/30/2014

**Funding Summary**

Funding Category	Key Features Total	Line Item Budget Total
Cost for Program Operations:	\$1,262,277	\$1,262,277
Cost for Training and Technical Assistance:	\$21,166	\$21,166
Non-federal Share (Cash and in-kind):	\$320,860	\$320,860
<b>Total:</b>	<b>\$1,604,303</b>	<b>\$1,604,303</b>

**Other Funding Sources**

**FEDERAL FUNDING**

1. Federal Child Development and Child Care Funds		\$0
2. USDA Funds for Nutrition Services		\$122,494
3. Other Federal Funding	( )	\$0

**STATE FUNDING**

4. State Preschool Programs		\$0
5. Other State Funding	( )	\$0

**LOCAL FUNDING**

6. School District Funding		\$0
7. Other Local Government Funding	( )	\$0

**OTHER FUNDING**

8. Tribal Government Funding		\$0
9. Fundraising Activites		\$0
10. Other	( )	\$0

**Total:** \$122,494

**GABI - Detail Report**

**Grant / Delegate No:** 06CH5416 / 000  
**Program Type:** Head Start

**Agency Name:** Denton ISD Head Start  
**Application Type:** Basic

**State:** TX **Fiscal Year:** 2013 **Budget Period:** 07/01/2013 to 06/30/2014

**Enrollment**

Center-based (CB): 193	Combination Program (CO): 0	Family Child Care (FCC): 0	Pregnant Women (PW):0
Home-based (HB): 0	Locally Designed Program (LD): 0	Total Child Enrollment: 193	Total Funded Enrollment: 193

**Program Schedule**

Program Option	2. Funded child enrollment	3a. Number of classes / groups / family child care settings	3b. Double session?	4. Number of hours of classes / groups / FCC settings per child, per day	5. Number of days of classes / groups / FCC settings per child, per week	6. Number of days of classes / groups / FCC settings per child, per year	7. Number of home visits per child, per year	8. Number of hours per home visit	9. Number of home visits per child, per year (HB only)	10. Number of hours per home visit (HB only)	11. Number of hours per home-based socialization experience (HB only)	12. Number of home-based socialization experiences per child, per year (HB only)
Center-based	193	12	No	6	5	180	2	1	0	0	0	0

**GABI - Detail Report**

**Grant / Delegate No:** 06CH5416 / 000  
**Program Type:** Head Start

**Agency Name:** Denton ISD Head Start  
**Application Type:** Basic

**State:** TX **Fiscal Year:** 2013 **Budget Period:** 07/01/2013 to 06/30/2014

**Summary of Budget Categories**

Budget Category	PO	TTA	NFS
Personnel	\$1,035,519	\$0	\$117,838
Fringe Benefits	\$182,893	\$0	\$0
Travel	\$0	\$6,166	\$0
Equipment	\$0	\$0	\$0
Supplies	\$18,083	\$0	\$26,038
Contractual	\$0	\$0	\$0
Construction	\$0	\$0	\$0
Other	\$25,782	\$15,000	\$176,984
Total Direct Costs	\$1,262,277	\$21,166	\$320,860
Indirect Costs	\$0	\$0	\$0
<b>SUMMARY OF BUDGET CATEGORIES TOTAL</b>	<b>\$1,262,277</b>	<b>\$21,166</b>	<b>\$320,860</b>

**GABI - Detail Report**

**Grant / Delegate No:** 06CH5416 / 000      **Agency Name:** Denton ISD Head Start  
**Program Type:** Head Start      **Application Type:** Basic      **State:** TX **Fiscal Year:** 2013 **Budget Period:** 07/01/2013 to 06/30/2014

**Line Item Budget**

**PERSONNEL: Child Health and Developmental Services Personnel**

Line Item Description		PO Total	PO \$/Child	TTA Total	TTA \$/Child	NFS Total	NFS \$/Child	Admin Total	Admin \$/Child	Staff
1	Program Managers and Content Area Experts	\$55,814	\$289.19	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	1.00
2	Teachers / Infant Toddler Teachers	\$607,761	\$3,149.02	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	12.00
5	Teacher Aides and Other Education Personnel	\$230,724	\$1,195.46	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	12.00
6	Health / Mental Health Services Personnel	\$0	\$0.00	\$0	\$0.00	\$47,168	\$244.39	\$0	\$0.00	4.00
7	Disabilities Services Personnel	\$0	\$0.00	\$0	\$0.00	\$23,038	\$119.37	\$0	\$0.00	1.00
9	Child Services Other	\$20,696	\$107.23	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	1.00
<b>PERSONNEL: Child Health and Developmental Services Personnel Sub-Total</b>		<b>\$914,995</b>	<b>\$4,740.91</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$70,206</b>	<b>\$363.76</b>	<b>\$0</b>	<b>\$0.00</b>	<b>31.00</b>

**PERSONNEL: Family and Community Partnerships Personnel**

Line Item Description		PO Total	PO \$/Child	TTA Total	TTA \$/Child	NFS Total	NFS \$/Child	Admin Total	Admin \$/Child	Staff
10	Program Managers and Content Area Experts	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	0.00
11	Social Services/Parent Involvement	\$120,524	\$624.48	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	4.00
<b>PERSONNEL: Family and Community Partnerships Personnel Sub-Total</b>		<b>\$120,524</b>	<b>\$624.48</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>4.00</b>

**PERSONNEL: Program Design and Management Personnel**

Line Item Description		PO Total	PO \$/Child	TTA Total	TTA \$/Child	NFS Total	NFS \$/Child	Admin Total	Admin \$/Child	Staff
18	Other Administrative Personnel	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	0.00
<b>PERSONNEL: Program Design and Management Personnel Sub-Total</b>		<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>0.00</b>

**PERSONNEL: Other Personnel**

Line Item Description		PO Total	PO \$/Child	TTA Total	TTA \$/Child	NFS Total	NFS \$/Child	Admin Total	Admin \$/Child	Staff
19	Maintenance Personnel	\$0	\$0.00	\$0	\$0.00	\$40,295	\$208.78	\$2,015	\$10.44	3.00
21	Computer Tech	\$0	\$0.00	\$0	\$0.00	\$7,337	\$38.02	\$0	\$0.00	1.00
<b>PERSONNEL: Other Personnel Sub-Total</b>		<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$47,632</b>	<b>\$246.80</b>	<b>\$2,015</b>	<b>\$10.44</b>	<b>4.00</b>
<b>PERSONNEL TOTAL</b>		<b>\$1,035,519</b>	<b>\$5,365.38</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$117,838</b>	<b>\$610.56</b>	<b>\$2,015</b>	<b>\$10.44</b>	<b>39.00</b>

**FRINGE BENEFITS**

Line Item Description		PO Total	PO \$/Child	TTA Total	TTA \$/Child	NFS Total	NFS \$/Child	Admin Total	Admin \$/Child	Staff
1	Social Security (FICA), State Disability, Unemployment (FUTA), Worker's Compensation, State Unemployment Insurance (SUI)	\$16,982	\$87.99	\$0	\$0.00	\$0	\$0.00	\$29	\$0.15	0.00
2	Health / Dental / Life Insurance	\$65,220	\$337.93	\$0	\$0.00	\$0	\$0.00	\$111	\$0.57	0.00
3	Retirement	\$83,191	\$431.04	\$0	\$0.00	\$0	\$0.00	\$141	\$0.73	0.00
4	Stipend	\$17,500	\$90.67	\$0	\$0.00	\$0	\$0.00	\$30	\$0.15	0.00



GABI - Detail Report

Grant / Delegate No: 06CH5416 / 000  
 Program Type: Head Start

Agency Name: Denton ISD Head Start  
 Application Type: Basic

State: TX Fiscal Year: 2013 Budget Period: 07/01/2013 to 06/30/2014

Line Item Budget

Line Item Description	PO Total	PO \$/Child	TTA Total	TTA \$/Child	NFS Total	NFS \$/Child	Admin Total	Admin \$/Child	Staff
<b>FRINGE BENEFITS TOTAL</b>	<b>\$182,893</b>	<b>\$947.63</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$311</b>	<b>\$1.61</b>	<b>0.00</b>

TRAVEL

Line Item Description	PO Total	PO \$/Child	TTA Total	TTA \$/Child	NFS Total	NFS \$/Child	Admin Total	Admin \$/Child	Staff
1 Staff Out-Of-Town Travel	\$0	\$0.00	\$6,166	\$31.95	\$0	\$0.00	\$308	\$1.60	0.00
<b>TRAVEL TOTAL</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$6,166</b>	<b>\$31.95</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$308</b>	<b>\$1.60</b>	<b>0.00</b>

SUPPLIES

Line Item Description	PO Total	PO \$/Child	TTA Total	TTA \$/Child	NFS Total	NFS \$/Child	Admin Total	Admin \$/Child	Staff
1 Office Supplies	\$6,083	\$31.52	\$0	\$0.00	\$26,038	\$134.91	\$32,121	\$166.43	0.00
3 Food Services Supplies	\$12,000	\$62.18	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	0.00
4 Other Supplies	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	0.00
<b>SUPPLIES TOTAL</b>	<b>\$18,083</b>	<b>\$93.69</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$26,038</b>	<b>\$134.91</b>	<b>\$32,121</b>	<b>\$166.43</b>	<b>0.00</b>

OTHER

Line Item Description	PO Total	PO \$/Child	TTA Total	TTA \$/Child	NFS Total	NFS \$/Child	Admin Total	Admin \$/Child	Staff
1 Depreciation / Use Allowance	\$0	\$0.00	\$0	\$0.00	\$89,287	\$462.63	\$4,464	\$23.13	0.00
4 Utilities, Telephone	\$0	\$0.00	\$0	\$0.00	\$55,921	\$289.75	\$2,796	\$14.49	0.00
5 Building and Child Liability Insurance	\$782	\$4.05	\$0	\$0.00	\$0	\$0.00	\$39	\$0.20	0.00
6 Building Maintenance / Repair and Other Occupancy	\$0	\$0.00	\$0	\$0.00	\$9,550	\$49.48	\$478	\$2.47	0.00
11 Volunteers	\$0	\$0.00	\$0	\$0.00	\$20,124	\$104.27	\$0	\$0.00	0.00
12 Substitutes (if not paid benefits)	\$25,000	\$129.53	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	0.00
16 Training or Staff Development	\$0	\$0.00	\$15,000	\$77.72	\$2,102	\$10.89	\$0	\$0.00	0.00
<b>OTHER TOTAL</b>	<b>\$25,782</b>	<b>\$133.59</b>	<b>\$15,000</b>	<b>\$77.72</b>	<b>\$176,984</b>	<b>\$917.02</b>	<b>\$7,777</b>	<b>\$40.30</b>	<b>0.00</b>

DIRECT COSTS

	PO Total	PO \$/Child	TTA Total	TTA \$/Child	NFS Total	NFS \$/Child	Admin Total	Admin \$/Child	Staff
<b>DIRECT COSTS TOTAL</b>	<b>\$1,262,277</b>	<b>\$6,540.30</b>	<b>\$21,166</b>	<b>\$109.67</b>	<b>\$320,860</b>	<b>\$1,662.49</b>	<b>\$42,532</b>	<b>\$220.37</b>	<b>39.00</b>
	PO Total	PO \$/Child	TTA Total	TTA \$/Child	NFS Total	NFS \$/Child	Admin Total	Admin \$/Child	Staff
<b>LINE ITEM BUDGET TOTAL</b>	<b>\$1,262,277</b>	<b>\$6,540.30</b>	<b>\$21,166</b>	<b>\$109.67</b>	<b>\$320,860</b>	<b>\$1,662.49</b>	<b>\$42,532</b>	<b>\$220.37</b>	<b>39.00</b>

GABI - Detail Report

Grant / Delegate No: 06CH5416 / 000  
 Program Type: Head Start

Agency Name: Denton ISD Head Start  
 Application Type: Basic

State: TX Fiscal Year: 2013 Budget Period: 07/01/2013 to 06/30/2014

Costs By Function

**PERSONNEL: Child Health and Developmental Services Personnel**

	Line Item Description	Admin	Education	Health	Nutrition	FC Partner	Disability	Transportation	Occupancy	Other	Total
1	Program Managers and Content Area Experts	\$0.00	\$13,953.50	\$13,953.50	\$13,953.50	\$0.00	\$13,953.50	\$0.00	\$0.00	\$0.00	\$55,814.00
2	Teachers / Infant Toddler Teachers	\$0.00	\$607,761.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$607,761.00
5	Teacher Aides and Other Education Personnel	\$0.00	\$230,724.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$230,724.00
6	Health / Mental Health Services Personnel	\$0.00	\$0.00	\$47,168.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,168.00
7	Disabilities Services Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,038.00	\$0.00	\$0.00	\$0.00	\$23,038.00
9	Child Services Other	\$0.00	\$5,174.00	\$5,174.00	\$5,174.00	\$0.00	\$5,174.00	\$0.00	\$0.00	\$0.00	\$20,696.00
<b>PERSONNEL: Child Health and Developmental Services Personnel Sub-Total</b>		<b>\$0.00</b>	<b>\$857,612.50</b>	<b>\$66,295.50</b>	<b>\$19,127.50</b>	<b>\$0.00</b>	<b>\$42,165.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$985,201.00</b>

**PERSONNEL: Family and Community Partnerships Personnel**

	Line Item Description	Admin	Education	Health	Nutrition	FC Partner	Disability	Transportation	Occupancy	Other	Total
10	Program Managers and Content Area Experts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	Social Services/Parent Involvement	\$0.00	\$0.00	\$0.00	\$0.00	\$120,524.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120,524.00
<b>PERSONNEL: Family and Community Partnerships Personnel Sub-Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$120,524.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$120,524.00</b>

**PERSONNEL: Program Design and Management Personnel**

	Line Item Description	Admin	Education	Health	Nutrition	FC Partner	Disability	Transportation	Occupancy	Other	Total
18	Other Administrative Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>PERSONNEL: Program Design and Management Personnel Sub-Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**PERSONNEL: Other Personnel**

	Line Item Description	Admin	Education	Health	Nutrition	FC Partner	Disability	Transportation	Occupancy	Other	Total
19	Maintenance Personnel	\$2,014.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,280.25	\$0.00	\$40,295.00
21	Computer Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,337.00	\$7,337.00
<b>PERSONNEL: Other Personnel Sub-Total</b>		<b>\$2,014.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,280.25</b>	<b>\$7,337.00</b>	<b>\$47,632.00</b>
<b>PERSONNEL TOTAL</b>		<b>\$2,014.75</b>	<b>\$857,612.50</b>	<b>\$66,295.50</b>	<b>\$19,127.50</b>	<b>\$120,524.00</b>	<b>\$42,165.50</b>	<b>\$0.00</b>	<b>\$38,280.25</b>	<b>\$7,337.00</b>	<b>\$1,153,357.00</b>

**FRINGE BENEFITS**

	Line Item Description	Admin	Education	Health	Nutrition	FC Partner	Disability	Transportation	Occupancy	Other	Total
1	Social Security (FICA), State Disability, Unemployment (FUTA), Worker's Compensation, State Unemployment Insurance (SUI)	\$28.87	\$12,627.82	\$976.46	\$281.90	\$1,774.62	\$621.54	\$0.00	\$563.80	\$108.68	\$16,983.70
2	Health / Dental / Life Insurance	\$110.87	\$48,497.59	\$3,750.15	\$1,082.65	\$6,815.49	\$2,387.05	\$0.00	\$2,165.30	\$417.41	\$65,226.52
3	Retirement	\$141.42	\$61,860.83	\$4,783.48	\$1,380.97	\$8,693.46	\$3,044.79	\$0.00	\$2,761.94	\$532.42	\$83,199.32
4	Stipend	\$29.75	\$13,013.00	\$1,006.25	\$290.50	\$1,828.75	\$640.50	\$0.00	\$581.00	\$112.00	\$17,501.75
<b>FRINGE BENEFITS TOTAL</b>		<b>\$310.92</b>	<b>\$135,999.23</b>	<b>\$10,516.35</b>	<b>\$3,036.02</b>	<b>\$19,112.32</b>	<b>\$6,693.88</b>	<b>\$0.00</b>	<b>\$6,072.05</b>	<b>\$1,170.52</b>	<b>\$182,911.29</b>

**TRAVEL**

GABI - Detail Report

Grant / Delegate No: 06CH5416 / 000  
 Program Type: Head Start

Agency Name: Denton ISD Head Start  
 Application Type: Basic

State: TX Fiscal Year: 2013 Budget Period: 07/01/2013 to 06/30/2014

**Costs By Function**

	Line Item Description	Admin	Education	Health	Nutrition	FC Partner	Disability	Transportation	Occupancy	Other	Total
1	Staff Out-Of-Town Travel	\$308.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,857.70	\$0.00	\$0.00	\$6,166.00
<b>TRAVEL TOTAL</b>		<b>\$308.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,857.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,166.00</b>

**SUPPLIES**

	Line Item Description	Admin	Education	Health	Nutrition	FC Partner	Disability	Transportation	Occupancy	Other	Total
1	Office Supplies	\$32,121.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,121.00
3	Food Services Supplies	\$0.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
4	Other Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>SUPPLIES TOTAL</b>		<b>\$32,121.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$44,121.00</b>

**OTHER**

	Line Item Description	Admin	Education	Health	Nutrition	FC Partner	Disability	Transportation	Occupancy	Other	Total
1	Depreciation / Use Allowance	\$4,464.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$84,822.65	\$0.00	\$89,287.00
4	Utilities, Telephone	\$2,796.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53,124.95	\$0.00	\$55,921.00
5	Building and Child Liability Insurance	\$39.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$742.90	\$0.00	\$782.00
6	Building Maintenance / Repair and Other Occupancy	\$477.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,072.50	\$0.00	\$9,550.00
11	Volunteers	\$0.00	\$20,124.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,124.00
12	Substitutes (if not paid benefits)	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
16	Training or Staff Development	\$0.00	\$17,102.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,102.00
<b>OTHER TOTAL</b>		<b>\$7,777.00</b>	<b>\$62,226.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$147,763.00</b>	<b>\$0.00</b>	<b>\$217,766.00</b>

**DIRECT COSTS**

	Admin	Education	Health	Nutrition	FC Partner	Disability	Transportation	Occupancy	Other	Total
<b>DIRECT COSTS TOTAL</b>	<b>\$42,531.97</b>	<b>\$1,055,837.73</b>	<b>\$76,811.85</b>	<b>\$34,163.52</b>	<b>\$139,636.32</b>	<b>\$48,859.38</b>	<b>\$5,857.70</b>	<b>\$192,115.30</b>	<b>\$8,507.52</b>	<b>\$1,604,321.29</b>
	Admin	Education	Health	Nutrition	FC Partner	Disability	Transportation	Occupancy	Other	Total
<b>COSTS OF FUNCTION TOTAL</b>	<b>\$42,531.97</b>	<b>\$1,055,837.73</b>	<b>\$76,811.85</b>	<b>\$34,163.52</b>	<b>\$139,636.32</b>	<b>\$48,859.38</b>	<b>\$5,857.70</b>	<b>\$192,115.30</b>	<b>\$8,507.52</b>	<b>\$1,604,321.29</b>

## GABI - Detail Report

**Grant / Delegate No:** 06CH5416 / 000     
**Agency Name:** Denton ISD Head Start  
**Program Type:** Head Start     
**Application Type:** Basic     
**State:** TX     
**Fiscal Year:** 2013     
**Budget Period:** 07/01/2013 to 06/30/2014

### Summary Items

1. **Administrative Costs:**  
The maximum allowable expenditure for administrative costs is 15% of the total budget. For a detailed break down, please review the last page of this report:  
Total Admin Costs: \$42,531.97  
Total Budget: \$1,604,303.00  
Admin. as a % of Total Budget: 2.65%
  
2. **Non-federal Share:**  
For most grantees, a minimum of 20% of the total budget must be non-federal share:  
Total Non-federal Share: \$320,860.00  
Total Budget: \$1,604,303.00  
Non-federal Share as a % of Total Budget: 20.00%
  
3. **Average Class Size:**  
Average class size for CB Program Schedules that involve double sessions should be between 13 and 20. Average class size for the CB and CO Program Schedules (including double sessions) should be between 15 and 20:  
Center-Based Double Sessions: 0.00  
Center-Based AND Combination Non-double Sessions: 16.08  
All Center-Based AND Combination Sessions: 16.08
  
4. **Cost Per Child and Hours of Service Per Child:**  
The following table shows information on costs and hours of service for this agency:  
Overall Cost Per Child: \$8,312.45  
Total Hours of Service Per Child: 1,082.00  
Overall Cost Per Child Per Hour: \$7.68
  
5. **Federal Personnel and Fringe Costs:**  
Federal Personnel Cost: \$1,035,519.00  
Federal Fringe Cost: \$182,893.00  
Total Federal Budget: \$1,283,443.00  
Federal Personnel Cost as a % of Total Federal Budget: 80.68%  
Federal Fringe Cost as a % of Total Federal Budget: 14.25%  
Federal Personnel plus Fringe Cost as a % of Total Federal Budget: 94.93%  
\*In general, the combined costs of Personnel and Fringe should account for between 60% and 80% of the federal budget.
  
6. **Fringe Rate:**  
If the fringe cost for an agency is less than 10% or more than 30% of personnel, there may be an inaccurate entry in Personnel:  
Total Fringe Cost: \$182,893.00  
Total Personnel Cost: \$1,153,357.00  
Total Fringe Cost as % of Total Personnel Cost: 15.86%
  
7. **Fringe Benefits:**  
The following shows if this agency pays for health / dental / life and/or retirement benefits:  
Health / Dental / Life: Yes  
Retirement: Yes
  
8. **Child Travel:**  
Most agencies have child travel costs or less than \$3 per child per day. If the costs for this agency are higher than that, perhaps staff should check into alternative modes of transportation:  
Child Travel Costs: (\$308.30)  
Child Travel Cost Per Child Per Day: (\$0.01)
  
9. **Out-of-Town Staff Travel:**  
Most agencies have out-of-town staff travel costs between \$60 and \$65 per child. If the costs for this agency are higher, check that they are justified:  
Out-of-Town Staff Travel Cost: \$6,166.00  
Out-of-Town Staff Travel Cost Per Child: \$31.95
  
10. **Food and Nutrition:**  
Most agencies spend less than \$2.50 per child per day for food and nutrition costs in addition to USDA funds. If this agency spends more, check

# GABI - Detail Report

**Grant / Delegate No:** 06CH5416 / 000      **Agency Name:** Denton ISD Head Start  
**Program Type:** Head Start      **Application Type:** Basic      **State:** TX      **Fiscal Year:** 2013      **Budget Period:** 07/01/2013 to 06/30/2014

## Summary Items

that the agency is making full use of USDA funds:

Food and Nutrition Cost (from Budget):	\$34,163.52
Food and Nutrition Cost Per Child Per Day:	\$0.98

### 11. Content Area Experts:

Agency has content area experts for the following functions:

Education:	Yes
Health:	Yes
Nutrition:	Yes
Family and Community Partnerships:	Yes
Disability Services:	Yes

### 12. Case Loads:

The national average for Family Workers' case loads is 47. For Home Visitors, case loads are typically between 8 and 10:

Family and Community Partnership Staff Case Load:	48.25
Home Visitor Case Load:	0.00

### 13. USDA Funding:

USDA should pay for at least 80% of cooks, children's food, and food supply costs. For this agency:

USDA Funding and Food and Nutrition Cost:	\$156,657.52
USDA Funding as a percentage of above:	78.19%

**GABI - Detail Report**

**Grant / Delegate No:** 06CH5416 / 000  
**Program Type:** Head Start

**Agency Name:** Denton ISD Head Start  
**Application Type:** Basic

**State:** TX **Fiscal Year:** 2013 **Budget Period:** 07/01/2013 to 06/30/2014

**Summary Items**

The following budget line items show administrative costs:

**PERSONNEL: Other Personnel**

Description	Admin Costs	Number of Staff	Admin Costs (% Total Budget)
19 Maintenance Personnel	\$2,014.75	3.00	0.13%

**FRINGE BENEFITS**

Description	Admin Costs	Number of Staff	Admin Costs (% Total Budget)
1 Social Security (FICA), State Disability, Unemployment (FUTA), Worker's Compensation, State Unemployment Insurance (SUI)	\$28.87	0.00	0.00%
2 Health / Dental / Life Insurance	\$110.87	0.00	0.01%
3 Retirement	\$141.42	0.00	0.01%
4 Stipend	\$29.75	0.00	0.00%

**TRAVEL**

Description	Admin Costs	Number of Staff	Admin Costs (% Total Budget)
1 Staff Out-Of-Town Travel	\$308.30	0.00	0.02%

**SUPPLIES**

Description	Admin Costs	Number of Staff	Admin Costs (% Total Budget)
1 Office Supplies	\$32,121.00	0.00	2.00%

**OTHER**

Description	Admin Costs	Number of Staff	Admin Costs (% Total Budget)
1 Depreciation / Use Allowance	\$4,464.35	0.00	0.28%
4 Utilities, Telephone	\$2,796.05	0.00	0.17%
5 Building and Child Liability Insurance	\$39.10	0.00	0.00%
6 Building Maintenance / Repair and Other Occupancy	\$477.50	0.00	0.03%

<b>SUMMARY ITEM TOTAL</b>	<b>\$42,531.97</b>	<b>3.00</b>	<b>2.65%</b>
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# GABI LINE ITEM REPORT

## GABI - Grant Application Report

**Grant / Delegate No:** 06CH5416 / 000  
**Program Type:** Head Start

**Agency Name:** Denton ISD Head Start  
**Application Type:** Basic

**State:** TX **Fiscal Year:** 2013 **Budget Period:** 07/01/2013 to 06/30/2014

### Enrollment

Center-based (CB):	193	Combination Program (CO):	0	Family Child Care (FCC):	0	Pregnant Women (PW):	0
Home-based (HB):	0	Locally Designed Program (LD):	0	Total Child Enrollment:	193	Total Funded Enrollment:	193

### Program Schedule

Program Option	2. Funded child enrollment	3a. Number of classes / groups / family child care settings	3b. Double session?	4. Number of hours of classes / groups / FCC settings per child, per day	5. Number of days of classes / groups / FCC settings per child, per week	6. Number of days of classes / groups / FCC settings per child, per year	7. Number of home visits per child, per year	8. Number of hours per home visit	9. Number of home visits per child, per year (HB only)	10. Number of hours per home visit (HB only)	11. Number of hours per home-based socialization experience (HB only)	12. Number of home-based socialization experiences per child, per year (HB only)
Center-based	193	12	No	6	5	180	2	1	0	0	0	0

**GABI - Grant Application Report**

**Grant / Delegate No:** 06CH5416 / 000      **Agency Name:** Denton ISD Head Start  
**Program Type:** Head Start      **Application Type:** Basic      **State:** TX      **Fiscal Year:** 2013      **Budget Period:** 07/01/2013 to 06/30/2014

**Line Item Budget**

**PERSONNEL: Child Health and Developmental Services Personnel**

Line Item Description	Cost for Program Operation	Cost for Training and Technical Assistance	Non-Federal Share (Cash and in-kind)	Number of Employees
1 Program Managers and Content Area Experts	\$55,814	\$0	\$0	1.00
2 Teachers / Infant Toddler Teachers	\$607,761	\$0	\$0	12.00
5 Teacher Aides and Other Education Personnel	\$230,724	\$0	\$0	12.00
6 Health / Mental Health Services Personnel	\$0	\$0	\$47,168	4.00
7 Disabilities Services Personnel	\$0	\$0	\$23,038	1.00
9 Child Services Other	\$20,696	\$0	\$0	1.00
<b>PERSONNEL: Child Health and Developmental Services Personnel Sub-Total</b>	<b>\$914,995</b>	<b>\$0</b>	<b>\$70,206</b>	<b>31.00</b>

**PERSONNEL: Family and Community Partnerships Personnel**

Line Item Description	Cost for Program Operation	Cost for Training and Technical Assistance	Non-Federal Share (Cash and in-kind)	Number of Employees
10 Program Managers and Content Area Experts	\$0	\$0	\$0	0.00
11 Social Services/Parent Involvement	\$120,524	\$0	\$0	4.00
<b>PERSONNEL: Family and Community Partnerships Personnel Sub-Total</b>	<b>\$120,524</b>	<b>\$0</b>	<b>\$0</b>	<b>4.00</b>

**PERSONNEL: Program Design and Management Personnel**

Line Item Description	Cost for Program Operation	Cost for Training and Technical Assistance	Non-Federal Share (Cash and in-kind)	Number of Employees
18 Other Administrative Personnel	\$0	\$0	\$0	0.00
<b>PERSONNEL: Program Design and Management Personnel Sub-Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00</b>

**PERSONNEL: Other Personnel**

Line Item Description	Cost for Program Operation	Cost for Training and Technical Assistance	Non-Federal Share (Cash and in-kind)	Number of Employees
19 Maintenance Personnel	\$0	\$0	\$40,295	3.00
21 Computer Tech	\$0	\$0	\$7,337	1.00
<b>PERSONNEL: Other Personnel Sub-Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,632</b>	<b>4.00</b>
<b>PERSONNEL Total</b>	<b>\$1,035,519</b>	<b>\$0</b>	<b>\$117,838</b>	<b>39.00</b>

**FRINGE BENEFITS**

Line Item Description	Cost for Program Operation	Cost for Training and Technical Assistance	Non-Federal Share (Cash and in-kind)	Number of Employees
1 Social Security (FICA), State Disability, Unemployment (FUTA), Worker's Compensation, State Unemployment Insurance (SUI)	\$16,982	\$0	\$0	0.00

**GABI - Grant Application Report**

**Grant / Delegate No:** 06CH5416 / 000      **Agency Name:** Denton ISD Head Start  
**Program Type:** Head Start      **Application Type:** Basic      **State:** TX **Fiscal Year:** 2013 **Budget Period:** 07/01/2013 to 06/30/2014

**Line Item Budget**

Line Item Description		Cost for Program Operation	Cost for Training and Technical Assistance	Non-Federal Share (Cash and in-kind)	Number of Employees
2	Health / Dental / Life Insurance	\$65,220	\$0	\$0	0.00
3	Retirement	\$83,191	\$0	\$0	0.00
4	Stipend	\$17,500	\$0	\$0	0.00
<b>FRINGE BENEFITS Total</b>		<b>\$182,893</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00</b>

**TRAVEL**

Line Item Description		Cost for Program Operation	Cost for Training and Technical Assistance	Non-Federal Share (Cash and in-kind)	Number of Employees
1	Staff Out-Of-Town Travel	\$0	\$6,166	\$0	0.00
<b>TRAVEL Total</b>		<b>\$0</b>	<b>\$6,166</b>	<b>\$0</b>	<b>0.00</b>

**SUPPLIES**

Line Item Description		Cost for Program Operation	Cost for Training and Technical Assistance	Non-Federal Share (Cash and in-kind)	Number of Employees
1	Office Supplies	\$6,083	\$0	\$26,038	0.00
3	Food Services Supplies	\$12,000	\$0	\$0	0.00
4	Other Supplies	\$0	\$0	\$0	0.00
<b>SUPPLIES Total</b>		<b>\$18,083</b>	<b>\$0</b>	<b>\$26,038</b>	<b>0.00</b>

**OTHER**

Line Item Description		Cost for Program Operation	Cost for Training and Technical Assistance	Non-Federal Share (Cash and in-kind)	Number of Employees
1	Depreciation / Use Allowance	\$0	\$0	\$89,287	0.00
4	Utilities, Telephone	\$0	\$0	\$55,921	0.00
5	Building and Child Liability Insurance	\$782	\$0	\$0	0.00
6	Building Maintenance / Repair and Other Occupancy	\$0	\$0	\$9,550	0.00
11	Volunteers	\$0	\$0	\$20,124	0.00
12	Substitutes (if not paid benefits)	\$25,000	\$0	\$0	0.00
16	Training or Staff Development	\$0	\$15,000	\$2,102	0.00
<b>OTHER Total</b>		<b>\$25,782</b>	<b>\$15,000</b>	<b>\$176,984</b>	<b>0.00</b>

**DIRECT COSTS**

		Cost for Program Operation	Cost for Training and Technical Assistance	Non-Federal Share (Cash and in-kind)	Number of Employees
<b>DIRECT COSTS Total</b>		<b>\$1,262,277</b>	<b>\$21,166</b>	<b>\$320,860</b>	<b>39.00</b>
		Cost for Program Operation	Cost for Training and Technical Assistance	Non-Federal Share (Cash and in-kind)	Number of Employees

# GABI - Grant Application Report

**Grant / Delegate No:** 06CH5416 / 000  
**Program Type:** Head Start

**Agency Name:** Denton ISD Head Start  
**Application Type:** Basic

**State:** TX **Fiscal Year:** 2013 **Budget Period:** 07/01/2013 to 06/30/2014

## Line Item Budget

<b>Line Item Budget Total</b>	<b>\$1,262,277</b>	<b>\$21,166</b>	<b>\$320,860</b>	<b>39.00</b>
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## GABI - Grant Application Report

**Grant / Delegate No:** 06CH5416 / 000  
**Program Type:** Head Start

**Agency Name:** Denton ISD Head Start  
**Application Type:** Basic

**State:** TX **Fiscal Year:** 2013 **Budget Period:** 07/01/2013 to 06/30/2014

### Other Funding Sources

#### FEDERAL FUNDING

1. Federal Child Development and Child Care Funds		\$0
2. USDA Funds for Nutrition Services		\$122,494
3. Other Federal Funding	( )	\$0

#### STATE FUNDING

4. State Preschool Programs		\$0
5. Other State Funding	( )	\$0

#### LOCAL FUNDING

6. School District Funding		\$0
7. Other Local Government Funding	( )	\$0

#### OTHER FUNDING

8. Tribal Government Funding		\$0
9. Fundraising Activities		\$0
10. Other	( )	\$0

**Total:** \$122,494



## GABI - Grant Application Report

**Grant / Delegate No:** 06CH5416 / 000     
 **Agency Name:** Denton ISD Head Start  
**Program Type:** Head Start     
 **Application Type:** Basic     
 **State:** TX     
**Fiscal Year:** 2013     
**Budget Period:** 07/01/2013 to 06/30/2014

### Uploaded Documents

Document Type	Document Name
SF424A: Budget Information - Non-Construction Programs	SF424A.pdf
SF424B: Assurances - Non-Construction Programs	SF424B Assurances with Signature.pdf
Additional Document	Risk Management Plan.pdf
Additional Document	06CH5416 - FY13 - Long Range School Readiness Goals and Objectives.pdf
Additional Application Document	Board President signature page grants management letter.pdf
Additional Application Document	06CH5416 -FY13- Key Personnel Worksheet.pdf
Additional Application Document	06CH5416 -FY13- In-Kind .pdf
Additional Policy Council Document	Policy Council Minutes Grant Approval.pdf
Additional Document	Proposed enrollment levels.pdf
Results of Self-Assessment and Improvement Plan	06CH5416 - FY13 - Self Assessment and Program Improvement Plan.pdf
SF424: Application for Federal Assistance	SF-424 with signature.pdf
Employee Compensation Cap Compliance Assurance	06CH5416 - FY13-Employee Compensation Cap.pdf
Additional Document	06CH5416 - FY13 - School Readiness Goals.pdf
Policy Council Statements	Policy Council permission to file.pdf
Additional Application Document	Director signature page grants management letter.pdf
Training and Technical Assistance Plan	06CH5416 - FY13 -TTA PLAN.pdf
Additional Document	06CH5416 - FY13- USDA Report.pdf
Additional Document	06CH5416 - FY13 - Program Narritive.pdf
Additional Application Document	FGL 06CH5416 - FY13 Application Letter.pdf
Application and Budget Justification	06CH5416 -FY13- Budget Justification.pdf
Indirect Cost Negotiated Agreement	06CH5416 -FY13- Indirect Cost Rates Effective July 1.pdf

	Line Item Description	Admin %	Education %	Health %	Nutrition %	FC Partner %	Disabilities %	Transportation %	Occupancy %	Other %	Total %
<b>Personnel: Child Health and Developmental Services Personnel</b>											
1	Program Managers and Content Area Experts	0.00%	25.00%	25.00%	25.00%	0.00%	25.00%	0.00%	0.00%	0.00%	100%
2	Teachers / Infant Toddler Teachers	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100%
3	Family Child Care Personnel	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
4	Home Visitors	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
5	Teacher Aides and Other Education Personnel	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100%
6	Health / Mental Health Services Personnel	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100%
7	Disabilities Services Personnel	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	100%
8	Nutrition Services Personnel	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
9	Child Services Other	0.00%	25.00%	25.00%	25.00%	0.00%	25.00%	0.00%	0.00%	0.00%	100%
<b>Personnel: Family and Community Partnerships Personnel</b>											
10	Program Managers and Content Area Experts	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
11	Social Services/Parent Involvement	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100%
<b>Personnel: Program Design and Management Personnel</b>											
12	Executive Director / Other Supervisor of HS Director	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
13	Head Start / Early Head Start Director	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
14	Managers	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
15	Staff Development	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
16	Clerical Personnel	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
17	Fiscal Personnel	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
18	Other Administrative Personnel	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
<b>Personnel: Other Personnel</b>											
19	Maintenance Personnel	5.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	95.00%	0.00%	100%
20	Transportation Personnel	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
21	Computer Tech	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	100%
<b>Fringe Benefits</b>											
1	Social Security (FICA), State Disability, Unemployment (FUTA), Worker's Compensation, State Unemployment Insurance (SUI)	0.17%	74.36%	5.75%	1.66%	10.45%	3.66%	0.00%	3.32%	0.64%	100%
2	Health / Dental / Life Insurance	0.17%	74.36%	5.75%	1.66%	10.45%	3.66%	0.00%	3.32%	0.64%	100%
3	Retirement	0.17%	74.36%	5.75%	1.66%	10.45%	3.66%	0.00%	3.32%	0.64%	100%
4	Stipend	0.17%	74.36%	5.75%	1.66%	10.45%	3.66%	0.00%	3.32%	0.64%	100%
<b>Travel</b>											
1	Staff Out-Of-Town Travel	5.00%	0.00%	0.00%	0.00%	0.00%	0.00%	95.00%	0.00%	0.00%	100%
<b>Equipment</b>											
1	Office Equipment	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
2	Classroom / Outdoor / Home-based / FCC	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
3	Vehicle Purchase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
4	Other Equipment	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
<b>Supplies</b>											
1	Office Supplies	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100%
2	Child and Family Services Supplies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%

	Line Item Description	Admin %	Education %	Health %	Nutrition %	FC Partner %	Disabilities %	Transportation %	Occupancy %	Other %	Total %
3	Food Services Supplies	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100%
4	Other Supplies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
<b>Contractual</b>											
1	Administrative Services (e.g., Legal, Accounting)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
2	Health / Disabilities Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
3	Food Service	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
4	Child Transportation Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
5	Training and Technical Assistance	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
6	Family Child Care	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
7	Delegate Agency Costs	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
8	Other Contracts	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
<b>Construction</b>											
1	New Construction	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
2	Major Renovation	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
3	Acquisition of Buildings / Modular Units	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
<b>Other</b>											
1	Depreciation / Use Allowance	5.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	95.00%	0.00%	100%
2	Rent	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
3	Mortgage	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
4	Utilities, Telephone	5.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	95.00%	0.00%	100%
5	Building and Child Liability Insurance	5.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	95.00%	0.00%	100%
6	Building Maintenance / Repair and Other Occupancy	5.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	95.00%	0.00%	100%
7	Incidental Alterations / Renovations	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
8	Local Travel	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
9	Nutrition Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
10	Child Services Consultants	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
11	Volunteers	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100%
12	Substitutes (if not paid benefits)	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100%
13	Parent Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
14	Accounting and Legal Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
15	Publications / Advertising / Printing	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
16	Training or Staff Development	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100%
17	Other	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
<b>Indirect Costs</b>											
1	Indirect Costs	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%

**KEY  
PERSONNEL  
WORKSHEET**

# Key Personnel Worksheet

<b>Title</b>	<b>Salary</b>	<b>Sources</b>
Executive Director	\$228,000.00	Denton ISD General Operating Fund
Head Start Director	\$81,200.00	Denton ISD General Operating Fund
Fiscal Director	\$ 125,494.00	Denton ISD General Operating Fund

# EMPLOYEE COMPENSATION CAP

# Employee Compensation Cap

## Payrolls for 2013-14

There are a total of thirty (30) positions funded by the Denton ISD Head Start Program. Twenty-four (24) of those positions are classroom teachers and teacher aides, one (1) Social Worker, one (1) Education Specialist, one (1) Classroom floater aide, one (1) Office Aide one (1) Parent Trainer, and one (1) child services aide.

There are no salaries for the director or key personnel paid for by Head Start. These salaries are paid for entirely by the Denton Independent School District. Please note that no salary exceeds the \$179,700 limit.

All positions are full time and all positions are 100% paid by Head Start. Please note the salaries below exclude health, medical, life insurance, retirement, etc.

Position	Salary		Position	Salary		Position	Salary
Teacher 1	\$51,500.00		Teacher Aide 1	\$18,710.40		Social Worker	\$53,463.11
Teacher 2	\$49,898.52		Teacher Aide 2	\$23,134.56		Classroom Floater Aide	\$21,096.72
Teacher 3	\$49,898.52		Teacher Aide 3	\$16,349.88		Office Aide	\$20,696.40
Teacher 4	\$52,220.28		Teacher Aide 4	\$17,049.96		Parent Trainer	\$24,097.32
Teacher 5	\$49,797.84		Teacher Aide 5	\$17,364.72		Education Specialist	\$55,813.53
Teacher 6	\$49,797.84		Teacher Aide 6	\$21,489.84		Child Services Aide	\$21,866.64
Teacher 7	\$49,592.40		Teacher Aide 7	\$22,599.96			
Teacher 8	\$49,797.84		Teacher Aide 8	\$17,173.32			
Teacher 9	\$51,346.20		Teacher Aide 9	\$17,049.96			
Teacher 10	\$50,003.16		Teacher Aide 10	\$23,355.96			
Teacher 11	\$51,626.16		Teacher Aide 11	\$17,748.72			
Teacher 12	\$52,281.84		Teacher Aide 12	\$18,696.72			



## Payroll Projection for Year 2013-2014

Name	%	Func	Degree Level /Years	Medicare 6141	TRS 6146	Insurance 6142	Step Increase	Salary 6119/6129	Stipend 6117/6127	Stipend 6139	Workers Comp 6143	Total
Teacher Aide 1	100%	11		\$ 252.12	\$ 1,478.12	\$ 2,832.00	\$ -	\$ 18,710.40			\$ 48.60	\$ 23,321.24
Teacher Aide 2	100%	11		\$ 283.44	\$ 1,827.63	\$ 2,832.00	\$ -	\$ 23,134.56			\$ 60.12	\$ 28,137.75
Teacher Aide 3	100%	11		\$ 237.12	\$ 1,291.64	\$ 12.00	\$ -	\$ 16,349.88			\$ 42.48	\$ 17,933.12
Teacher 1	100%	11	n/a	\$ 805.32	\$ 4,068.50	\$ 2,832.00	\$ -	\$ 51,500.00	\$ -	\$ -	\$ 144.48	\$ 59,350.30
Teacher Aide 4	100%	11		\$ 221.88	\$ 1,346.95	\$ 2,832.00	\$ -	\$ 17,049.96			\$ 44.28	\$ 21,495.07
Teacher Aide 5	100%	11		\$ 251.76	\$ 1,371.81	\$ 12.00	\$ -	\$ 17,364.72			\$ 45.12	\$ 19,045.41
Teacher 2	100%	11	1/7	\$ 698.16	\$ 3,941.98	\$ 2,832.00	\$ 101.76	\$ 49,796.76			\$ 129.48	\$ 57,500.14
Teacher 3	100%	11	1/7	\$ 755.04	\$ 4,218.48	\$ 2,832.00	\$ 101.76	\$ 49,796.76	\$ 3,500.00		\$ 138.60	\$ 61,342.64
Teacher 4	100%	11	1/14	\$ 693.12	\$ 4,125.40	\$ 2,832.00	\$ 113.28	\$ 52,107.00			\$ 135.48	\$ 60,006.28
Teacher Aide 6	100%	11		\$ 311.64	\$ 1,697.70	\$ 12.00	\$ -	\$ 21,489.84			\$ 55.92	\$ 23,567.10
Teacher 5	100%	11	1/6	\$ 726.12	\$ 4,210.53	\$ 2,832.00	\$ 103.68	\$ 49,694.16	\$ 3,500.00		\$ 138.36	\$ 61,204.85
Teacher 6	100%	11	1/6	\$ 765.24	\$ 4,210.53	\$ 12.00	\$ 103.68	\$ 49,694.16	\$ 3,500.00		\$ 138.36	\$ 58,423.97
Teacher Aide 7	100%	11		\$ 265.44	\$ 1,785.40	\$ 2,832.00	\$ -	\$ 22,599.96			\$ 58.80	\$ 27,541.60
Teacher Aide 8	100%	11		\$ 231.12	\$ 1,356.69	\$ 2,832.00	\$ -	\$ 17,173.32			\$ 44.64	\$ 21,637.77
Teacher Aide 9	100%	11		\$ 228.84	\$ 1,346.95	\$ 2,832.00	\$ -	\$ 17,049.96			\$ 44.28	\$ 21,502.03
Teacher 7	100%	11	1/4	\$ 660.24	\$ 3,917.80	\$ 2,832.00	\$ 103.68	\$ 49,488.72			\$ 128.64	\$ 57,131.08
Teacher 8	100%	11	1/6	\$ 771.36	\$ 4,210.53	\$ 12.00	\$ 103.68	\$ 49,694.16	\$ 3,500.00		\$ 138.36	\$ 58,430.09
Teacher 9	100%	11	2/3	\$ 552.12	\$ 4,056.35	\$ 2,832.00	\$ 101.76	\$ 51,244.44			\$ 133.20	\$ 58,919.87
Teacher 10	100%	11	1/8	\$ 723.60	\$ 3,950.25	\$ 12.00	\$ 103.68	\$ 49,899.48			\$ 129.72	\$ 54,818.73
Teacher Aide 10	100%	11		\$ 280.68	\$ 1,845.12	\$ 2,832.00	\$ -	\$ 23,355.96			\$ 60.72	\$ 28,374.48
Teacher Aide 11	100%	11		\$ 239.40	\$ 1,402.15	\$ 2,832.00	\$ -	\$ 17,748.72			\$ 46.20	\$ 22,268.47
Teacher Aide 12	100%	11		\$ 231.96	\$ 1,477.04	\$ 2,832.00	\$ -	\$ 18,696.72			\$ 48.60	\$ 23,286.32
Teacher 11	100%	11	2/6	\$ 773.04	\$ 4,357.34	\$ 2,832.00	\$ 103.68	\$ 51,552.48	\$ 3,500.00		\$ 143.16	\$ 63,261.70
Teacher 12	100%	11	2/11	\$ 709.92	\$ 4,130.27	\$ 2,832.00	\$ 113.28	\$ 52,168.56			\$ 135.60	\$ 60,089.63
											<b>SUBS</b>	\$ 25,000.00
												<b>\$ 1,013,589.63</b>
Classroom Floater Aide	100%	23		\$ 286.68	\$ 1,666.64	\$ 2,832.00	\$ -	\$ 21,096.72			\$ 54.84	\$ 25,936.88
												<b>\$ 25,936.88</b>
Child Services Aide	100%	32		\$ 299.16	\$ 1,727.46	\$ 2,832.00	\$ -	\$ 21,866.64			\$ 56.88	\$ 26,782.14
Education Specialist	100%	32	2/13	\$ 708.72	\$ 4,409.27	\$ 2,832.00	\$ 1,601.61	\$ 54,211.92			\$ 141.00	\$ 63,904.52
Office Aide	100%	32		\$ 300.12	\$ 1,635.02	\$ 12.00	\$ -	\$ 20,696.40			\$ 53.76	\$ 22,697.30
Social Worker	100%	32	1/13	\$ 689.40	\$ 4,223.59	\$ 2,832.00	\$ 1,526.75	\$ 51,936.36			\$ 135.00	\$ 61,343.10
												<b>\$ 174,727.05</b>
Parent Trainer	100%	61		\$ 291.84	\$ 1,903.69	\$ 2,832.00	\$ -	\$ 24,097.32			\$ 62.64	\$ 29,187.49
												<b>\$ 29,187.49</b>
<b>Total</b>				<b>\$ 14,244.60</b>	<b>\$ 83,190.82</b>	<b>\$ 65,220.00</b>	<b>\$ 4,282.28</b>	<b>\$ 1,031,266.04</b>	<b>\$ 17,500.00</b>	<b>\$ -</b>	<b>\$ 2,737.32</b>	<b>\$ 1,243,441.06</b>

# BUDGET JUSTIFICATION

## Budget Justification

The Denton ISD Head Start Program is requesting refunding in the amount of \$1,283,443. The district's non-federal share is \$320,860, with a total grant amount for 2013-2014 is \$1,604,303.

Attached under a separate document is the detailed Non-Federal Resource spreadsheet (In Kind Expense for Head Start).

Ann Windle School for Young Children is under Denton Independent School District. The facility is located at 901 Audra Lane, Denton, TX, 76209. The facility portion of the Non-Federal Resource is calculated on the building percentage basis, located at the top of the spreadsheet, which is 66.6%. Facility resources from Denton ISD are \$194,677.

The personnel included in the Non-Federal Resource are calculated on the per student basis, located at the top of the spreadsheet, which is 65.65%. Personnel resources from Denton ISD are \$224,853.

Volunteer hours are calculated in the amount of \$12.50 per hour for assistance in the classroom and to the teachers to prepare lesson materials. Volunteer resources are \$20,124.

The refunding amount of \$1,283,443 is divided into three categories. These are payroll, supplies, and T/TA.

The payroll is broken down into three areas. These are salaries, fringes, and substitutes pay. As one will note from the earlier SF424A form, the amounts requested for this category are \$1,035,519, \$182,893, and \$25,000 respectively. This is a total of \$1,243,412 or approximately 98.5% of the total federal funds requested. These funds are to be used to pay the salaries for thirty (30) Head Start personnel. These personnel include one (1) education specialist, twelve (12) teachers, twelve (12) teacher aides, one (1) social worker, one (1) parent trainer, one (1) classroom floater aide, one (1) child services aide and one (1) office aide. See Employee Compensation Cap section of this grant for a complete list of Head Start salaries paid by federal funds. It may be noted that the Directory's salary and salaries of key personnel are not funded by Head Start. These personnel are paid entirely by Denton ISD.

The total amount of funds requested for the supplies category is \$6,083. These funds are to be spent for classroom materials, children's activities, computers and printers, children's books, testing materials, etc., the campus budget will supplement the Head Start budget for supplies.

The total amount of funds requested for the T/TA category is \$21,166. This total includes \$6,100 to be used for travel. These funds are to be spent as outlined below.

Amount Estimated	Fund Source	Type-Training	Location	Consultant/Staff	Materials	University	Local Travel
4816.00	HS	Regional HS Conference	TBD	Staff	N	N	Y
2,000.00	HS	School Readiness	AWSYC	Consultant	N	N	N
500.00	HS	Nutrition/Oral Health/Safety	AWSYC	Staff	Y-Toothbrush/ Toothpaste	N	N
1,000.00	HS	Policy Council/Program Monitoring	AWSYC	Consultant	N	N	N
700.00	HS	Classroom Behavior Management	AWSYC	Consultant	Y	N	N
7,400.00	HS	NHSA	TBD	Consultant	N	N	Out of State
2,450.00	HS	ERSEA Training	HS University	Staff	Y	Y	Y
500.00	HS	Trends is Social Services	HS University	Staff	Y	Y	Y
500.00	HS	Dial 4	AWSYC	Staff	Y	N	N
500.00	HS	Webinars	AWSYC	Staff	N	N	N
800.00	HS	SALSA	AWSYC	Staff	N	N	N
21,166.00	HS	Training Direct to Head Start					

**Utilities** in the amount of \$55,921, is proposed for Ann WIndle School for Young Children, 901 Audra Lane, Denton, TX 76209.

**Building Depreciation** in the amount of \$89,287. Ann WIndle School for Young Children, 901 Audra Lane, Denton, TX 76209, was built in 2001 with a lifespan of 40 years on the depreciation schedule. The total annual depreciation on the facility is \$133,930 allowed until 2041. However, this amount is adjusted based on the number of Head Start classrooms. Currently 12 of the 18 classrooms in the building are used for Head Start. The adjusted annual depreciation amount is \$89,287.00.

**Building Maintenance/Repair and Other Occupancy** in the amount of \$9,550.00. Ann WIndle School for Young Children, 901 Audra Lane, Denton, TX 76209 has had miscellaneous repairs including roof and heating/cooling system repair. DISD supplements this amount .

**Volunteer Hours** Through February of this year, the volunteer hours for Ann WIndle School for Young Children, 901 Audra Lane, Denton, TX 76209, totaled 14,158. Calculated in the amount of \$12.50 per hour, that totals \$176,977.13, of which \$20,124.00 (1,609.92) hours was used for In Kind. We have approximately 230 volunteers that help with classroom preparation, classroom volunteers, Policy Council meetings (10 monthly meetings, 2 hours each, 20 volunteers), Parent Committee meetings (10 monthly meetings, 2 hours each, 15 volunteers), Board Members (10 monthly meetings, 2 hours each, 1-2 volunteers) and community members.

The total amount of this grant funded by the Denton ISD Head Start Program is \$320,860.00. The program will provide this amount in the form of in-kind services.

# IN KIND REPORT

# Ann Windle School for Young Children

901 Audra Lane

Denton, Texas 76209

## Denton I S D In-Kind Expense for Head Start 2012-2013

Head Start Students	193	65.65%
PPCD & Pre K students	101	34.35%
Total Ann Windle Students	294	100.00%
Head Start classrooms	12	66.67%
"other" classrooms	6	33.33%
Total classrooms	18	100.00%

Type of Expense	Ann Windle Annual Cost paid by DISD (actual)	Head Start Program Cost paid by DISD
Denton Municipal Utilities-electric, water, waste	83,881	55,921
Tru Green Lawn Service	13,761	9,174
Building depreciation	133,930	89,287
Custodial Service	60,443	40,295
<b>Facility cost</b> (classroom %)	<b>292,015</b>	<b>194,677</b>
Teacher	182,156	53,799
Administration-Program Director, Adm Asst, reception	142,447	93,511
Registered Nurse	54,995	36,102
Diagnostician (Total 83 students served with 23 HS served)	83,140	23,038
Computer technician	11,176	7,337
Spec Ed staff-see spec ed time spreadsheet for detail	335,857	11,066
<b>DISD Staff Salary cost</b> (student % except spec ed)	<b>809,771</b>	<b>224,853</b>
Classroom-supplies, printshop	58,148	38,172
Campus Administration-supplies, copiers, postage, printshop	6,392	4,196
Staff Development	3,202	2,102
Other operating-snacks, mileage, buses	9,354	6,141
<b>Other cost</b>	<b>77,096</b>	<b>50,611</b>
<b>Total Public In-Kind</b> (Denton ISD Local funds)	<b>1,178,882</b>	<b>470,140</b>
<b>Total Private In-Kind</b> (21,257.36 Volunteer hours @ \$12.50 per hour)	<b>375,417</b>	<b>265,717</b>
<b>Grand Total In-Kind</b>	<b>1,554,299</b>	<b>735,857</b>

**Indirect costs-**

*DISD Central Services staff assistance not included in above dollars:*

*Child Nutrition, Human Resources, Payroll, Purchasing, Accounts Payable, Grant Accountant, PDC Staff Development, Bilingual Services, Counseling Services*

USDA FUNDS FOR NUTRITION SERVICES 2012-2013

<b>Month</b>	<b>Amount</b>
*Sept	12,215.01
Oct	17,959.31
Nov	13,715.34
Dec	11,618.60
Jan	12,544.07
total	<u>68,052.33</u>
Monthly Avg	13,610.47
Year to Date	68,052.33
Plus 4 months averaged	<u>54,441.88</u>
<b>Projected 2012-2013</b>	<b><u>122,494.21</u></b>

\*Child nutrition did not keep track of numbers until Sept 7



# PROGRAM NARRATIVE

## **PROGRAM NARRATIVE**

### ***Background and Need***

The Denton Independent School District (DISD) Head Start Program is located at the Ann Windle School for Young Children (AWSYC). The school address is 901 Audra Lane in Denton, TX. The school is named after the late Dr. Ann Windle. Dr. Windle was a member of the Denton ISD Board of Trustees and was instrumental in early childhood education not only in Denton, but also across the state of Texas. She also served on the Region 6 Head Start monitoring teams that evaluated Head Start Programs.

The program design is center-based and there is only one site. The center serves children and families not only in Head Start but also Pre-Kindergarten, Special Education and Deaf Education. Approximately one-third of the Head Start children are bilingual. Each of the current twelve (12) Head Start classrooms is staffed by a Texas Education Agency certified teacher.

The Head Start program in Denton has grown rapidly from serving 40 children and families in 1990 to 150 children and families in 1997-98. It successfully maintained that level of enrollment through the 2000-01 school year. In the 2001-02 school year expansion funding allowed for two additional classes and the program to increase services to 175 children and their families. Expansion was possible because of moving the program into the newly constructed ASWYC. In the 2002-03 a bilingual expansion class was added to bring the total funded enrollment level to 193.

The DISD Head Start Program is a quality program for children. The school also meets all the high standards of the Texas Education Agency and the Southern Association of Schools.

The DISD service area covers approximately 180 square miles. This area far exceeds the city limits. There have been no significant changes in this service area. The AWSYC is located approximately in the middle of both the school district and the target area.

There continues to be a great need for the DISD program area for refunding for the 2013-14 school year. A review of the Community Assessment shows the program serves only 28.3% of the potentially eligible children. We are currently in year 3 of the application cycle. A review of our community assessment was conducted with no significant changes to note.

Currently there are over one hundred eighty-eight (188) children on the DISD's Head Start Program priority list. This combined with the Community Assessment review points to a strong need for a Head Start program. The program is requesting refunding for the 2013-14 school year in the amount of \$1,283,443.

## ***Goal***

The goal of the DISD Head Start Program is “to bring about a greater degree of family autonomy in order to promote self-concept and social competence in preschool children.”

## ***Mission***

The mission of the DISD head Start Program is to provide a comprehensive and integrated system for delivering services to families and children in such a way that:

- Enhances children’s growth and development
- Strengthens families as the primary nurturers of their children
- Provides children with educational, health, and nutritional services
- Links children and families to needed community services, and
- Ensures well managed programs that involve parents in decision making

So that it brings about a greater degree of family autonomy so as to promote self-concept and social competence in preschool children.

## ***Major Components***

There are three (3) major components of the DISD Head Start Program. These are (1) Early Childhood Development and Health Services, (2) Family and Community Partnerships, and (3) Program Management and Design.

# TRAINING *and* TECHNICAL ASSISTANCE PLAN

<b>Grantee: 06CH5416 - FY13</b>	<b>T/TA SPECIALIST</b>
Denton Independent School District	Ruth Doocy

**General Information**

<b>Mailing Address:</b>	PO Box 2387 Denton, TX 76202-2378	<b>Main Contact</b>	Sacha Harden
		<b>Title</b>	Education Specialist
<b>Office Number</b>	940-369-3901	<b>Main Contact Email</b>	<a href="mailto:sharden@dentonisd.org">sharden@dentonisd.org</a>
<b>Fax Number</b>	940-369-4930	<b>T/TA Specialist Office Number</b>	972-342-0925

<p><b>Overall Vision for Growth:</b> The vision for the Denton ISD Head Start program is School Readiness-growth in children so they can be successful in elementary school, growth for parents so they can be successful contributing to the community, and growth for staff so they can do the best possible job in helping families become more successful.</p>	<p><b>Resources Available:</b> Local doctors and dentists (immunizations and screenings) Texas Woman’s University Health Department Denton Independent School District University of North TX Texas A &amp; M Agrilife Extension Friends of the Family</p>
<p><b>Strengths:</b> Early Childhood Educational Diagnostician on campus full-time RN on campus full time All teachers have early childhood background Implementation of program incorporating School Readiness Goals, Head Start Child Development and Early Learning Framework, and 2008 Revised Texas Prekindergarten Guidelines</p>	<p><b>Growth areas to be addressed:</b> Program Design and Management/Ongoing Monitoring and Communication Education and Early Childhood Development/Disabilities School Readiness (Parent Family Community Engagement, Social Services, Health, Education, Program Design) Ongoing professional development to be addressed: see ongoing training</p>

Head Start 06CH5416 - FY13

ACTION PLAN

Growth Area or Ongoing Professional Development Identified	Performance Standards to be addressed	Additional information gathered	Outcomes
Program Design and Management	PDM 1304.51 Management Systems and Procedures	In December 2012, the director retired and a new director was hired.	1. Stronger Awareness of inter-related on-going monitoring systems, especially for new staff
Education and Early Childhood Development	1304.21 Education and Early Childhood Development	Denton ISD has added a Prekindergarten Instructional Coach to help mentor teachers and facilitate professional development.	1. Teaching teams become efficient in collecting and analyzing data to individualize instruction 2. CLASS Instructional Support
School Readiness	1307.3	Emphasis of OHS is the integration of School Readiness Outcomes (SROs) throughout program components	1. School Readiness goals are implemented in Education, Parent Family Engagement, and Health

**ONE YEAR IMPLEMENTATION PLAN**

Content Area	Outcomes	Strategies	Person(s) Respons	Resources Needed	Est. Cost	Timetable	Evaluation
Program Design and Management	1. Stronger Awareness of inter-related on-going monitoring systems, especially for new staff	1. Prioritize level of expectations for content specifics related to timeline of program operations. 2. Emphasize the importance of developing these ongoing monitoring procedures	Director Program Team	Head Start Service Plans  Written Plans and Checklist		Weekly Program Team Meetings	Sign In Sheets  Program Self Assessment Results
Education and Early Childhood Development	1. Teaching teams become efficient in collecting and analyzing data to individualize instruction 2. CLASS Instructional Support	1. Review purpose and intent of IDPs/IDs for planning and implementing individualized instruction. 2. More focused teacher planning 3. Review DIAL-4 4. Use bi-monthly meetings for trainings on Guidelines, Framework, CLASS, DAP, webinars, and NCQTL presentations	Education Specialist	TX PKG/ECO  HS CDELF  ECLKC		August 2013 and Bi-monthly meetings	Agendas Sign In Sheets Professional Development Plans Porfolios Ongoing Monitoring Teacher Feedback
School Readiness	1. School Readiness goals are implemented in Education, Parent Family Engagement, and Health	1. Program Team will collaborate with TTA Specialist to ensure program is meeting OHS requirements	Head Start Director, PFCE, Social Services,	Framework Written Plans ECKLC		August 2013 and Program Team Meetings  Parent Trainings	Agendas Sign In Sheets Parent Surveys

**ONGOING TRAINING**

Training Topic	Content Area and Performance Standard	Frequency	Provider	Estimated Cost	Responsible Person(s)
Enrollment Procedures	ERSEA/Health/Disabilities/PFCE/ Education/Mental Health/PDM	Weekly	Director/Program Team	In Kind	Program Team
Timelines and File Reviews	ERSEA/Health/Disabilities/PFCE/ Education/Mental Health/PDM	Weekly	Director/Program Team	In Kind	Program Team
Data Analysis	ERSEA/Health/Disabilities/PFCE/ Education/Mental Health/PDM	Weekly	Director/Program Team	In Kind	Program Team
Updating Written Plans	ERSEA/Health/Disabilities/PFCE/ Education/Mental Health/PDM	Weekly	Director/Program Team	In Kind	Program Team
Review Succession Plans	ERSEA/Health/Disabilities/PFCE/ Education/Mental Health/PDM	Weekly	Director/Program Team	In Kind	Program Team
School Readiness	ERSEA/Health/Disabilities/PFCE/ Education/Mental Health/PDM	Weekly	Director/Program Team	In Kind	Program Team
School Readiness	ERSEA/Health/Disabilities/PFCE/ Education/Mental Health/PDM	as needed	Director/Program Team	In Kind	All Staff
ERSEA Training	ERSEA 1305/1307	1/year	HS University	\$2,450.00	Social Service and ERSEA Specialist
ERSEA Management System	ERSEA 1305/1307	1/year	HS University	In Kind	Social Service and ERSEA Specialist
Trends in Social Services	ERSEA 1305/1307	1/year	HS University	\$500.00	Social Service and ERSEA Specialist
Regional Conference	All	1/year	OHS	\$4,816	Director
NHSA	All	1/year	OHS	7,400	Director
Parent Orientation	ERSEA/Health/Disabilities/PFCE/ Education/Mental Health/PDM	August	Director/Program Team	In Kind	All Staff
Shared Governance	Program Design Management 1304	1/year	Director/Program Team	In Kind	Policy Council Governing Body
CPR/First Aid	Child Development and Health Services 1304	1/year	Denton ISD	In Kind	All Staff
Bloodborn Pathogens/Asthma	Child Development and Health Services 1304	1/year	Denton ISD	In Kind	All Staff
Child Abuse Reporting	child Development and Health Services 1301.31	1/year	Denton ISD	In Kind	All Staff



**ONGOING TRAINING**

Training Topic	Content Area and Performance Standard	Frequency	Provider	Estimated Cost	Responsible Person(s)
Self/Community Assessments	Program Design & Management 1304.50	1/year	Director	In Kind	All Staff/Policy Council/Partners
Conscious Discipline/MAC/ Bucket Fillers/Panda Paws	School Readiness 1307 Child Mental Health 1304.24	ongoing	Director/Education Specialist	\$500.00	All Staff
OHS Webinars/Broadcast Calls	School Readiness 1307	ongoing	ECKLC Website	\$500.00	All Staff
PFCE Framework, Goals, Outcomes	Parent Family Community Engagement	ongoing	PFCE	\$500.00	All Staff
Updates on School Readiness Goals and Outcomes	School Readiness 1307	ongoing	Director/Program Team	In Kind	All Staff
Joint Transition Training	School Readiness 1307	1/year	Education Specialist, Social Specialist	\$500.00	All Staff
School Safety (emergency preparedness, bus evacuation)	1304	1/year	Director/Program Team	\$500.00	All Staff
Nutrition, Mental Health, Oral Health, Safety	Child Nutrition 1304.23	ongoing	Program Team	\$500.00	All Staff
Confidentiality	Child Health and Safety 1304.22	ongoing	Denton ISD Diagnostician	In Kind	All Staff
Safe Environments	Child Health and Safety 1304.22	ongoing	Director/Program Team	In Kind	All Staff
Standards of Conduct/BIP	Program Design & Management 1304.50	ongoing	Director Denton ISD	In Kind	All Staff
OHM Monitoring Protocol/Federal Regulations	Program Design & Management 1304.50	ongoing	Director/Program Team	In Kind	All Staff
Special Education	Disabilities	ongoing	Diagnostician	In Kind	All Staff
Professional Development Plans	1304	ongoing	Director/Education Specialist	In Kind	Teaching Teams
CLASS Instructional Support	Education and Early Childhood Development	ongoing	Director/Education Specialist	\$300.00	Teaching Teams

<b>ONGOING TRAINING</b>
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Training Topic	Content Area and Performance Standard	Frequency	Provider	Estimated Cost	Responsible Person(s)
Rtl/SEI Process and Procedures (Screener)		ongoing	Instructional Coach	In Kind	Teaching Teams
Children with disabilities and challenging behaviors (the inclusive classroom)		ongoing	Director/Education Specialist/Diagnostician	In Kind	Teaching Teams
Math/Science Webinars		ongoing	ECKLC	In Kind	Teaching Teams
Individualization (Lesson Plans, IDPS, Portfolios, Tracking)		ongoing	Education Specialist	In Kind	Teaching Teams
Technology Integration		ongoing	Education Specialist Denton ISD	In Kind	Teaching Teams
Assessment & Data Analysis (DIAL 4, SROs, Report Cards, Portfolios)		ongoing	Diagnostician	\$1,000.00	Teaching Teams
Professional Learning Communities		ongoing	Director	In Kind	Teaching Teams
CPI Refresher		ongoing	Denton ISD	In Kind	Teaching Teams
Roles of Teachers and Paras (contracts for success)		1/year	Director	In Kind	Teaching Teams
Head Start Body Start	Child Health and Safety 1304.22		Education Specialist	\$200.00	Teaching Teams
SALSA		2/year	Denton ISD	\$325.00	Teaching Teams
CLASS Video Library		ongoing	Teachstone	\$175.00	Teaching Teams
Picturing America and Hi-Five Mathematize		ongoing	Education Specialist	In Kind	Teaching Teams
Texas PK Guidelines, Texas ECO, Head Start CD ELF		ongoing	Education Specialist	\$1,000.00	Teaching Teams
DIAL 4 Refresher Training		1/year	Diagnostician	In Kind	Teaching Teams
Play Therapy	Child Mental Health 1304.24	ongoing	Mental Health/UNT	In Kind	Teaching Teams
STEP/Gifted & Talented		1/year	Denton ISD	In Kind	Teaching Teams

Head Start 06CH5416 - FY13

PERSONNEL, CONSULTANTS, AND PARTNERS CONTRIBUTION TO T/TA PLAN

NAME	STATUS WITH DISD HEAD START				TITLE	Numbers of hours spent working on the plan	Number of planned for implementation	Signature
	Employee	Partner	Consultant	Parent				
Lisa Sutton	x				Social Services/ERSEA	3	20	
Adrian Cruz	x				Family Services Asst.	3		
Julia LoSoya	x				PFCE Specialist	3	3	
Dr. J Pettigrew			x		Disabilities Specialist		30+	
Angela Hellman	x				Principal/Director	3	50	
Sacha Harden	x				Education Specialist	30	50	
Tina Stevens			x		Health Specialist	3	5	
Elena Anderson	x				Head Start co-teacher	1		
Blanca Govea	x				Head Start Teacher	1	2	
Reyna Soberanes	x				Head Start co-teacher	1		
Olga Orozco	x				Head Start Teacher	1	2	
Sally Brown			x		Instructional Coach	2	30+	
Linda Salinas	x				Head Start co-teacher	1		
Djenane Narcisse	x				Head Start Teacher	1	2	
Deaidra Knight	x				Head Start co-teacher	1		
Yazmin Vazquez	x				Head Start Teacher	1	2	
Becky Herrada	x				Head Start co-teacher	1		
Maria Cunningham	x				Head Start Teacher	1	2	
Melanie Burt	x				Head Start co-teacher	1		
Dawnea Smith	x				Head Start Teacher	1	2	
Sonia Coronado	x				Head Start co-teacher	1		
Alex Garcia	x				Head Start Teacher	1	2	
Cynthia Gamez	x				Head Start co-teacher	1		
Erika Zellers	x				Head Start Teacher	1	2	
Jackie Green	x				Head Start co-teacher	1		
Amanda Qualls	x				Head Start Teacher	1	2	
Failan Slocum	x				Head Start co-teacher	1		
Evelyn Nunez	x				Head Start Teacher	1	2	
Marie Avila	x				Head Start co-teacher	1		
Kasi Crayton	x				Head Start Teacher	1	2	



Head Start 06CH5416 - FY13

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# **RISK MANAGEMENT ACTION PLAN**



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Jonita Widmer, Director of Health Services    1307 N. Locust Street    Denton, Texas 76201

## **Procedure to Ensure Compliance with Section 1304.20 (a), (b), (c), (d), (e) and Head Start Deadlines**

### ***Section 13-4.20 (a) Determining child health status***

1. At the time of the enrollment, the parent is required to complete a health information card for each student. The RN (Campus Health Specialist) or Designee will review each student's health information.
2. After review of the health card and at a later date, the information including immunizations will be entered into the student's electronic health record (current software for EMR is SNAP). Parents are encouraged to meet with the nurse before school begins to discuss specific needs, concerns, medications or allergies.
3. The parent is required to provide the name and contact information of the student's local health care provider and dentist. If the student does not have a local medical or dental home the parent is provided with a list of providers in the area.
4. Students, not currently enrolled in CHIP or Medicaid and who may be eligible for Medicaid or Chip are provided with an application or encouraged to contact the Denton County Health Department for assistance with the application process if needed.
5. Students without a medical home and do not appear to be eligible for Medicaid or Chip are referred to the Health Department for care.
6. Parents are encouraged to inform the RN of any changes in the child's medical, dental or behavioral status.
7. Parents are notified by the RN if the student becomes delinquent on immunizations.

### ***Section 1304.20 (b) Screening for developmental, sensory and behavioral concerns***

1. Initial vision and hearing screenings will be completed during the initial Head Start registration and testing process prior to the beginning of school. If for some reason the student is not able to be screened during the registration period, the student will be screened within the Head Start guidelines. Additional certified vision and hearing screeners will be scheduled during registration to facilitate the process. The results will be recorded in the student's electronic medical record. The results will be recorded in the student's electronic medical record.
2. At the time of registration the student's health folder will be checked for completeness by the school nurse or a designee from Health Services. An individual check list of all health related components and documents required to maintain compliance will be completed. The nurse or designee will check off each required component and initial and date the item on the list. This process will allow a quick review for missing or incomplete items. Any documents that are missing or incomplete will be noted on the student's checklist. The parent will be given written notification at the time of registration of the missing or incomplete documents and a deadline date for completion. The RN at AWSYC will maintain a list of all students and the missing or incomplete documents. The nurse will follow up with the parent as needed and document the contact.
3. The checklist once completed will be placed in the student's Head Start Folder. All supporting documentation will be maintained either in the student's EMR, E-school or in the student's health folder in the Health Room.
4. The Director of Health Services will monitor the electronic medical records for documentation of screening compliance 15, and 30 days prior to the 45 day deadline. If additional assistance is needed for compliance, additional support for the campus RN will be provided.

***Section 1304.20 (c) Extended Follow up and treatment***

1. Parents are expected and encouraged to establish and maintain communication with the RN regarding the identified health needs of the child.
2. The RN will provide assistance, information or referral to the appropriate district employee or agency to assist the parent the access resources. Information and referral may include assistance and support to obtain any prescribed medications, aids or equipment for the child's medical or dental condition.
3. Fluoride supplements and topical fluoride treatments are not required or recommended as the Denton water supply has adequate fluoride levels.
4. Student medical records are reviewed at registration for the date of the most recent dental exam. Students who do not demonstrate evidence of a recent dental exam are referred for care. Parents are provided with a list of local providers including those who accept Medicaid and CHIP. The program does not recommend or endorse any provider.

***Section 1304.20 (d) Ongoing Care***

All members of the Head Start Service team are expected to be familiar with their students and recognize and identify any new or recurring medical, dental or developmental concerns. The concerns should be reported to the either the school nurse or other appropriate staff member.

Any suspected abuse or neglect will be reported to CPS within 48 hours. This meets the requirements for reporting in the state of Texas.

***Section 1304.20 (e) Involving Parents***

It is an expectation and requirement that a parent be consulted immediately when a child develops a health or developmental problem or if a problem is suspected. The RN and other Head Start service team members will work with the parent to assist in necessary testing, treatment or care.

# SELF ASSESSMENT

Denton ISD  
Head Start Program

# Self-Assessment 2013

November – December  
2012

*Policy Council approved Jan. 11, 2013*

# Self-Assessment Plan

## Executive Summary

During the period of October and November, 2012, a Self-Assessment was conducted by the Denton Independent School District Head Start Program. Administrators, staff, and parents participated in this assessment. The Program used the guide provided by Head Start in conducting this Self-Assessment. Each stage is critical and supports the program in meeting Head Start performance standards and in building programs of excellence.

The Guide is divided into four sections representing the stages of the Self-Assessment process:

- Stage 1:** Preparing
- Stage 2:** Collecting
- Stage 3:** Interpreting
- Stage 4:** Strengthening

The following is a summary of the results of strengths, weaknesses, and recommendations for each area.

The written Self-Assessment worksheets are on file.



# Head Start Self-Assessment:

Your Foundation for Building Program Excellence

## Table of Contents

Introduction

Stage 1: Preparing Your Self-Assessment

Stage 2: Collecting and Synthesizing the Information

<b>Area</b>	<b>Specialist(s)/Parent</b>
1. Program Governance.....	Phyllis Hollinshead
2. Planning.....	Phyllis Hollinshead
3. Communication .....	Phyllis Hollinshead
4. Recordkeeping and Reporting.....	Phyllis Hollinshead
5. Ongoing Monitoring .....	Phyllis Hollinshead
6. Human Resources.....	Dennis Stephens
7. Fiscal Management .....	Cathi Robbins
8. Prevention and Early Intervention .....	Tina Stevens
9. Tracking and follow-up.....	Tina Stevens
10. Individualization .....	Sacha Harden
11. Disabilities Services .....	Johnnie Pettigrew
12. Curriculum and Assessment .....	Sacha Harden
13. Family Partnership Building.....	Lisa Sutton
14. Parent Involvement .....	Julia LoSoya
15. Community and Child Care partnerships .....	Sacha Harden
16. Eligibility, Recruitment, Selection, Enrollment & Attendance .....	Lisa Sutton
17. Facilities, Materials, Equipment and Transportation .....	Adriane Cruz
18. Using Child Outcomes in Program Self-Assessment .....	Sacha Harden
19. Child Development and Health Services: Mental Health .....	Rebecca Julius

Stage 3: Interpreting the Information

Stage 4: Strengthening your Program

i.e., developing Program Improvement Plan

# Summary of Results

## Strengths, Weaknesses, and Recommendations

### 1. Program Governance

#### Program Strengths

- Good Attendance, translation, strong team, well informed

#### Program Weaknesses

- More chairs are needed for meetings such as Head Start Parent Orientation and Graduation

#### Recommendations

- Investigate other options to meet facility and parent needs

### 2. Planning

#### Program Strengths

- Parent involvement
- Scheduled Team meetings
- Board of Directors (School Board) meets quarterly with city, mayor – HUD, New Development
- Data from School Readiness Outcomes is analyzed three times per year.

#### Program Weaknesses

- None

#### Recommendations

- None

### 3. Communication

#### Program Strengths

- Variety of ways to communicate
  1. Tuesday Folders/newsletters/phone calls/emails
  2. Beginning of year orientation
  3. Regularly scheduled meetings
  4. Primary language used for flyers, meetings, report cards, etc

#### Program Weaknesses

- Parking continues to be a concern and may hinder parent participation
- There is a continued difficulty in seating large crowds (over 60 participants)

Recommendations

- Explore alternatives for school arrival/dismissals.
- Explore other ways to facilitate meetings

**4. Record Keeping and Reporting**

Program Strengths

- Policies in place for confidential file access

Program Weaknesses

- The district utilizes multiple computer based programs for information storage.

Recommendations

- Explore a unified system by which necessary data can be easily obtained.

**5. Ongoing Monitoring**

Program Strengths

- Curriculum, goal setting for parent and teachers

Program Weaknesses

- Vision and hearing screenings need to be completed in the 45 calendar day time period

Recommendations

- Conduct screenings at registration

**6. Human Resources**

Program Strengths

- Three co-teachers have Bachelor's degrees, six co-teachers are CDA credentials, and three are currently enrolled in a CDA program.
- DISD offers strong support/complies with state and federal laws
- Registered nurse on campus full time
- Background checks mandatory for all staff and parent volunteers

Program Weaknesses

- Monitoring system for CDA renewal

Recommendations

- Determine appropriate Program Team member to monitor renewal dates

**7. Fiscal Management**

Program Strengths

- DISD – In-kind certified accountants – oversee budget, outside auditor, support staff, utilities, Directors salary
- The program as a whole shows consistent strengths throughout. Audit reports are accurate and well maintained for easy comparison and review.
- Collaboration between Fiscal officer and management team during and after the application process
- Budgets are carefully monitored

Program Weaknesses

- Budget impacted by economy

## **8. Prevention and Early Intervention**

Program Strengths

- Nutrition, transportation, and mental health all work well to accommodate the students' needs and diversity

Program Weaknesses

- 45 day vision/hearing assessments and records informing parents need to be carefully monitored to assure compliance.

Recommendations

- Returning students will be tested at registration which is within the 45 day requirement.
- Review child file procedure with possible development of a single data form.

## **9. Tracking and Follow-up**

Program Strengths

- Electronic health record system/individual student
- E-school immunization management

Program Weaknesses

- Screening for head start students need to be completed within the 45 day limit of the students initial enrollment date

Recommendations

- Student screenings on returning students will be screened at registration and Denton ISD will provide staff to accomplish task. Remaining students will be done when school begins and scheduled.
- Explore systems that allow for centralized data keeping.

## **10. Individualization**

Program Strengths

- Families are involved in establishing goals for their children. Parents and teachers meet formally for home visits in the fall and spring. Beginning January 2013, parents and teachers will meet in January for parent teacher conferences to ensure continual two-way conversation about student progress.
- Students are assessed daily. Each 6 weeks, students are assessed using the DISD PK Report Card Assessment Tool and each quarter students are assessed using the School Readiness Outcome Assessment Tool. Parents receive individual and class summary of the school readiness outcomes and activities to incorporate at home to facilitate learning.
- Individualization address the 5 essential elements of the Head Start Child Development and Early Learning Framework (which is aligned to the 2008 Texas PK Guidelines)
- Teachers monitor progress of student goals on the Individualized Development Plan (IDP). The goals are aligned to the TX PKG. Lesson plans reflect intentional teaching of individual goals.

#### Program Weaknesses

- Addressing certain individualization areas in student files, including student interests, learning styles, cultural background, languages, and health and nutrition concerns.
- No parent training specific to individualization based on oral language, early literacy, and academic skills

#### Recommendations

- Education Specialist and Head Start PLC collaborate to ensure all student files include all components of individualization.
- Education Specialist and Parent Engagement Specialist collaborate in planning and implementing parent training on individualization

## **11. Disabilities Services**

#### Program Strengths

- All services provided on-site by the district
- Transportation provided for children with disabilities per the ARD process
- Full time educational diagnostician with doctorate in early childhood education provided as in-kind services
- Preschool classrooms for children with IEPs available on campus for inclusion of Head Start children with disabilities per ARD decision
- Special education teachers available on campus to consult with teachers in the development of individual development plans

#### Program Weaknesses

- While parents are supported in learning to advocate for their children in the ARD process, this should be expanded to include training for parents in how to advocate for services outside of the school and for how to tell their story
- IDPs do not consistently reflect IEP goals.

#### Recommendations

- Current procedures for sharing disability information should be reviewed
- Review Professional Development plans for possible training in individualization

## 12. Curriculum and Assessment

#### Program Strengths

- Curriculum (2008 Texas PK Guidelines) was developed by the State of Texas. It meets Head Start guidelines in that it is scientifically researched based and aligned with the HS Child Development and Early Learning Framework. Parents were informed of the curriculum during parent orientation.
- The curriculum contains core elements of sound child development, learning principles, and developmentally appropriate practices for young children (including dual language learners, children with disabilities)
- The implementation of the curriculum is evident in the classroom

#### Program Weaknesses

- In depth curriculum overview with all parents to ensure they are well informed of what age appropriate learning is taking place.

#### Recommendations

- Parent Engagement Specialist and Education Specialist confer with Policy Council and School Readiness Committee to obtain effective ideas implementing training.

## 13. Family Partnership Building

#### Program Strengths

- New tracking/reporting of outcomes
- All families have written goals

#### Program Weaknesses

- Increase meeting times with parent as appropriate per-case

#### Recommendations

- Increase meeting with families

## **14. Parent Involvement**

### Program Strengths

- Parent orientation and registration
- Involving parents in program policy-making , Parent Committee and PTA`
- Parent interest survey, parenting classes and school wide activities
- Adult classes on-site (ESL)
- Volunteer of the Month Recognition
- Provide families and children educational classes. F.R.E.D. (Fathers Reading Everyday) and math and science with moms.
- Amount generated by non-federal share of volunteer hours is commendable.
- Referrals
- Family engagement, culturally diverse

### Program Weaknesses

- Documentation of volunteer time

### Recommendations

- Provide new volunteer form (sign-in form)

## **15. Community and Child Care Partnerships**

### Program Strengths

- Continued communication with community childcare centers

### Program Weaknesses

- Transportation is only available for Head Start students identified with a disability.

### Recommendations

- None, DISD makes final decision about transportation.

## **16. Eligibility, Recruitment, Selection, Enrollment and Attendance**

### Program Strengths

- Social Services Specialist is ERSEA Credentialed

### Program Weaknesses

- None

### Recommendations

- None

## **17. Facilities, Materials, Equipment and Transportation**

### Program Strengths

- Heat ticket system
- Public transportation pick-up and drop-off directly from their home
- DISD transportation provides in-kind services to students with disabilities who qualify
- All district buses are equipped with GPS systems
- Bus buddies are provided for all children
- The program complies with all relevant Federal, State, and local requirements through Denton ISD in-kind services
- Safety walk-through inspections are conducted monthly
- The facility, materials and equipment are designed to meet the needs of children with disabilities and appropriate for pre-school age children
- SRO available and can be called upon at any time.

#### Program Weaknesses

- Transportation services are not provided for all students
- Classroom entry doors cannot be locked.

#### Recommendations

- Submit request to Maintenance

## **18. Using Child Outcomes in Program Self-Assessment**

#### Program Strengths

- Written Plans reflect approach to school readiness and are reflected in program planning, record keeping, reporting, and ongoing monitoring
- Gathering and analyzing data to determine program and student strengths and weaknesses.
- Program approach to school readiness

#### Program Weaknesses

- CLASS observations from November 2012 review reflect a need to address the instructional support domain (concept development, quality of feedback, and language modeling)
- School readiness assessment tool does not appear to include all necessary domains.

#### Recommendations

- Head Start PLC will undergo training to learn and apply instructional support domain of CLASS in the classroom routine and procedures
- Review school readiness outcomes to confirm it reflects updated Head Start Child Development and Early Learning Framework essential domains which are used to write school readiness goals.

## **19. Child Development and Health Services: Mental Health**

#### Program Strengths



- Three-tiered team approach to mental health

#### Program Weaknesses

- Stronger communication to staff and parents as to how to access mental health resources through Head Start and the community
- More advanced planning for parent meetings (i.e., schedule for publicity of meetings and translation into Spanish of flyers and documents to be used)

#### Recommendations

- Develop a schedule which identifies dates 2 weeks prior to meeting and a plan for publicity of Mental Health Parent Meetings
- Review procedures during faculty meetings, Head Start staff meetings, Policy Council, and Parent Committee and include reminders in campus newsletter.

**HEAD START  
SELF-ASSESSMENT  
PROGRAM  
IMPROVEMENT PLAN  
2013**

*Denton ISD*

*Policy Council Approved March 1, 2013*

# Head Start Self-Assessment Program Improvement Plan:

## Table of Contents

<b>Area</b>	<b>Specialist(s)/Parent</b>
1. Program Governance.....	Angela Hellman
2. Planning.....	Angela Hellman
3. Communication .....	Angela Hellman
4. Recordkeeping and Reporting.....	Angela Hellman
5. Ongoing Monitoring .....	Angela Hellman
6. Human Resources.....	Dennis Stephens
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# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 1

## Program Governance

**GOAL:** Gather information about other options for large group meetings such as PTA and Graduation due to limited number of chairs

**DESIRED OUTCOMES:** Provide information to the Program Team and Policy Council to determine possible alternatives for large group activities

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>Accurately identify the number of chairs available on the campus</b></p> <p><b>At events throughout the year keep a head count to determine the number of attendees.</b></p> <p><b>Determine the possible number based on family demographics should all family members in the home attend</b></p>	<p>Head Start Director</p>	<p>Custodian and other staff members count the number of chairs available for use</p>	<p>March 2013</p> <p>Ongoing</p> <p>March 2013</p>

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 2

## Planning

**GOAL:** No weakness identified. No action necessary.

**DESIRED OUTCOMES:**

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 3  
**Communication**

**GOAL:** Gather information about possible alternatives to the current school arrival/dismissal procedures.

**DESIRED OUTCOMES:** Gather data for considering possible alternative plans for drop off and pick up procedures to address the inadequate parking concerns.

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>Form a committee to gather information from multiple resources within the community and district for consideration in addressing the lack of parking. Committee will include at least one parent committee member, 1 policy council member and 1 PTA member.</b></p>	<p>Head Start Director  Designated committee members</p>	<p>District personnel (Bill Knight and Paul Andress), surveys from parents</p>	<p>August, 2013</p>

## SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 4

### Record Keeping and Reporting

**GOAL:** Explore a unified system by which necessary data can be easily obtained by appropriate Program Team Members on an educational need to know basis.

**DESIRED OUTCOMES:** Develop a format that allows Program Team members to access necessary data in a student's file.

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>Review Child File Guide disseminated by the Office of Head Start on 9/27/2012 to determine required components of the Child File to be used in developing a form with specific information on Health Screening documentation</b></p>	<p>Campus Health Specialist/ Program Team/ District Director of Nursing</p>	<p>Child File Guide</p>	<p>March 8, 2013</p>
<p><b>Review existing procedures to assure compliance with the Child File Guide</b></p>	<p>Program Team</p>	<p>Current Child Files</p>	<p>April, 2013</p>

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 5  
**ONGOING MONITORING**

**GOAL:** To improve tracking and follow-up regarding vision and hearing on new and returning students

**DESIRED OUTCOMES:** Complete all returning students' vision and hearing screening to ensure Head Start Regulations are met.

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>All Vision, Hearing, height and weight screens will be completed at enrollment and registration to ensure compliance related to entry date</b></p>	<p>Campus Health Specialist/                      Program Team/                      District Director of Health Services</p>	<p>DISD Staff                      DISD Director of Nursing</p>	<p>January, 2013</p>
<p><b>Create a tracking system that maintains documentation of completed screenings and follow-ups</b></p>	<p>Campus Health Specialist/ Program Team                      DISD Director of Health Services                      Head Start Director</p>	<p>Head Start Director                      Documentations from Head Start Enrollment</p>	
<p><b>System will be monitored on a monthly basis</b></p>	<p>Campus Health Specialist/ Program Team/                      DISD Director of Health Services</p>	<p>Head Start Director Report</p>	



	Head Start Director		
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## SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 6  
**HUMAN RESOURCES**

**GOAL: Monitor CDA Renewal Process**

**DESIRED OUTCOMES: All CDA Credential holders will maintain currently eligible status**

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<b>Head Start Para-Professional Job Description updated and mandates future applicants hold necessary credentials prior to employment</b>	Director of Classified Personnel for Denton ISD	Personnel Files	November, 2012
<b>CDA's will be monitored Denton ISD Director of Classified Personnel</b>	Director of Classified Personnel for Denton ISD	Personnel Files	November, 2012

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 7  
**FISCAL MANAGEMENT**

**GOAL:** No action necessary.

**DESIRED OUTCOMES:**

<b>ACTION STEP</b>	<b>PERSON(S) RESPONSIBLE</b>	<b>RESOURCES</b>	<b>DATES</b>

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 8

## PREVENTION AND EARLY INTERVENTION

**GOAL:** To begin vision, hearing, height and weight assessments at enrollment during Head Start Registration for all Head Start students

**DESIRED OUTCOMES:** All students will have vision and hearing screenings completed within 45 days of their initial enrollment.

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>At enrollment DISD will provide nursing staff to complete initial vision and hearing screenings</b></p>	<p>Campus Health Specialist/ District Director of Health Services</p>	<p>DISD</p>	<p>January, 2013</p>
<p><b>Create a document to be kept in the student Cumulative Folder to track and monitor screening</b></p>	<p>Campus Health Specialist/ Program Team/ DISD Director of Health Services/ Head Start Director</p>	<p>Cumulative Files Sticker System Check-off List Add/Drop Slips Monthly Report</p>	<p>January, 2013</p>

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 9

## Tracking and Follow-up

**GOAL:** To improve tracking and follow-up regarding vision and hearing on new and returning students

**DESIRED OUTCOMES:** Complete all returning students' vision and hearing screening to ensure Head Start Regulations are met.

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>All Vision hearing, height and weight screens will be completed at enrollment and registration to ensure compliance related to entry date</b></p>	<p>Campus Health Specialist/ District Director of Health Services</p>	<p>DISD Staff DISD Director of Nursing</p>	<p>January, 2013</p>
<p><b>Create a tracking system that maintains documentation of completed screenings and follow-ups</b></p>	<p>Campus Health Specialist/ Program Team/ DISD Director of Health Services</p>	<p>Head Start Director</p>	
<p><b>System will be monitored on a monthly basis</b></p>	<p>Campus Health Specialist/ Program Team/ DISD Director of Health Services/ Head Start Director</p>	<p>Documentations from Head Start Enrollment  Head Start Director Report</p>	

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 10

## INDIVIDUALIZATION

**GOAL:** Plan and implement parent trainings on individualization, curriculum, and assessment

**DESIRED OUTCOMES:** Parents will become knowledgeable of and confident in the education process provided by Head Start

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>Analyze results of School Readiness Surveys completed by parent after receipt of School Readiness Outcomes Report specific to their child</b></p>	<p>Education Specialist</p>	<p>Survey and Disability Specialist</p>	<p>2xyear (December and March)</p>
<p><b>Collaborate with Family Engagement Specialist to plan and implement training for parents during or following Parent Meetings</b></p>	<p>Education Specialist Parent, Family, and Community Engagement Specialist</p>	<p>Texas PK Guidelines, Head Start Child Development and Early Learning Framework, Partners in Print</p>	<p>1xmonth beginning in January, 2013</p>
<p><b>Survey parents to determine additional trainings to be held at other times throughout the year</b></p>	<p>Education Specialist Parent, Family, and Community Engagement Specialist</p>	<p>Parent Survey</p>	<p>May, 2013</p>

## SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 10

**INDIVIDUALIZATION, p. 2**

**GOAL: Update IDP Template to include student interest information**

**DESIRED OUTCOMES: Student files include student interests, learning styles, cultural background, languages, health/nutrition concerns**

<b>ACTION STEP</b>	<b>PERSON(S) RESPONSIBLE</b>	<b>RESOURCES</b>	<b>DATES</b>
<b>Update IDP Template</b>	Education Specialist	Self Assessment Booklet 10 and Current IDP	June, 2013

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 11

## DISABILITIES SERVICES

**GOAL:** Increase parent advocacy skills in advocating for their children with trainings provided across all program components

**DESIRED OUTCOMES:** Parents will increase advocacy skills.

<b>ACTION STEP</b>	<b>PERSON(S) RESPONSIBLE</b>	<b>RESOURCES</b>	<b>DATES</b>
<b>Discuss within Program Team possible areas of the Head Start Program where advocacy training can/should be implemented and develop training plans.</b>	Program Team	Technical and Training Assistant	April, 2013

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 11  
**DISABILITIES, p. 2**

**GOAL:** Increase teacher skills in individualization

**DESIRED OUTCOMES:** Individual Development Plans will reflect individualization of instruction appropriate to the individual needs of students.

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<b>Review lesson plans for implementation of IDPs</b>	Disability Specialist & Education Specialist	Lesson Plans, Student Portfolios, Student IEPs, Student IDPs	Ongoing
<b>Provide ongoing training and/or consultation based on individual teacher and/or child need</b>	Disability Specialist & Education Specialist	Lesson Plans, Student Portfolios, Student IEPs, Student IDPs	Ongoing



# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 12

## CURRICULUM AND ASSESSMENT

**GOAL:** Plan and implement parent trainings on individualization, curriculum, and assessment

**DESIRED OUTCOMES:** Parents will become knowledgeable of and confident in the education process provided by Head Start

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>Analyze results of School Readiness Surveys completed by parent after receipt of School Readiness Outcomes Report specific to their child</b></p>	<p>Education Specialist</p>	<p>Survey and Disability Specialist</p>	<p>2xyear (December and March)</p>
<p><b>Collaborate with Family Engagement Specialist to plan and implement training for parents during or following Parent Meetings</b></p>	<p>Education Specialist Parent, Family, and Community Engagement Specialist</p>	<p>Texas PK Guidelines, Head Start Child Development and Early Learning Framework, Partners in Print</p>	<p>1xmonth beginning in January, 2013</p>
<p><b>Survey parents to determine additional trainings to be held at other times throughout the year</b></p>	<p>Education Specialist Parent, Family, and Community Engagement Specialist</p>	<p>Parent Survey</p>	<p>At home visit</p>

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 13  
**Family and Community Partnership**

**GOAL:** To continue building parent contact

**DESIRED OUTCOMES:** Increase parent contact to 5 times per year

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<b>Interview parent to determine the family engagement goals</b>	Social Worker and Family Service Assistant	Family Contact Log Tracking and Reporting Log	August 2013
<b>Distribute an “up-beat” welcome packet explaining the goal system to parents</b>	Social Worker and Family Service Assistant	Family Contact Log Tracking and Reporting Log	August 2013
<b>Continue frequent communication with parents through the following: emails, phone, letters, face-to-face meetings, and through implementing the phone blast system</b>	Social Worker and Family Service Assistant	Family Contact Log Tracking and Reporting Log	Ongoing
<b>Implement new classes to meet the needs of the goals of the family</b>	Social Worker and Family Service Assistant	Family Contact Log Tracking and Reporting Log	Ongoing

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 14

## PARENT INVOLVEMENT

**GOAL:** Develop a plan to provide a new volunteer form (sign-in form) and have volunteer sign their names and job description

**DESIRED OUTCOMES:** Volunteer form will reflect volunteer signature and job description

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>Parent/Volunteer will be given instruction at Orientation and at Registration</b></p>	<p>Family, Parent, and Community Engagement Specialist</p> <p>Teachers</p> <p>Parents</p>	<p>Registration</p> <p>Orientation</p> <p>Training for Parents</p> <p>Volunteer Committee Meetings</p>	<p>January 2013</p>

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 15  
**COMMUNITY AND CHILD CARE PARTNERSHIPS**

**GOAL:** No weakness indicated

**DESIRED OUTCOMES:** No Action Plan Needed

<b>ACTION STEP</b>	<b>PERSON(S) RESPONSIBLE</b>	<b>RESOURCES</b>	<b>DATES</b>

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 16

**Eligibility, Recruitment, Selection, Enrollment, and Attendance**

**GOAL:** No weakness indicated

**DESIRED OUTCOMES:** No Action Plan Needed

<b>ACTION STEP</b>	<b>PERSON(S) RESPONSIBLE</b>	<b>RESOURCES</b>	<b>DATES</b>

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 17

## Facilities, Materials, Equipment and Transportation

**GOAL:** Add locks to classroom entry doors

**DESIRED OUTCOMES:** Increase safety procedures

<b>ACTION STEP</b>	<b>PERSON(S) RESPONSIBLE</b>	<b>RESOURCES</b>	<b>DATES</b>
<b>Inspection</b>	Family Services Assistant Head Start Director	Head Start Self- Assessment Checklist	Monthly
<b>Monthly walk throughs</b>	Family Services Assistant	DISD Head Start Health and Safety Checklist	Monthly
<b>Submit request to maintenance</b>	Head Start Director	District Maintenance Request Form	February 2013

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 17

## FACILITIES, MATERIALS, EQUIPMENT AND TRANSPORTATION

**GOAL:** To survey parents to determine how they get their child to school and if a bus was available at a designated pick up point, would they utilize that transportation

**DESIRED OUTCOMES:** To learn if there is a need/desire for transportation to all Head Start students

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>Discuss with Head Start Director</b></p>	<p>Head Start Director</p>	<p>City of Denton DISD Transportation</p>	<p>August, 2013</p>
<p><b>Survey parents for the purpose of gathering information about how children are coming to school and to determine if parents would utilize transportation provided at a centrally located neighborhood pick-up point if it were provided by the district</b></p>	<p>Teacher or Classroom Paraprofessional,</p>	<p>Survey</p>	<p>At home visit</p>

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 18

## USING CHILD OUTCOMES IN PROGRAM SELF-ASSESSMENT

**GOAL:** Increase scores in CLASS areas of Instructional Support Domain

**DESIRED OUTCOMES:** Teachers to attend CLASS trainings and receive instructional support during PLCs and from the Education Specialist

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>Education Specialist will attend Picturing America and High Five Mathematize Training</b></p>	<p>Education Specialist</p>	<p>TTA Specialist Head Start Regional Office CLASS Manual</p>	<p>February 5, 2013</p>
<p><b>Head Start Teachers and other staff attend CLASS training</b></p>	<p>Education Specialist</p>	<p>CLASS Manual</p>	<p>August 2013</p>
<p><b>Education Specialist provides professional development/instructional coaching</b></p>	<p>Education Specialist</p>	<p>Jim Knight Instructional Coaching materials</p>	<p>August 2013</p>



# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 19

## CHILD DEVELOPMENT AND HEALTH SERVICES/MENTAL HEALTH

**GOAL:** Develop a schedule which identifies dates two weeks prior to the schedule date of a Parent Meeting to assure timely publicity

**DESIRED OUTCOMES:** Parents will receive publicity in a timely manner

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<p><b>Review calendar for planned dates of Parent Meetings conducted by Mental Health Specialist</b></p>	<p>Disability Specialist and Mental Health Specialist</p>	<p>Disability Specialist's calendar</p>	<p>January, 2013</p>
<p><b>Send to Program Team Support Paraprofessional the dates via Outlook as an invitation. Send date to Mental Health Specialist to assure that flyer is developed and to Paraprofessional prior to that date</b></p>	<p>Disability Specialist and Mental Health Specialist Program Team Support Paraprofessional</p>	<p>Flyers</p>	<p>January, 2013</p>
<p><b>Include in Windle calendar all identified dates</b></p>	<p>Disability Specialist and Program Team Support Para</p>	<p>Windle Calendar AWSYC Newsletter Teacher Newsletters</p>	<p>January, 2013</p>

# SELF ASSESSMENT PROGRAM IMPROVEMENT PLAN

Booklet 19

## CHILD DEVELOPMENT AND HEALTH SERVICES/MENTAL HEALTH

**GOAL:** Increase communication to parents and staff on how to access mental health resources through the Head Start Program and through the community

**DESIRED OUTCOMES:** Parents and staff will be able to access mental health resources through Head Start and through the community

ACTION STEP	PERSON(S) RESPONSIBLE	RESOURCES	DATES
<b>Regularly scheduled visits to the campus by the Mental Health Specialist with a posted schedule</b>	Director and Mental Health Specialist	Windle Calendar	January, 2013 and ongoing
<b>Mental Health Director</b>	Social Worker and Mental Health Specialist	Community resources director	May, 2013
<b>Classes held during the day</b>	Director and Mental Health Specialist	Windle Calendar	January, 2013 and ongoing
<b>Survey of parents to determine their needs</b>	Social Worker and Mental Health Specialist	Program created survey	January, 2013 and ongoing
<b>Streamlined communication to parent and staff</b>	Disability Specialist Mental Health Specialist Program Team Para	Outlook and other communication methods	January, 2013 and ongoing



# SCHOOL READINESS GOALS

## LONG RANGE SCHOOL READINESS GOALS AND OBJECTIVES

In the spring of 2012, parents and staff began the process of developing school readiness goals from the 5 essential domains of the Head Start Child Development and Early Learning Framework. In the fall of 2012, we reviewed the goals and determined that there were too many for us to implement effectively. Parent and teacher feedback helped us realize that the goals were too lengthy and difficult to understand. The goals were modified and aligned to the 2008 Revised Texas Prekindergarten Guidelines.

Under supervision of Denton ISD Curriculum and Instruction Department and Dr. Johnnie Pettigrew, an adjunct professor at Texas Woman's University with an earned doctorate in early childhood education, we created an assessment tool that measures student progress towards our program's school readiness goals. Teachers assess students using SRO (School Readiness Outcomes) Assessment three times a year. Teachers receive an overall summary for their class, as well as a breakdown of how each child scored in each domain. Parents receive a report that includes: overall class summary, their child's progress report, and activities to implement at home. Information was provided in the home language. Parents were given the option of completing a survey regarding the school readiness report to help us better serve them as the initial teacher. Teachers use data from SRO Assessment and the student portfolio to determine progress on individual goals and for instructional planning.

Teachers and parents meet throughout the year during home visits, parent teacher conferences, and daily contact for the purpose of: reviewing the school readiness goals and results of the developmental screening; establishing individual goals for each child aligned with state guidelines; and to discuss curriculum, assessment, and student progress towards individual goals. During parent orientation at the beginning of the year, we provide parents with a school summary of our progress on the SRO for the previous school year. We also post information on our website and review it during Policy Council meetings. This information is also included in the Program's Annual Report.

# SCHOOL READINESS GOALS – DENTON ISD HEAD START

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## **LANGUAGE AND LITERACY**

- \*Children will demonstrate use of vocabulary that is both increasingly complex and varied.
- \*Children will use language for a variety of pragmatic (social) purposes
- \*Children will demonstrate the ability to identify the sounds that occur within a word, discriminate between sounds, and separate a word into its parts.
- \*Children will demonstrate awareness of print as a means of communication.

## **COGNITION AND KNOWLEDGE**

- \*Children will develop logical thinking skills.
- \*Children will use thinking skills to observe, manipulate, question, predict, and form hypotheses.
- \*Children will continue increase metacognition skills (thinking about thinking skills) related to long-term and short-term memory.

## **PHYSICAL WELL-BEING AND MOTOR DEVELOPMENT**

- \*Children will demonstrate ability to control large muscles for movement, navigation, and balance.
- \*Children will develop increasing control of fine motor muscles.
- \*Children will be able to identify and demonstrate healthy and safe habits.

## **APPROACHES TO LEARNING**

- \*Children will become increasingly independent in their participation of classroom activities.
- \*Children will increase in their ability to attend and sustain attention to instruction or an activity.
- \*Children will demonstrate ability to use and acquire vocabulary related to science.

## **SOCIAL AND EMOTIONAL DEVELOPMENT**

- \*Children will engage in positive interactions with adults and peers.
- \*Children will demonstrate the ability to monitor and adjust their levels of attention, emotion, and behavior to the situation.
- \*Children will internalize and apply classroom rules, routines, procedures, and directions.

# SCHOOL READINESS GOALS – DENTON ISD HEAD START

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The Head Start Approach to School Readiness means:

Children are ready for school

Parents are ready to support their children's learning

Schools are ready for children

We are required to establish school readiness goals which are defined as “the expectations of children’s status and progress across domains of language and literacy development, cognition and general knowledge, approaches to learning, physical health and well-being and motor development, and social and emotional development that will improve readiness for kindergarten goals” and that “appropriately reflect the ages of children, birth to five, participating in the program” (45 CFR Chapter XIII Head Start Regulation Part 1307.2 and 1307.3 (b)(1)(i), as amended).

Head Start views school readiness as children possessing the skills, knowledge, and attitudes necessary for success in school and for later learning and life.

For parents and families, school readiness means they are engaged in the long-term, lifelong success of their child. Head Start recognizes that parents are their children’s primary teachers and advocates. Programs are required to consult with parents in establishing school readiness goals (45 CFR 1307.3 (b) (1) (iii), as amended). As Head Start programs and schools work together to promote school readiness and to engage families as their children make the transition to kindergarten, schools will be ready for children. The Head Start Approach to School Readiness encompasses three major frameworks that promote an understanding of school readiness for parents and families, infants/toddlers, and preschoolers. The three frameworks and their accompanying graphics provide the foundation for implementing systemic and integrated comprehensive child development services and family engagement efforts that lead to school readiness for young children and families.

# Proposed Enrollment Levels



Denton Independent School District  
Enrollment Reports

ELEMENTARY SCHOOL CAMPUS ENROLLMENT PROJECTIONS												
Campus Name	Capacity	History	Current	Projections								
	Functional	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Blanton Elementary School	740	657	719	757	759	779	771	796	826	842	855	888
Borman Elementary School	740	452	449	453	457	464	478	494	531	574	628	684
Cross Oaks Elementary School	740	428	466	508	549	571	626	686	734	782	830	884
E P Rayzor Elementary School	740	771	693	685	680	662	683	707	751	797	850	903
Evers Park Elementary School	740	573	548	544	554	574	591	613	640	664	703	748
Ginnings Elementary School	740	602	626	632	647	666	671	687	703	724	741	763
Hodge Elementary School	740	652	684	704	711	743	762	788	812	836	868	899
Houston Elementary School	740	611	611	638	658	676	684	719	724	710	713	713
Nelson Elementary School	740	621	663	647	643	642	653	643	641	641	641	637
Lee Elementary School	740	592	599	614	607	635	641	661	676	694	715	738
McNair Elementary School	740	567	548	520	527	508	506	502	509	514	515	521
Hawk Elementary School	740	727	711	686	667	653	647	641	648	647	650	655
Olive Stephens Elementary School	740	520	521	525	528	509	512	495	505	501	502	501
Paloma Creek Elementary School	740	691	743	661	716	760	789	822	828	834	840	846
Pecan Creek Elementary School	740	727	715	743	766	792	812	828	845	875	899	926
Providence Elementary School	740	520	502	671	718	764	829	902	973	1,046	1,126	1,212
Newton Rayzor Elementary School	740	650	645	680	683	697	693	665	664	652	657	669
Rivera Elementary School	740	472	543	580	583	589	607	616	595	600	600	600
Savannah Elementary School	740	527	629	655	730	800	922	984	1,056	1,142	1,233	1,318
Ryan Elementary School	740	545	605	621	619	653	683	689	736	764	801	837
Wilson Elementary School	740	661	612	601	578	574	560	570	577	584	593	597
Ann Windle School For Young Child	740	342	348	348	348	348	348	348	348	348	348	348
Gonzalez School For Young Child	740	351	388	388	388	388	388	388	388	388	388	388
	17,020											
Total Elementary		13,259	13,568	13,861	14,116	14,447	14,856	15,244	15,710	16,159	16,696	17,275
Elementary growth		396	309	293	255	331	409	388	466	449	537	579

Denton Independent School District  
Enrollment Reports

MIDDLE SCHOOL CAMPUS ENROLLMENT PROJECTIONS												
	Capacity	History	Current	Projections								
Campus Name	Functional	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Calhoun Middle School		851	849	773	823	850	865	865	927	967	997	996
McMath Middle School		823	823	745	750	774	773	793	815	869	892	922
Navo Middle School		829	904	988	1,047	1,149	1,195	1,296	1,420	1,602	1,760	1,883
Crownover Middle School		978	1,019	975	996	1,034	1,012	1,017	995	1,010	992	1,003
Strickland Middle School		885	927	869	903	880	917	920	980	977	995	1,020
Harpool Middle School		956	1,037	916	923	1,003	980	963	925	949	983	1,033
Bette Myers Middle School		0	0	629	820	836	853	886	942	980	987	987
Total Middle School		5,322	5,559	5,895	6,262	6,526	6,595	6,740	7,004	7,354	7,606	7,844
Middle School Growth		206	237	336	367	264	69	145	264	350	252	238
HIGH SCHOOL CAMPUS ENROLLMENT PROJECTIONS												
	Capacity	History	Current	Projections								
Campus Name	Functional	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Denton High School		1,842	1,998	2,043	2,099	2,138	2,253	2,390	2,484	2,565	2,656	2,785
Fred Moore High School		31	72	72	72	72	72	72	72	72	72	72
John Guyer High School		2,137	2,198	2,302	2,367	2,504	2,699	2,873	3,021	3,044	3,057	3,021
Ryan High School		2,185	2,288	2,401	2,464	2,598	2,758	2,914	3,043	3,149	3,295	3,486
Total High School		6,195	6,556	6,818	7,002	7,312	7,782	8,249	8,620	8,830	9,080	9,364
High School growth		222	361	262	184	310	470	467	371	210	250	284
Denton J J A E P		4	2	2	2	2	2	2	2	2	2	2
Juvenile Detention CTR		40	44	44	44	44	44	44	44	44	44	44
Lester Davis School		35	57	57	57	57	57	57	57	57	57	57
TOTAL		24,855	25,786	26,677	27,483	28,388	29,336	30,336	31,437	32,446	33,485	34,586
Student Growth		831	931	891	806	905	948	1,000	1,101	1,009	1,039	1,101
Percent Growth		3.5%	3.7%	3.5%	3.0%	3.3%	3.3%	3.4%	3.6%	3.2%	3.2%	3.3%

POLICY  
COUNCIL  
APPROVAL  
STATEMENT  
*and* MINUTES



**DENTON INDEPENDENT SCHOOL DISTRICT**

Ann Windle School for Young Children  
Angela Hellman, Principal  
901 Audra Lane  
Denton, TX 76209  
(940) 369-3900

March 1, 2013

**DENTON INDEPENDENT SCHOOL DISTRICT  
HEAD START PROGRAM**

The Head Start Policy Council for the Denton Independent School district's Head Start Program at the Ann Windle School for Young Children, met on March 1, 2013. The purpose of this meeting was to review the 2013-14 Head Start Refunding Grant. The Policy Council reviewed the budget and discussed the grant including the line item budget and other items and authorizes the Director to make application for the 2013-14 school year for the following:

1. Refunding
2. Training and Technical Assistance

The Policy Council also authorizes those making application for any other additional funds for which the program has reasonable needs for the 2013-14 school year.

Candace Matthews  
Policy Council  
Head Start Program  
Denton ISD

POLICY COUNCIL MEETING  
ANN WINDLE SCHOOL FOR YOUNG CHILDREN  
Friday, March 1, 2013 8:30 A.M.

PRESIDENT: Candacee Mathews  
VICE-PRESIDENT: Stephanie Houston  
SECRETARY: Chaun'ta Laurent  
TREASURE: Monique Powell

MEMBERS PRESENT: Chaun'ta Laurent, Stephanie Houston, Candacee Matthews, Angela Meador,  
Cecilia Hernandez  
STAFF PRESENT: Angela Hellman, Adrienne Cruz, Julia LoSoya  
BOARD PRESENT: Mia Price

#### INTRODUCTION

Let the record show that a quorum was established. The meeting was called to order by Candacee Mathews at 9:08a.m.

#### Reviewed Old Minutes

The minutes were reviewed and there were no questions. A motion was made by Candacee Mathews and 2<sup>nd</sup> by Stephanie Houston.

#### Head Start Budget

The budget was reviewed and understood. Mrs. Hellman explained that she met with the teachers and discussed some new class supplies. The teachers stated that they would like new "themed" books to allow them to be on the same track with the curriculum. iPads for each pod is also an option and currently in the process of preparing a budget. There were no changes so there was not a vote conducted.

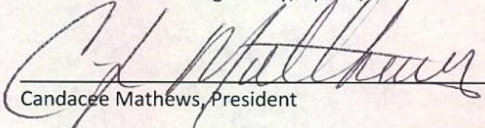
#### Self-Assessment Improvement Plan/Draft Approval

The changes that were made on February 22<sup>nd</sup> were completed and presented to the Council for approval. The motion was made by Chaun'ta Laurent and 2<sup>nd</sup> by Candacee Mathews. It was unanimously approved.

#### TTA/Grant Approval

The grant was explained by Mrs. Hellman. There were no questions or concerns; a motion was made by Candacee Mathews and 2<sup>nd</sup> by Stephanie Houston. It was unanimously approved.

The meeting adjourned at 9:50a.m.  
Minutes taken by: Chaun'ta Laurent  
Next meeting: Friday, April 5, 2013

  
Candacee Mathews, President