

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Don Dickson
ADDRESS: Melissa, TX
POSITION: Accounts Payable Assistant II
DEPARTMENT: Finance Services and Reporting, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Temps of McKinney (at Collin College)	01/15 - 03/15	Accounts Payable Assistant
Kimpa Inc. dba Southside Furniture	02/05 - 01/15 04/03 - 02/04	Assistant Store/HR Manager Office Manager
FedEx Ground	05/04 - 01/05	Pick up & Delivery Driver
University of Texas, Tyler	12/01 - 12/03	Assistant Manager, Food Services

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas, Tyler	2013	B.S., Computer Information Systems