



**Minutes of Regular Board Meeting of the Governing Board
Joseph City Unified School District
District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032
Tuesday, January 14, 2025**

Members present

Eldon Larsen, President; Dayton Flake, Karsten Flake, Clerk; Cat Hansen, Lexi Nelson

Administrators present

Bryan Fields, Superintendent; Steven Mills, Business Manager; Eric Miller, Principal; Darrel Mosier, Principal

Others present

7 community members

1. OPENING ITEMS

1.A. Call to Order

Motion by Eldon Larsen to call the meeting to order.

Time: 6:01 p.m .

1.B. Roll Call

1.C. Pledge of Allegiance

1.D. Invocation

2. ORGANIZATIONAL ITEMS

2.A. Administer Oath of Office to New Governing Board Members

Oath of Office administered to newly elected board member Lexi Nelson, and re-appointed board members Eldon Larsen and Karsten Flake.

2.B. Election of Governing Board President for the 2025 Calendar Year

Eldon Larsen, nominated by Cat Hansen; second by Lexi Nelson.

Nomination: Passed unanimously

2.C. Election of Governing Board Clerk for the 2025 Calendar Year

Dayton Flake, nominated by Cat Hansen; second by Eldon Larsen.

Nomination: Passed unanimously

2.D. Set Times of Regular Board Meetings

Motion by Eldon Larsen to leave times and dates of Regular Board meetings as the second Tuesday of each month at 6:00 p.m. for 2025; second by Karsten Flake.

Final Resolution: Motion passed

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson

3. APPROVAL OF AGENDA

Motion by Eldon Larsen to adopt the agenda as presented; second by Dayton Flake.

Final Resolution: Motion Passed

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson

4. SUPERINTENDENT'S REPORT

5. REQUESTS TO SPEAK TO THE GOVERNING BOARD

None.

6. CONSENT AGENDA

6.A. Approval of Consent Agenda Items 6.B through 6.E

Motion to approve the Consent Agenda by Eldon Larsen; second by Dayton Flake.

Final Resolution: Motion passed.

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson

6.B. Approve Minutes of the December 10, 2024 Regular Board Meeting

6.C. Ratification of Expense Vouchers

Action to ratify district vouchers for the period 12/1/2024 through 12/31/2024.

General and Special Funds: #12 \$28,140.67; #13 \$172,353.39; #14 \$174,395.35; #1021 \$61,884.40; #1022 \$131,507.17; #1023 \$172,853.04

Auxiliary Operations Funds: ##1044 \$1,335.00; #1046 \$1,353.52; #1049 \$973.80

Student Activities Fund: #1045 \$957.88; #1047 \$191.58; #1050 \$54.60

6.D. Student Activities Fund Report

Revenues, expenditures and charges in the Student Activities Fund Report; period of 12/1/2024 through 12/31/2024.

6.E. Gifts & Donations

Donor	Item	School/Program	Purpose	Amount
Oxendale Auto Group	Check	HS Girls Basketball	Sponsorship	\$1000

7. POSSIBLE EXECUTIVE SESSION

None.

8. ACTION ITEMS

8.A. Personnel Requests

Name	Assignment	Action
Batala, Bonnita	Instructional Aide II	Resignation
Beatty, Amilia	Substitute Teacher	Appointment
Bushman, Ashlee	Student Worker	Ratification
Bushman, Brayden	Student Worker	Appointment
Kelly, Dayna	8th Grade JH Girls Basketball Coach	Ratification
Hallman, Reva	Substitute Teacher	Appointment
Hardy, Desiree	7th Grade JH Girls Basketball Coach	Ratification
Nelson, Veronica	Substitute Teacher	Resignation
Price, Andrea	Instructional Aide II	Appointment

Motion by Eldon Larsen to approve the personnel requests as presented; second by Karsten Flake.

Final Resolution: Motion passes.

Yes: Eldon Larsen, Karsten Flake, Dayton Flake, Cat Hansen, Lexi Nelson

9. INFORMATION ITEMS

9.A. Requests for Future Agenda Items

None.

9.B. Upcoming Meetings and Events Calendar

- Next Regular Board Meeting - February 11, 2025; 6:00 p.m.
- Board Member training – Date to be determined

10. ADJOURNMENT

Motion by Eldon Larsen to adjourn the meeting; second by Karsten Flake.

Final Resolution: Motion passed.

Yes: Eldon Larsen, Karsten Flake, Dayton Flake, Cat Hansen, Lexi Nelson

Meeting adjourned at 6:30 p.m.

APPROVED:

Board Clerk or President