Browning Public Schools
Board Agenda Request
Meeting to Be Held: April 28, 2026

Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☒ Contract Service Agreements
☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 2/3/2026

To: Board of Trustees
Browning Public Schools

From: Rebecca Rappold
Title: Superintendent of Schools

Subject: BPS 25-26 SY PELI language assessment for MT Reads Requirement (PK students)

Description: Recommend a contract service agreement for Cindy to complete the PELI language assessment at Bullshoe Elementary School during spring benchmarking period of the 25-26 school year.

Financial Impact: up to 20 hours @ $35.00/hr=$700.00 + Fringe

Funding Source (Budget/grant, etc.): 115.90.494.2213.150.234

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

_____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: April 28, 2026 **Board Approval:** 04/28/2026

Contractor: Cindy Show **Phone:** _____

Address: _____ Cut Bank, Montana 59427
P.O. Box or Street Address, City, State, Zip

Type of Project/Service (be specific): Contractor will complete the PELI during the 25-26 SY spring benchmarking period . Contractor will complete the PELI individual student assessment for students in PK for the MT Reads grant requirements.

Contracted Dates: 4/28/26-6/05/26

Rate per hour/per day: $35.00 x 20 (hrs.)	=	$700.00
Per Diem/per day: _____ x _____ # of Days	=	N/A
Mileage: _____miles @ _____ per mile	=	N/A
Other costs (explain): Fringe	=	$140.00
Total Project Cost	=	**$840.00**

Contract to be paid from:
115.90.494.2213.150.234
_____

Independent Contractor:
☐
☒ Submit invoice on completion
Other:

Employee:
☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

_____ _____
Contractor's Signature **Principal/Supervisor**

_____ _____
Federal ID Number/EIN **Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.