

# EBC Wellbeing Incentive Program Checklist

July 2022 - June 2023

This checklist details each of the activities that are part of the EBC Wellbeing Incentive Program.

In order to participate a district must host a biometric screening during the school year. Districts can earn points by completing any of the activities below. In the Completed column, enter 1 to indicate the activities that have been completed during the year, and submit the checklist along with the required documentation noted next to the activity before June 30th. The points required to earn an incentive are:

- Tier 1: 5 points (Reward: 0.10% of Annual Medical Premium)**
- Tier 2: 10 points (Reward: 0.25% of Annual Medical Premium)**
- Tier 3: 15 points (Reward: 0.40% of Annual Medical Premium)**

Activities	Points	Completed	Required Documentation	Notes from SD74
<b>PLANNING AND ORGANIZATION</b>				
Create a Wellbeing Committee, Meet 3 Times per Year, and Establish a Mission and at Least 1 Goal	1	1	List of meeting dates and times (sign in sheets and/or agenda if available, but not required), mission and goal	October 5, 2022 Winter : _____ Spring: _____
Leadership Memo to Staff	1	1	Copy of email sent to staff	
Wellbeing Interest Survey	1	1	Copy of survey/results (if not using Gallagher survey resources)	
<b>EDUCATION and PROMOTION of BENEFITS</b>				
Communicate EAP, Teladoc, <b>AND</b> Member Rewards	1	1	Copy of email showing each benefit has been promoted	EAP is EE Assistance Program (SD74 to Ees) Member Rewards is EE shopping for lower-cost provider
Achieve or Maintain Registration for the Navigate Portal (35% of Total Eligible Employees)	1	1	Gallagher to provide notification to any district that has met the participation requirements of Teladoc or Navigate in the fall and spring.	
Achieve or Maintain Registration for Teladoc (35% of Total Eligible Employees)	1	1		
Host Benefit Meeting	1	1	Meeting date and copy of email advising staff of event	
Insurance Committee Meeting with your Gallagher Representative with wellbeing as an agenda item	1	1	Date of Insurance Committee Meeting	
<b>FLU SHOT and SCREENING</b>				
Host Flu Shot Event through Empower Health	1	<b>1</b>	Empower Health to provide required data to Gallagher Team	Tuesday, October 11,2022
Achieve 50% Participation in Biometric Screening Event	2			
Achieve 75% or Higher Participation in Biometric Screening Event	1			
Improve your Health Score from the Previous Year	1	1		
Live Healthy, Stay Healthy - Score Remains in the Average Range Based on Empower Health Score Index	1	1		
<b>ACTION BASED PROGRAM</b>				
Host Action Based Program (3 Programs max)				
Program 1	1		Program details and dates	SD74 creates these activities
Program 2	1		Program details and dates	
Program 3	1		Program details and dates	
Participation in Navigate Challenge (At Least 5 People Enrolled)				
Challenge 1	1	1	Gallagher Team will run a report to confirm participation in the challenges	Mistle-Toned 5 people enrolled
Challenge 2	1			
Challenge 3	1			
<b>Total Points Available:</b>	<b>20</b>	<b>12</b>		

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Districts can pick activities from any/all sections.

Districts must request Gallagher to pull Teladoc and Navigate reporting.

Gallagher will provide screening participation numbers to districts with 50% or higher participation.