



**Wharton County
Junior College**

**Proposed Agenda Item
Board of Trustees Meeting**

Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: June 19, 2018 Date of This Proposal: May 25, 2018

SUBJECT:

Approve Financial Aid Services (FAS) to provide interim staffing in the financial aid office from June through September of 2018.

RECOMMENDATION:

Approve Financial Aid Services (FAS) to provide interim staffing in the financial aid office from June through September to assist with all aspects of financial aid processing and administration for a cost of \$82,500.00

BACKGROUND/RATIONALE:

The Financial Aid Office continues to face staffing challenges. In order to continue to provide timely and accurate services to students, interim financial aid personnel who possess a high level of expertise and knowledge in the financial aid area were needed. This need will continue as we search for a new Dean of Financial Aid Services and review office functions. Financial Aid Services (FAS) is able to provide the high quality interim staffing needed.

Estimated Cost and Budgetary Support: \$82,500.00 Funds from current operating expenses will be used.

RESOURCE PERSON(S) (name(s) and title(s)):

SIGNATURES:

Originator

Cabinet-Level Supervisor

6/6/18
Date
6/6/18
Date

PRESIDENT'S APPROVAL:

6-6-18