

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE JANUARY 4, 2021  
SCHOOL BOARD MEETING

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An Annual Organizational Meeting of the Independent School District 272, Eden Prairie Schools, was held on January 4, 2021 in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

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**1. Convene - 6:00 PM** – Call to Order

*Present:* Aaron Casper, Debjyoti "DD" Dwivedy, Beth Fletcher, Kim Ross, Adam Seidel, Veronica Stoltz, Charles "C.J." Strehl

*Present:* Superintendent Josh Swanson

**2. Pledge of Allegiance**

**3. Oath of Office for Newly Elected School Board Members**

**4. Agenda Review and Approval**

**MOTION** by A. Casper, **Seconded** by K. Ross to approve the agenda for the January 4, 2021 Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools.

**5. Election of Officers**

A. Election of School Board **Chair** – D. Dwivedy, Board Clerk, asked for nominations for School Board Chair: Adam Seidel was nominated by D. Dwivedy **Seconded** by B. Fletcher, with no further nominations, by acclamation **Adam Seidel** was elected to School Board **Chair** for the School Board of Independent School District 272, Eden Prairie, for the calendar year of 2021.

B. Election of School Board **Vice Chair** – A. Seidel asked for nominations for School Board Vice Chair: Beth Fletcher was nominated by C. Strehl and **Seconded** by A. Seidel; Kim Ross was nominated by V. Stoltz, and **Seconded** by K. Ross.

Voting:

Aaron Casper – Beth Fletcher

Adam Seidel – Beth Fletcher

Debjyoti Dwivedy – Beth Fletcher

Veronica Stoltz – Kim Ross

Beth Fletcher – Beth Fletcher

Charles Strehl – Beth Fletcher

Kim Ross – Kim Ross

By Board vote 5-2 Beth Fletcher was elected to School Board **Vice Chair** for the Independent School District 272, Eden Prairie, for the calendar year of 2021.

C. Election of School Board **Clerk** – A. Seidel asked for nominations for School Board Clerk:

Debjyoti Dwivedy was nominated by A. Seidel **Seconded** by B. Fletcher, with no further nominations, by acclamation **Debjyoti Dwivedy** was re-elected to School Board **Clerk** for the School Board of Independent School District 272, Eden Prairie, for the calendar year of 2021.

D. Election of School Board **Treasurer** – A. Seidel asked for nominations for School Board Treasurer:

Aaron Casper was nominated by D. Dwivedy, **Seconded** by B. Fletcher, with no further nominations, by acclamation **Aaron Casper** was re-elected to School Board **Treasurer** for the School Board of Independent School District 272, Eden Prairie, for the calendar year of 2021.

**6. Required Board Action - Annual Organizational Meeting**

A. Approval of School Board Compensation

**MOTION** by D. Dwivedy, **Seconded** by A. Casper to approve no changes in the annual compensation for the School Board Members of Independent School District 272 for the calendar year of 2021 – Passed Unanimously.

- \$6,600.00 (\$550.00/month) for School Board Chair (no change)
- \$5,700.00 (\$475.00/month) for School Board Vice Chair (no change)
- \$4,800.00 (\$400.00/month) for School Board Members (no change)

B. Approval of School Board Meeting Calendar

- 1) School Board Meeting dates from January 2021 through June 2021

**MOTION** by D. Dwivedy, **Seconded** by A. Casper to approve dates presented – Passed Unanimously.

- 2) School Board Meeting dates after July 1, 2021 to be determined at a future meeting

**MOTION** by D. Dwivedy, **Seconded** by V. Stoltz to determine the School Board Meeting dates after July 1, 2021 at a future meeting – Passed Unanimously.

C. Resolution for Combined Polling Places for the General Elections for 2022 - Roll Call

**MOTION** by D. Dwivedy, **Seconded** K. Ross that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the Resolution Designating Combined Polling Places For the 2022 School District Election(S) as presented – Passed Unanimously.

Aaron Casper	Yes	Adam Seidel	Yes
Debjoyti Dwivedy	Yes	Veronica Stoltz	Yes
Beth Fletcher	Yes	Charles Strehl	Yes
Kim Ross	Yes		

D. Appointment of Intermediate District 287 Representative

**MOTION** by A. Casper, **Seconded** by D. Dwivedy to re-appoint Adam Seidel as Intermediate District 287 Representative for the School Board of Independent School District 272, Eden Prairie – Passed Unanimously.

7. Superintendent Consent Agenda

**MOTION** by A. Seidel, **Seconded** by D. Dwivedy to approve the Consent Agenda as presented – Passed Unanimously.

A. Annual District Organizational Items

1. Designate District Newspaper

Designate the Eden Prairie Sun-Sailor, Eden Prairie, MN, as the official newspaper for calendar year January 1, 2021 through December 31, 2021.

2. Designate District Depository/Financial Institutions

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.

3. Appointment of Money Wire Transfers

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021. The Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

4. Authorization for Early Claims Payments

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2021 through December 31, 2021.

5. Designate District Legal Counsel  
The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2021.
6. Appointment of School District Responsible Authority  
Pursuant to the provisions of MN Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.
7. Appointment of Deputy Clerk and Deputy Treasurer  
Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.
8. Machine-Signed Signature Authorization  
Authorize the use of the facsimile demand deposit signature plate using the names of Adam Seidel, Chair; Debjyoti Dwivedy, Clerk; and Aaron Casper, Treasurer, for the calendar year January 1, 2021 through December 31, 2021.
9. Authorization to Sign Contracts  
Authorize the Superintendent or Executive Director of Business Services to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.
10. Approval of Local Education Agency (LEA) Representative  
Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2021 through December 31, 2021.
11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)  
The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user’s access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IOwA) for Independent School District 0272-01 for the calendar year January 1, 2021 through December 31, 2021.

#### 8. Adjournment

**MOTION** by D. Dwivedy, **Seconded** B. Fletcher to adjourn the January 4, 2021 Organizational Meeting of the Eden Prairie School Board at 6:22 PM.

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Debjyoti Dwivedy – Board Clerk